

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
9th February 2026 (at 18.50hrs)
held in person**

- **PRESENT:** Cllr Ashton, Cllr Bannister-Kelly, Cllr Coles, Cllr Copeman, Cllr Hellingman, Cllr Lynch (Acting Chair)
Cllr Pugh, County Cllr McCusker, Clerk

1. 5656. APOLOGIES FOR ABSENCE

- **Apologies received:** Cllr Herbert, Cllr Walker, Cllr Whittaker, PCSO Lisa-Marie Davies
- Letter of resignation from Cllr Whittaker: Accepted by Council.
Proposal to continue the Overton Heritage Meetings in the absence of Cllr Whittaker.
Resolution: Approved by Council

2. 5657. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

- None declared

3. 5658. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None received

4. 5659. TO CONSIDER ANY POLICE MATTERS

- Cllr Lynch briefed the Community Council on the North Wales report for the Overton area.

5. 5660. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

- County Cllr McCusker reported:
 - Central government have decided to place 100 asylum seekers in Cardiff, Swansea, Newport and Wrexham. Those allocated to Wrexham were due to be housed in Rhos. WCBC decided at a recent meeting that the decision where to place the asylum seekers should reside with the local authority.
 - Speed detection strips have been placed near the Berwyns on the A528. After analysis of the data, further speed restriction measures may be considered.
 - A manhole near Millwood Rise is in urgent need of repair.
 - County Cllr McCusker will investigate the flooding of the road in the gullies near the pharmacy.

6. 5661. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 12TH JANUARY 2025

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.
Proposed by Cllr Bannister-Kelly and seconded by Cllr Copeman

7. 5662. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- None received

8. 5663. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- The Clerk updated the Community Council actions agreed in previous meetings.

9. 5664. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- The Clerk attended an online update of the Scribe Civicy software. It provides a very thorough electronic record of all community assets, maintenance schedules/reviews and more besides. Clerk recommended that our CC did not require so much detail. The package benefits larger councils and would be an additional cost to the CC.

10. 5665. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- The Clerk's appraisal TBC.
- Assets register 2025-2026.

Resolution: Approved by Council.

- Pride in Place Impact Fund (PIPIF) - Following the presentation at last week's meeting of the WTC Forum an info pack will be sent to Community Councils. WCBC are hoping to confirm with UKG that any funding from 2025/26 that cannot be spent in year (in reality most / all of it), will be profiled into 2026/27. It is presumed that the full allocation to each CC will be available up until 31 March 2027.

OCC agreed to submit individual proposals of how to spend the PIPIF in the best interests of the local community. These proposals will be sent to the Clerk who will collate ideas for discussion at the next OCC meeting on the 9th March 2026.

b) Cemetery

- Cemetery extension – Planning permission issued by WCBC (30.01.2026). The Clerk will arrange a start date for the groundworks and meet with Cllr Hellingman to mark out the plan in the field.
- Cllr Pugh thanked the Clerk for his work on the cemetery extension planning.

c) Playingfields

- Football pavilion showers need addressing after a visit from Coppercroft plumbing.
- Playingfield inspection – Cllr Walker has fixed some of the issues highlighted by the inspection, namely broken gate latch, loose monkey bar and park toilet hand drier. Outstanding issues are: -
 - Bench near the train needs cleaning and painting.
 - Bark is needed in all areas.
 - Zip wire chain rubber grip is worn.
 - Steps on the agility trail require attention.
 - Gate to the play area needs a permanent fix.

d) Main Car Park toilets

- Sink repair is still outstanding.
- Blocked drain at the main car park toilet has been flushed out again.
- There is no official caretaker cover. During the caretaker's leave period the following closures will apply: -
 - Monday 16th February > Friday 27th February main village toilets will be closed.
 - The park toilet will remain open during this period and cover provided by Cllr Bannister-Kelly and the Clerk.

e) Training for Councillors

Training Forum example OCCTF2.

f) Oracle report March 2026

- To include details on the new cemetery extension.

g) Community hub

- Very busy session on 9th February attended by the litter pickers with 20 in attendance.

h) Overton Fete Saturday 27th June

- Street Market and Picnic in the park planned as in previous years.
- Cllr Copeman is happy to contribute again this year but the Community Council will need to delegate to others and share the work.

i) Community Speedwatch

- A speed gun has been received.
- The Clerk is happy to transfer the data to the online portal.
- Practicalities such as locations, paperwork and sharing the project with the community and recruiting further volunteers will follow.

- j) Telephone box – needs a good clean, a source of light (solar or battery), replacement for glass panels and local information storage facilities.

Action: Cllr Bannister-Kelly, Clerk

k) Litter picking

- Clerk is now recording the details of the litter picks online.
- Stocks of collection bags, child high visibility jackets and grabbers are available.

- Thanks to Cllr Coles for her enthusiastic work with the litter pickers.

