

**OVERTON COMMUNITY COUNCIL  
MINUTES OF FULL COUNCIL MEETING  
9<sup>th</sup> March 2026 (at 18.50hrs)  
held in person**

- **PRESENT:** Cllr Walker (Chair), Cllr Ashton, Cllr Bannister-Kelly, Cllr Coles, Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Pugh, Clerk
  
- 1. **5672. APOLOGIES FOR ABSENCE**
  - **Apologies received:** Cllr Lynch, County Cllr McCusker, PCSO Lisa-Marie Davies
  
- 2. **5673. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING**
  - None declared
  
- 3. **5674. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING**
  - None received
  
- 4. **5675. TO CONSIDER ANY POLICE MATTERS**
  - Cllr Walker briefed the Community Council on the North Wales report for the Overton area.
  
- 5. **5676. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS**
  - Cllr Walker read out County Cllr McCusker's update in his absence.
    - The sinking manhole in front of the park entrance needs repair and has been reported.
    - Clerk will arrange for the car park signage near the Scout Hut (no parking/disability space).
    - The large accumulation of water collecting in blocked gulleys on the High Street, near the pharmacy, will be discussed with the practice manager at the medical centre.  
**Action:** County Cllr McCusker
    - Road surface on the hill near Penley (Hill Farm/Lion Lane) will be resurfaced next month with total road closure.
  
- 6. **5677. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 9<sup>TH</sup> FEBRUARY 2025**
  - **Resolved** – that the Minutes of Full Council Meeting were approved by members.  
Proposed by Cllr Coles and seconded by Cllr Copeman
  
- 7. **5678. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS**
  - None received
  
- 8. **5679. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**  
**For information only**
  - The Clerk updated the Community Council on actions agreed in previous meetings.
  
- 9. **5680. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING**
  - None received
  
- 10. **5681. TO RECEIVE REPORTS / ISSUES FROM**
  - a) Finance
    - The Clerk's appraisal TBC.
    - Pride in Place Impact Fund (PIPIF) £44,000.
      - The Community Councillors individually proposed a list of projects which would benefit the Community.
      - The Community Councillors agreed to research the cost of the projects on the list.

**Action:** Community Councillors

- The Clerk will compile a list summarising the proposals, which will be verified by the Community Council.

**Action:** Clerk

- The Clerk will arrange a meeting to discuss the Pride in Place Impact Fund. This has been arranged for Thursday 26<sup>th</sup> March 6:30 > 7:30 pm in the Catholic Hall, Overton. This meeting will be advertised and residents invited to attend and discuss the verified list of proposed projects agreed by the Community Council.
- After consulting with the residents, the Community Council will decide which applications for projects are forwarded to WCBC.

b) Cemetery

• Cemetery extension

- the new gravel path with edging has been completed.
- the new tap needs to be plumbed in.
- new plots will NOT be available to reserve. The Clerk will allocate plots to ensure continuity and accurate placement and location of all new plots.
- A new bench has been requested by relatives near the hedge at the bottom of the cemetery. The Community Council approved the request and the owners will be reminded that they are responsible for its repair
- Cllr Ashton suggested removing the existing gate separating cemetery and cemetery extension as it no longer needed. The Community Council agreed.

c) Playingfields

- – Cllr Lynch completed the February Playingfield inspection.

d) Main Car Park toilets

- Broken sink will be replaced with a stainless-steel sink – in progress.
- There is no official caretaker cover.
  - Clerk to cover annual leave on 14<sup>th</sup>, 15<sup>th</sup> and 16<sup>th</sup> March for Playingfield and main car park toilets.

e) Oracle report March 2026

- To include details on: -
  - the new cemetery extension
  - toilet closure(s)
  - retirement of Cllr Paul Whittaker and two vacancies for the Community Council

f) Community hub

- Very busy session on 9<sup>th</sup> March attended by the litter pickers with 18 in attendance.  
Note: a new risk assessment and attendance record for litter picking is near completion.
- Repair Café
  - Cllr Coles has enlisted the help of technical expertise (IT, phones) a mechanical welder and a plumber
  - A local resident has kindly volunteered to organise refreshments, tea and cake
  - A contributor from Wrexham Repair Café has offered to attend with help and advice where necessary
  - The location of the first Repair Café will be the Catholic Hall (at a reasonable £8 per hour)

g) Overton Fete Saturday 27<sup>th</sup> June

- Cllr Copeman is arranging the first meeting of the fete committee for next week.

**11.5682. TO RECEIVE ANY CORRESPONDENCE**

- Thank you received from the Village Hall "the Trustees wish to express their thanks to the members of the Community Council" (£300 contribution to the Village Hall sound system).

