

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL (ANNUAL) MEETING
8th June 2026 (at 18.50hrs)
held in person**

PRESENT: Cllr Hellingman (Acting Chair), Cllr Bannister-Kelly, Cllr Coles, Cllr Copeman, Cllr Herbert, Cllr Lynch, Cllr Pugh, Clerk

1. 5734. APOLOGIES FOR ABSENCE

Apologies received: Cllr Ashton, Cllr Walker (Chair), County Cllr McCusker, PCSO Davies

2. 5735. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

- None received

3. 5736. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None received.

4. 5737. TO CONSIDER ANY POLICE MATTERS

- Update from Cllr Hellingman

5. 5738. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

Highway Matters (update forwarded by County Cllr McCusker).

- Severn Trent are planning major works in and near the village, starting in July.
Two public meetings will be held in Overton village hall on Tuesday 16th June and Wednesday 18th June 2pm-6pm.

6. 5739. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 11TH MAY 2026

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.
Proposed by Cllr Pugh and seconded by Cllr Herbert.

7. 5740. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- Planning Committee Meeting 20th May 2026 – approved by Council.

8. 5741. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- a) Clerks update on Decision notes 11th May 2026.

9. 5742. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- Nothing to report

10. 5743. TO RECEIVE REPORTS / ISSUES FROM

- a) Finance

- Internal Audit 2025-2026 – **Approved by Council.** The Clerk appreciated the detail recorded by the auditors in the report.
- PIPF
 - The Community Council will submit the final application to WCBC with the 7 projects listed. It was agreed the list should be printed in the Overton Oracle for distribution around the village.
 - The project needs a project manager and project plan with timescales, milestones and responsibilities included.
Action: Clerk to submit the final application, report in the Oracle and arrange an OCC project meeting.
- The donation of £4018 from Snellius Energy has been received. The Community Council agreed to distribute funds received based on the annual Community Chest Application process.
Action: Clerk to advertise the Community Chest application process in the Overton Oracle

- b) Cemetery
 - Nothing to report
- c) Playingfields
 - Playingfield inspection June 2026 – to be completed by Cllr Bannister-Kelly
 - Bark delivery date to be arranged for Friday 19th June. OCC will ask for volunteers to distribute the bark around the play areas (Facebook)
 - Action:** Clerk
- d) Main Car Park toilets
 - Holiday cover for the caretaker will be arranged by OCC using WhatsApp. A big thank you to Cllr Coles for providing cover over the recent May bank holiday.
 - A meeting to discuss the cleaning and maintenance of the toilets will be arranged.
 - Action:** Clerk
- e) Oracle report July 2026
 - Details of the WCBC application for PIPF funding to be included.
 - Action:** Clerk
 - Message regarding temporary toilet closures.
 - Action:** Cllr Herbert
 - Advertisement for two Community Council Vacancies.
 - Action:** Cllr Coles
 - Update on the Litter Pickers and Community Hub.
 - Action:** Cllr Coles and Cllr Copeman
- f) Community Hub
 - No further update
- g) Overton Village Fete
 - OCC decided not to donate a prize for the raffle following advice from One Voice Wales.
- h) Repair Cafe
 - Cllr Coles reported on the Repair café, held on the 30th May 2026 in the Catholic Church Hall.
 - A very good session with several repairs completed
 - Repair Café Wales provide insurance cover for these events (OCC current insurance does not cover Repair Café's).
 - The next Repair Café will be held on Saturday 25th July.
- i) De-commissioning of Community Agents
 - The Community Council were very disappointed with the WCBC decision to withdraw funding for Community Agents
 - Action:** Clerk to draft a letter to WCBC

11.5744. TO RECEIVE ANY CORRESPONDENCE

- A letter was received from the treasurer of Overton and District Bowling Club requesting funding for tarmacking the path around the bowling green. The quotes ranged from £4750 (for a smaller section to be completed) to £18250 for the whole path.
The Community Council agreed that no funding was available (note: the PIPF application was agreed on the 11th May Annual Meeting)

12. 5745. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- Cllr Pugh explained the upgrade to Overton bridleway 41, an historic issue with access to this byway. The Community Council agreed that the original decisions still stand.
- Applications P/20260779 (roof light installation) and P/2026/0134 (installation of replacement windows) have been granted

5746. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS**PAYMENTS LIST 20-42 (May 2026)**