11.5666. TO RECEIVE ANY CORRESPONDENCE

- Application for funding from the Community Agents

Action: Clerk to write advising them to wait until funding details for PIPF are distributed

12.5667. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- None received

13.5668. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 263,272-293 (January 2026)

Voucher Code	Date	Supplier	VAT	Total			
263	Office Rent	22/12/2025	Office Rent	Overton Hall	£446.00		£446.00
272	WCBC refuse collection charge for bin	02/01/2026	Litter collecting	WCBC	£48.63		£48.63
273	Electricity at Car Park Public Toilets	02/01/2026	Electricity charge for Public Toilets	British Gas	£17.16	£3.43	£20.59
268	Litter collection and Litter bins Cemetery	05/01/2026	Litter collecting	J D Bell	£75.00		£75.00
269	Raking existing bark	05/01/2026	Rake existing bark	J D Bell	£50.00		£50.00
270	Litter Collections / Dustbins	05/01/2026	Litter collecting	J D Bell	£240.00		£240.00
271	Emptying dog bin in Millennium Ave	05/01/2026	Emptying Dog wast bin MM	J D Bell	£60.00		£60.00
275	Parish Room Hire	05/01/2026	Parish Room Hire	Overton Hall	£30.00		£30.00
276	Christmas lights & Christmas tree outside VH	12/01/2026	Christmas tree lights and High Street lights	Wilson Facilities Management Services Ltd	£1,200.00	£240.00	£1,440.00
274	Rates Non dom for garage store	12/01/2026	Non Dom Rates - Pavillion Garage	WCBC	£65.00		£65.00
277	Parks and Open Spaces - Misc	14/01/2026	Items purchased for litter pick	The Helping Hand Company (Ledbury) Limited	£124.38	£24.88	£149.26
282	Water bill at cemetery	15/01/2026	Water bill - Cemetery	Hafren Dyfrdwy	£6.26		£6.26
283	Electricity at Car Park Public Toilets	16/01/2026	Electricity charge for Public Toilets	British Gas	£49.47	£2.47	£51.94
278	Rent for Millennium Meadow	19/01/2026	Rent for the Millennium Meadow	Bryn-y-Pys Estate	£490.00		£490.00
284	Telephone and Broadband	19/01/2026	Telephone and broadband service	Vodafone Limited	£36.15		£36.15
281	Office Stationery/Stamps/Misc	19/01/2026	Community Hub supplies	Booker Cash and Carry	£53.98		£53.98
279	Microshade - backups & Office	19/01/2026	Hosted application service	Microshade	£583.68	£116.74	£700.42
280	Strategic Planning Projects	19/01/2026	Planning Consultancy Cemetery Extension	Smith Grant	£2,435.00	£487.00	£2,922.00
285	Maintenance work at both toilet sites	20/01/2026	Drains cleared at the main toilet	A-N-L Drainage Contractors	£145.00	£29.00	£174.00
286	Reimbursement	20/01/2026	Dog poo bags	Amazon.co.uk	£39.57		£39.57
287	Street light Electricity Cost	21/01/2026	Street lighting electricity bill payment	British Gas SP Energy Networks	£501.49	£25.07	£526.56
290	Clerk's wages	26/01/2026	Clerk's January wages	AVOW	£1,629.40		£1,629.40
289	Public Toilet Caretakers wages	26/01/2026	Caretaker's Wages January	AVOW	£712.10		£712.10
288	AVOW Payroll charges	26/01/2026	Payroll charge	AVOW	£22.00		£22.00
291	Community Chest Grant (solar farm)	26/01/2026	Community Chest Grant	St Mary's Primary School	£2,194.00		£2,194.00
292	Parish Room Hire	27/01/2026	Parish Room Hire	Overton Village Hall	£37.50		£37.50
293	Parish Room Hire	27/01/2026	Parish Room Hire	Overton Village Hall	£128.00		£128.00
			Total		£943.54		£12,810.79

RECEIPTS LIST 59-59 (January 2026)

Voucher	Code	Date	Description	Supplier	
58	Bank interest	10/01/2026	Bank interest	TSB	£75.30
59	VAT Refund	12/01/2026	VAT Refund	HMRC	£2,126.26
			Total		£2,201.56

Resolution: Approval of income and expenditure proposed by Cllr Hellingman and seconded by Cllr Copeman – all in favour

14.5669. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Overton Community Council Financial Forecast February 2026		
Forecast 2025/2026	£	Comments - Clerk
As at 1st February 2026		
Opening Balance 1st April 2024	£ 39,181.45	
Precept 2025/26 to date	£ 78,613.99	
VAT return	£ 2,126.26	
Cemetery	£ 3,105.00	
Bank Interest	£ 662.30	
Overton Community Fund Proceeds	£ -	
Community Chest (Solar farm)	£ 3,900.32	
Fete procceds (stall fees, donations, raffle)	£ 791.00	
Electricity rebate (EVC)	£ 705.28	
Income Total	£ 129,085.60	See bank reconciliation 31st January 2025
Expenditure to date	£ 70,180.52	See bank reconciliation 31st January 2025
Balance to date	£ 58,905.08	See bank reconciliation 31st January 2025
Earmarked/Reserves		
Reserve Figure	£ 19,236.32	
Strategic Planning Projects	£ 13,485.37	
Overton Events Fund (Unspent 2025)	£ 959.97	
Community Chest Fund (solar farm)	£ 1,536.86	
Overton Community Fund	£ -	
Ringfenced Total	£ 35,218.52	See reserves balance
General Fund	£ 23,686.56	See reserves balance
Balance to date	£ 58,905.08	

Resolution: Approval of the Financial Statements proposed by Cllr Coles and seconded by Cllr Hellingman – all in favour

15.5670. TO SET ANY DATES FOR MEETINGS

- Amenities Committee meeting – Saturday 11 April 10:00am at the football pavilion

16.5671. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (9TH MARCH 2026) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

- PIPF funding discussion

The Chair closed the meeting at 20:15 hrs.