

OVERTON COMMUNITY COUNCIL



Clerk to the Council: Mr David Williams
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4th May 2026

To the Councillors of Overton Community Council.

You are summoned to attend the ANNUAL MEETING of OVERTON COMMUNITY COUNCIL to be held in the Parish Room with remote access available, on Monday 11th May 2026 6.50pm – Council meeting commences at 7.00pm. (The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020. The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 6.50pm and 7.00pm – Please email the Clerk for Zoom log-in details.

David Williams (Clerk to Overton Community Council)

AGENDA

1. Election of Chairman of the Council
2. To receive Chairman declaration of acceptance of office
3. Election of Vice-Chairman of the Council and signing of declaration of office
4. To accept apologies for absence
5. To disclose personal and pecuniary interests in items of business to be discussed at the meeting
6. To receive any questions or comments from the public attending the meeting
7. To appoint a School Governor
8. To appoint committees and working parties
 - Planning Committee (6)
 - General Amenities Committee (5)
 - Finance Committee (5)
9. To appoint representatives to outside bodies
 - Overton United Charities (1)
 - Overton Twinning Association (1)
 - One Voice Wales (2)
 - Wrexham Town and Community Forum (2 on rotation)
10. Review of the terms of references for committees
11. Adopt previously reviewed Standing Orders
12. Review and Adopt Financial Regulations.
13. Review of inventory of land and assets including buildings and office equipment.
14. Review and confirmation of arrangements for insurance cover in respect of all insured risks.

15. Review and Adopt the Council's Complaints Procedure and Local Resolution Protocol.
16. Adopt Annual Investment Strategy
17. Adopt Reserve Policy
18. To consider any Police Matters <https://www.police.uk/your-area/north-wales-police/overton/>
 - See addendum
19. To consider any County Council matters
 - For Cllr McCusker to update members
 - To be raised at the meeting
 - Highway matters
 - Updates
20. To agree and sign minutes of the previous full council meeting 15th April 2026
21. To agree and sign minutes of previous Committee meetings
 - General Amenities Committee Meeting 11th April 2026
22. To note actions arising from the minutes of previous meeting
 - For information only**
 - a) Clerks update – see Decision Notes April 2026
23. To receive feedback from Cllrs and Clerk re: consultations and meetings attended since the last council meeting
 - None received
24. To receive reports / issues from
 - a) Finance
 - The internal audit has sent been to Morris Cook Accountants for the Internal Audit 2025-2026
 - PIPIF – Pride in Place Impact fund update
 - b) Cemetery
 - Review fees
 - c) Playingfields
 - Playingfield inspection April 2026 – see addendum
 - Bark delivery date TBA
 - d) Main Car Park toilets
 - Nothing to report
 - e) Oracle report May 2026
 - f) Community Hub
 - Update
 - g) Overton Fete 2026
 - Update
 - h) Repair Café
 - Report from 25th April 2026
25. To receive any correspondence
 - None received
26. To receive any additional planning applications/decisions
 - None received
27. To receive details of income and payment of accounts – see addenda
28. To receive any financial statements year to date – see addenda

29.To set any dates for meetings

Meetings to be arranged

- TBC

30.To receive any agenda items for the meeting and confirm date (**8th June 2026**).