**12.5683. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS**

- None received

**13.5684. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS**

**PAYMENTS LIST 294-317 (February 2026)**

Voucher	Code	Description	Supplier		VAT	Total
294	Community Chest Grant (solar farm)	Community Chest Grant	Overton Community Council	£300.00		£300.00
295	Website Hosting	Website hosting	WP Maintain	£529.20	£105.84	£635.04
296	SLCC	SLCC Membership	SLCC	£200.00		£200.00
297	Litter collection and Litter bins Cemetery	Litter collection	J D Bell	£60.00		£60.00
298	Raking existing bark	Rake existing bark	J D Bell	£40.00		£40.00
299	Litter Collections / Dustbins	Litter collection	J D Bell	£240.00		£240.00
300	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00		£60.00
301	Removal of Christmas Tree VH	Removal and disposal of Christmas Tree	J D Bell	£25.00		£25.00
303	Zoom Meetings	Zoom Contract Dec 2024 - Dec 2025	Zoom Video Communications	£224.87	£44.98	£269.85
304	WCBC refuse collection charge for bin	Litter collection	WCBC	£48.63		£48.63
305	Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£17.16	£3.43	£20.59
306	Bank Charges (or costs)	Bank Charge	TSB	£15.00		£15.00
302	Speed Gun	Speed Gun	Head Rush Technologies Ltd	£154.95	£30.99	£185.94
307	Defibrillator and associated costs	New defib pads	Defib Warehouse	£64.95	£12.99	£77.94
314	Street lighting maintenance	Quarterly Street Lighting Maintenance	WCBC	£789.42	£157.88	£947.30
308	Street light Electricity Cost	Street lighting electricity bill payment	British Gas	£411.43	£82.28	£493.71
315	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£6.26		£6.26
316	Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£48.09	£2.40	£50.49
317	Telephone and Broadband	Telephone and broadband service	Vodafone Limited	£36.15		£36.15
309	Community Chest Grant (solar farm)	Community Chest Grant payment	Overton Community Council	£228.00		£228.00
310	AVOW Payroll charges	Payroll charge	AVOW	£22.00		£22.00
311	Public Toilet Caretakers wages	Caretakers wages February	AVOW	£635.73		£635.73
312	Clerk's wages	Clerk's wages February	AVOW	£1,629.40		£1,629.40
313	Community Chest Grant (solar farm)	Community Chest Grant payment	Overton Community Council	£300.00		£300.00
<b>Total</b>					<b>£440.79</b>	<b>£6,527.03</b>

**RECEIPTS LIST 60 (February 2026)**

Voucher	Code	Description	Supplier	Total
60	Bank interest	Bank interest	TSB	£70.66
<b>Total</b>				<b>£70.66</b>

**Resolution: Approval of income and expenditure proposed by Cllr Hellingman and seconded by Cllr Herbert – all in favour**

**14.5685. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE**

Overton Community Council Financial Forecast March 2026		
Forecast 2025/2026	£	Comments - Clerk
<b>As at 1st March 2026</b>		
Opening Balance 1st April 2024	£ 39,181.45	
Precept 2025/26 to date	£ 78,613.99	
VAT return	£ 2,126.26	
Cemetery	£ 3,105.00	
Bank Interest	£ 732.96	
Overton Community Fund Proceeds	£ -	
Community Chest (Solar farm)	£ 3,900.32	
Fete proceeds (stall fees, donations, raffle)	£ 791.00	
Electricity rebate (EVC)	£ 705.28	
<b>Income Total</b>	£ 129,156.26	<b>See bank reconciliation 28th February 2026</b>
<b>Expenditure to date</b>	£ 76,407.55	<b>See bank reconciliation 28th February 2026</b>
<b>Balance to date</b>	<b>£ 52,748.71</b>	<b>See bank reconciliation 28th February 2026</b>
<b>Earmarked/Reserves</b>		
Reserve Figure	£ 19,236.32	
Strategic Planning Projects	£ 13,485.37	
Overton Events Fund (Unspent 2025)	£ 959.97	
Community Chest Fund (solar farm)	£ 1,008.86	
Overton Community Fund	£ -	
<b>Ringfenced Total</b>	£ 34,690.52	<b>See reserves balance</b>
<b>General Fund</b>	£ 18,058.19	<b>See reserves balance</b>
<b>Balance to date</b>	<b>£ 52,748.71</b>	

**Resolution: Approval of the Financial Statements proposed by Cllr Copeman and seconded by Cllr Coles – all in favour**

**15.5686. TO SET ANY DATES FOR MEETINGS**

- Planning Committee meeting (remote) – Monday 16<sup>th</sup> March 2026 at 7pm
- Note: Clerk is on annual leave on 17<sup>th</sup> and 18<sup>th</sup> March and 5<sup>th</sup> > 13<sup>th</sup> April 2026

**16.5687. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (WEDNESDAY 15<sup>TH</sup> APRIL 2026) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)**

- Repair Café

The Chair closed the meeting at 21:10 hrs.