

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
15th April 2026 (at 18.50hrs)
held in person**

- **PRESENT:** Cllr Walker (Chair), Cllr Ashton, Cllr Bannister-Kelly, Cllr Coles, Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Pugh, County Cllr McCusker, PCSO Lisa-Marie Davies, Clerk

- 1. **5688. APOLOGIES FOR ABSENCE**
 - **Apologies received:** Cllr Lynch

- 2. **5689. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING**
 - None declared

- 3. **5690. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING**
 - None received

- 4. **5691. TO CONSIDER ANY POLICE MATTERS**
 - Cllr Walker briefed the Community Council on the North Wales report for the Overton area.

- 5. **5692. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS**
 - County Cllr McCusker noted:
 - Penley Hill road surfacing work has been delayed (footnote: it may actually start soon). Roadworks on the High Street are scheduled for July.
 - Potholes have been patched up with temporary refill e.g. Cloy Lane.
 - The large accumulation of water collecting near the pharmacy – Assura are the owners responsible for the Medical Centre car park and will be contacted by County Cllr McCusker
 - A large branch fell down in the millennium meadow (footnote: this has now been cleared). Any seating will be carefully placed or moved away from the oak trees.

- 6. **5693. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 9TH MARCH 2026**
 - **Resolved** – that the Minutes of Full Council Meeting were approved by members.
Proposed by Cllr Pugh and seconded by Cllr Hellingman.

- 7. **5694. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS**
 - Planning Committee meeting 16th March 2026 - approved
 - Extraordinary Full Council meeting 26th March 2026 - approved

- 8. **5695. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**
For information only
 - The Clerk updated the Community Council on actions agreed in previous meetings.

- 9. **5696. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING**
 - None received

- 10. **5697. TO RECEIVE REPORTS / ISSUES FROM**
 - a) Finance
 - Annual Accounts statement for OCC approval and signing
Resolution: Approved by Council

- Annual return for OCC approval.
Resolution: Approved by Council
- Pride in Place Impact Fund (PIPIF)
 - The Clerk and Cllr Coles met with the landowners, Tim and Claire Rosselli, on Friday 10th April 2026 to discuss a proposal to increase the numbers of car parking spaces in the Playingfield area.
This was tabled after a meeting between the Community Council and residents of the village on Thursday 26th March where both parties agreed it as a priority. Tim Rosselli made it clear that he wanted to keep the integrity and layout of the current playing areas citing issues with waterlogging of the proposed matting and an increase in visitors as a result of increased parking facilities, which could be problematic.
The Community council accepted the decision and agreed to pursue the cost of the other projects on the list compiled by the Community Council after consulting with the residents.
These are listed below : -

1. Football pavilion improvements	£15000
2. Village centre toilet block	£10000
3. Play area roundabout	£8000
4. Xmas lights – new	£5000
5. Cemetery gravel path	£3000
6. Cemetery extension – trees, shrubs and benches	£2000
7. Telephone box – information, leaflets etc.	£1000
Total	£44000
 - The Clerk will draft an application for WCBC to consider, summarising the proposals listed and the reasoning behind them.
Action: Clerk
 - The Community Council agreed to arrange a virtual meeting with Ceri Postle, who has the responsibility on behalf of WCBC for managing the PIPIF project and the applications submitted. Cllr Walker and the Clerk will attend.
- The Clerk's appraisal TBC. The Clerk's appraisal was completed on 26th March. The appraisees were Cllr Walker and Cllr Lynch.
Proposal: An increase in salary equivalent to two points on the pay scale, one for 2025-2026 and a second for 2026-2027 to start 1st April 2026.
(Current point 16 = £15.82, proposed point 18 = £16.35).
Resolution: Approved by Council
- **Proposal:** Increase in Caretaker's pay in line with the increase in minimum wage - hourly rate £12.65 > £12.71.
Resolution: Approved by Council
- **Proposal:** Annual grant allocations for approval (2025 – Playcentre £350, Twinning Association £400, Overton Oracle £500, Royal British Legion £50)
Resolution: Approved by Council
- Review of Protocols and Procedures 2026 – Completed and re-issued by the Clerk
Resolution: Approved by Council
- b) Cemetery
 - Cemetery extension – groundworks completed 05.03.2026
 - the new tap needs to be plumbed in.
- c) Playingfields
 - – Cllr Copeman completed the March Playingfield inspection.
 - Line marking kit to be purchased for £250
Resolution: Approved by Council
 - The blocked drain in the toilets has been cleared
- d) Main Car Park toilets
 - Broken sink will be replaced with a stainless-steel sink – in progress.
- e) Oracle report March 2026
 - To include details on: -
 - the new cemetery extension.
 - retirement of Cllr Paul Whittaker and two vacancies for the Community Council.