Voucher	Code	Date	Description	Supplier		VAT	Total
20	Litter Collections / Dustbins	01/05/2026	Litter collection	WCBC	£49.58		£49.58
24	Grass Cutting Cemetery/Strimming Graves	05/05/2026	Grass cutting in the cemetery	J D Bell	£1,140.00		£1,140.00
25	Litter collection and Litter bins Cemetery	05/05/2026	Litter collection	J D Bell	£100.00		£100.00
26	Cutting Cemetery extension	05/05/2026	Grass cutting in Cemetery Extension	J D Bell	£200.00		£200.00
22	Tree felling / maintenance	05/05/2026	Tree maintainance or removal	All Things Trees	£240.00	£48.00	£288.00
27	Grass Cutting Cenotaph	05/05/2026	Grass cutting Cenotaph	J D Bell	£120.00		£120.00
28	Grass cutting	05/05/2026	Grasscutting in the Playing Field	J D Bell	£220.00		£220.00
29	Litter Collections / Dustbins	05/05/2026	Litter collection	J D Bell	£350.00		£350.00
30	Raking existing bark	05/05/2026	Rake existing bark	J D Bell	£60.00		£60.00
31	Emptying dog bin in Millennium Ave	05/05/2026	Emptying Dog wast bin MM	J D Bell	£70.00		£70.00
23	Street lighting maintenance	05/05/2026	Quarterly Street Lighting Maintenance	WCBC	£290.91	£58.18	£349.09
21	Water at car park Public Toilets	05/05/2026	Public Toilets car park - water	Hafren Dyfrdwy	£17.16	£3.43	£20.59
32	Cut grass/tide area front of MM gate	05/05/2026	Cutting grass by Millennium Meadow gate	J D Bell	£80.00		£80.00
34	Mowing Millennium Meadow	11/05/2026	2nd cut of the Millennium Meadow	Andrew Jones	£245.00		£245.00
35	Rates Non dom Cemetery	11/05/2026	Non Dom Rates - Cemetery	WCBC	£54.00		£54.00
36	Rates Non dom for garage store	11/05/2026	Non Dom Rates - Pavillion Garage	WCBC	£69.00		£69.00
33	Audit & Accountancy charges	11/05/2026	External Audit	Welsh Audit Office	£225.00		£225.00
37	Street light Electricity Cost	11/05/2026	Street lighting electricity bill payment	British Gas SP Energy Networks	£189.21	£9.46	£198.67
38	Water bill at cemetery	15/05/2026	Water bill - Cemetery	Hafren Dyfrdwy	£4.22		£4.22
39	Telephone and Broadband	18/05/2026	Telephone and broadband service	Vodafone Limited	£36.15		£36.15
40	Electricity at Car Park Public Toilets	19/05/2026	Electricity charge for Public Toilets	British Gas SP Energy Networks	£47.30	£2.36	£49.66
41	Parish Room Hire	22/05/2026	Parish Room Hire	Overton Village Hall	£37.50		£37.50
42	Parish Room Hire	22/05/2026	Parish Room Hire	Overton Village Hall	£64.00		£64.00
					£121.43		£4,030.46

RECEIPTS LIST 8-12 (May 2026)

Voucher	Code	Date		Description	Supplier	Total
8	Fete - stall fees & donations	04/05/2026		Stall at fete	TBC - see notes	£10.00
9	Fete - stall fees & donations	06/05/2026		Stall at fete	TBC - see notes	£10.00
10	Bank interest	10/05/2026		Bank interest	TSB	£75.28
11	Cemetery - burials & headstones	22/05/2026	Carolyn May (GofRofB)	Right Of Burial	TBC - see notes	£100.00
12	Community Chest Grant (solar farm)	26/05/2026		Solar Panel contribution to community	Snellius Energy	£4,018.63
Total						£4,213.91

Resolution: Approval of income and expenditure proposed by Cllr Lynch and seconded by Cllr Herbert – all in favour

13.5747. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Overton Community Council Financial Forecast 1st June 2026		
Forecast 2026/2027	£	Comments - Clerk
Opening Balance 1st April 2026	£ 39,102.47	
Precept 2026/27 to date	£ 29,595.33	1 of 3 installments
VAT return		Due in January 2027
Cemetery	£ 600.00	
Bank Interest	£ 127.77	
Community Chest (Solar farm)	£ 4,018.63	
Fete procceds (stall fees, donations,raffle)	£ 60.00	
Income to date	£ 73,504.20	See bank reconciliation 31st May 2026
Expenditure to date	£ 9,240.60	See bank reconciliation 31st May 2026
Balance to date	£ 64,263.60	See bank reconciliation 31st May 2026
Capital		
Reserve figure	£ 19,236.32	
Earmarked Reserves		
Community Chest Fund (solar farm)	£ 4,027.49	
Overton Events Fund (Unspent 2025)	£ 959.97	
Strategic Planning Projects	£ 7,735.37	
Total Earmarked	£ 12,722.83	
Total reserves balance	£ 31,959.15	
Cash in hand	£ 32,304.45	
Total Funds	£ 64,263.60	

Resolution: Approval of the Financial Statements proposed by Cllr Pugh and seconded by Cllr Bannister-Kelly – all in favour

14.5748. TO SET ANY DATES FOR MEETINGS

- None planned

**15.5749. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (13TH JULY 2026) -
TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)**

- None received

The Chair closed the meeting at 20:10 hrs.