- reminder of current vacancies on the Community Council
- f) Community hub
 - Very busy session on 13th April attended by the litter pickers.
- g) Overton Fete Saturday 27th June
 - A beneficiary for funds raised at the street market was discussed.
Proposal: St. Mary's School Overton
Resolution: Approved by Council

11.5698. TO RECEIVE ANY CORRESPONDENCE

- Wrexham Miner's Project – rejected
- Wrexham City Radio – rejected
- Volunteers offering to help beautify key areas of the village e.g. flowers arrangements at the entrances to the village with low maintenance bulbs – the Community Council asked Cllr Bannister-Kelly to provided further details and potential costs
- A letter sent by email on Sunday 12th April from Rob Lawrenson, on behalf of the Cricket Club entitled "Concerns Regarding Communication and Consultation on Pride in Place Impact Fund Meeting".
The letter expressed dissatisfaction and questioned the way in which the meeting with the residents, held on the 26th March, was advertised and conducted.
Action: Clerk to draft a letter from OCC to the Cricket Club in response to concerns.

12.5699. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- P/2026/0087, P/2025/0779, P/2026/0131, P/2026/0134
- Suggestion to include all OCC members to the planning committee – members of all committees to be confirmed at the Annual meeting in May

13.5700. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 318-349 (March 2026)

Voucher	Code	Date	Description	Supplier		VAT	Total
318	Laurel hedge cut Cemetery	02/03/2026	Cutting laurel hedge	J D Bell	£500.00		£500.00
319	Litter collection and Litter bins Cemetery	02/03/2026	Litter collection	J D Bell	£60.00		£60.00
320	Raking existing bark	02/03/2026	Rake existing bark	J D Bell	£40.00		£40.00
321	Litter Collections / Dustbins	02/03/2026	Litter collection	J D Bell	£240.00		£240.00
322	Emptying dog bin in Millennium Ave	02/03/2026	Emptying Dog wast bin MM	J D Bell	£60.00		£60.00
323	WCBC refuse collection charge for bin	02/03/2026	Litter collection	WCBC	£48.63		£48.63
324	Water at car park Public Toilets	04/03/2026	Public Toilets car park - water	Hafren Dyfrdwy	£17.16	£3.43	£20.59
325	Street light Electricity Cost	04/03/2026	Street lighting electricity bill payment	British Gas	£255.30	£12.76	£268.06
326	Fire Extinguisher annual check Pavilion and Garage	09/03/2026	Fire Extinguisher Test at Pavilion and Garage	Celtic Fire Service Ltd	£160.75	£32.15	£192.90
327	Strategic Planning Projects	09/03/2026	Upgrade of cemetery area	GM Groundworks	£5,750.00		£5,750.00
328	Water bill at cemetery	16/03/2026	Water bill - Cemetery	Hafren Dyfrdwy	£6.26		£6.26
329	Electricity at Car Park Public Toilets	17/03/2026	Electricity charge for Public Toilets	British Gas	£42.50	£2.13	£44.63
330	Telephone and Broadband	18/03/2026	Telephone and broadband service	Vodafone Limited	£36.15		£36.15
331	Parish Room Hire	23/03/2026	Parish Room Hire	Overton Hall	£37.50		£37.50
332	Parish Room Hire	23/03/2026	Parish Room Hire	Overton Hall	£128.00		£128.00
333	Community Chest Grant (solar farm)	24/03/2026	Community Chest Grant payment	Overton Community Council	£1,000.00		£1,000.00
334	One Voice Wales	24/03/2026	Membership	One Voice Wales	£308.00		£308.00
337	Clerk's wages	25/03/2026	Clerk's wages	AVOW	£1,629.40		£1,629.40
336	Public Toilet Caretakers wages	25/03/2026	Caretaker's wages	AVOW	£712.10		£712.10
335	AVOW Payroll charges	25/03/2026	Payroll charge	AVOW	£22.00		£22.00
339	Parks and Open Spaces - Misc	25/03/2026	Three Seater Bench	Marmax Products Limited	£877.00	£175.40	£1,052.40
340	Grass Cutting Cemetery/Strimming Graves	30/03/2026	Grass cutting in the cemetery	J D Bell	£420.00		£420.00
341	Litter collection and Litter bins Cemetery	30/03/2026	Litter collection	J D Bell	£75.00		£75.00
342	Cutting Cemetery extension	30/03/2026	Grass cutting in Cemetery Extension	J D Bell	£140.00		£140.00
343	Grass Cutting Cenotaph	30/03/2026	Grass cutting Cenotaph	J D Bell	£90.00		£90.00
344	Grass cutting	30/03/2026	Grasscutting in the Playing Field	J D Bell	£270.00		£270.00
345	Raking existing bark	30/03/2026	Rake existing bark	J D Bell	£40.00		£40.00
346	Litter Collections / Dustbins	30/03/2026	Litter collection	J D Bell	£240.00		£240.00

338	Mowing Millennium Meadow	30/03/2026	1st cut of the Millennium Meadow	Andrew Jones	£185.00	£185.00
347	Emptying dog bin in Millennium Ave	30/03/2026	Emptying Dog wast bin MM	J D Bell	£60.00	£60.00
348	Parish Room Hire	31/03/2026	Parish Room Hire	Overton Hall	£37.50	£37.50
349	Parish Room Hire	31/03/2026	Parish Room Hire	Overton Hall	£160.00	£160.00
					Total	£225.87 £13,874.12

RECEIPTS LIST 61-78 (March 2026)

Voucher	Code	Date	Description	Supplier	
62	Fete - stall fees & donations	10/03/2026	Stall at fete	Homemade by Ann Walker	10.00
63	Fete - stall fees & donations	10/03/2026	Stall at fete	Dog Deli	10.00
64	Fete - stall fees & donations	10/03/2026	Stall at fete	Debbie Jones (Baked by Nanny)	10.00
61	Bank interest	10/03/2026	Bank interest	TSB	57.88
65	Fete - stall fees & donations	10/03/2026	Stall at fete	TBC - see notes	10.00
66	Fete - stall fees & donations	11/03/2026	Stall at fete	Ruffle and Rose	10.00
67	Fete - stall fees & donations	11/03/2026	Stall at fete	TBC - see notes	10.00
68	Fete - stall fees & donations	11/03/2026	Stall at fete	TBC - see notes	10.00
69	Fete - stall fees & donations	11/03/2026	Stall at fete	TBC - see notes	10.00
70	Fete - stall fees & donations	12/03/2026	Stall at fete	Catlyn Gifts	10.00
71	Fete - stall fees & donations	12/03/2026	Stall at fete	Anwen Davies Rainbows and Brownies	10.00
72	Fete - stall fees & donations	15/03/2026	Stall at fete	Overton Women's Insitute	10.00
73	Fete - stall fees & donations	16/03/2026	Stall at fete	Royal British Legion	10.00
74	Fete - stall fees & donations	17/03/2026	Stall at fete	Overton Twinning Association	10.00
75	Fete - stall fees & donations	20/03/2026	Stall at fete	TBC - see notes	10.00
76	Fete - stall fees & donations	23/03/2026	Stall at fete	Tidders Studios (Lucy Tidswell)	10.00
77	Fete - stall fees & donations	25/03/2026	Stall at fete	TBC - see notes	10.00
78	Fete - stall fees & donations	25/03/2026	Stall at fete	Molesworth SW More Cake Vicar	10.00
Total					227.88

Resolution: Approval of income and expenditure proposed by Cllr Hellingman and seconded by Cllr Herbert – all in favour

14.5701. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Overton Community Council Financial Forecast March 2026		
Forecast 2025/2026	£	Comments - Clerk
As at 1st April 2026		
Opening Balance 1st April 2024	£ 39,181.45	
Precept 2025/26 to date	£ 78,613.99	
VAT return	£ 2,126.26	
Cemetery	£ 3,105.00	
Bank Interest	£ 790.84	
Overton Community Fund Proceeds	£ -	
Community Chest (Solar farm)	£ 3,900.32	
Fete proceeds (stall fees, donations, raffle)	£ 961.00	
Electricity rebate (EVC)	£ 705.28	
Income Total	£ 129,384.14	See bank reconciliation 31st March 2026
Expenditure to date	£ 90,281.67	See bank reconciliation 31st March 2026
Balance to date	£ 39,102.47	See bank reconciliation 31st March 2026
Earmarked/Reserves		
Reserve Figure	£ 19,236.32	
Strategic Planning Projects	£ 7,735.37	
Overton Events Fund (Unspent 2025)	£ 959.97	
Community Chest Fund (solar farm)	£ 8.86	
Overton Community Fund	£ -	
Ringfenced Total	£ 27,940.52	See reserves balance
General Fund	£ 11,161.95	See reserves balance
Balance to date	£ 39,102.47	
General Fund	£ 11,161.95	
Income total 2025-2026	£ 6,897.37	
	£ 4,264.58	

Resolution: Approval of the Financial Statements proposed by Cllr Copeman and seconded by Cllr Ashton – all in favour

15.5702. TO SET ANY DATES FOR MEETINGS

- Finance Committee meeting TBA

16.5703. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE 11TH MAY 2026 - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

- Annual meeting Agenda

The Chair closed the meeting at 21:00 hrs.