

OVERTON COMMUNITY COUNCIL



Clerk to the Council: Mr David Williams
Overton Village Hall, Penyllan Street, Overton, LL13 0EE
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1st December 2025

To the Councillors of Overton Community Council.

You are summoned to attend the meeting of OVERTON COMMUNITY COUNCIL to be held in the Parish Room with remote access available, on Monday 8th December 2025 6.50pm – Council meeting commences at 7.00pm. (The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020. The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 6.50pm and 7.00pm – Please email the Clerk for Zoom log-in details.

David Williams (Clerk to Overton Community Council)

A G E N D A

1. To accept apologies for absence
2. To disclose personal and pecuniary interests in items of business to be discussed at the meeting
3. To receive any questions or comments from the public attending the meeting
 - None received
4. To consider any Police Matters <https://www.police.uk/pu/your-area/north-wales-police/overton/>
 - See addendum
5. To consider any County Council matters
For Cllr McCusker to update members
 - To be raised at the meeting
Highway matters
 - Road repairs and closure on the bends near Lion Lane, Penley A539
 - Road surface damage after the A525 diversion
 - Resurfacing work after Erbistock bridge on the A528
6. To agree and sign minutes of the previous full council meeting 10th November 2025
7. To agree and sign minutes of previous Committee meetings
 - Extraordinary meeting 25th November 2025 (Precept)
 - Planning Meeting 11th November 2025
8. To note actions arising from the minutes of previous meeting
For information only
 - a) Clerks update – see Decision notes November 2025

9. To receive feedback from Cllrs and Clerk re: consultations and meetings attended since the last council meeting
- Sustainability and Repair Cafe
10. To receive reports / issues from
- a) Finance
 - Clerks pay review/appraisal
 - Grounds Maintenance Contract 2026-2029
 - b) Cemetery
 - Cemetery extension planning – see addenda
 - c) Playingfields
 - Picnic benches
 - Bark top-up in play areas – OCC approval £500-£600 costs
 - d) Main Car Park toilets
 - Caretaker Holiday Cover
 - Cistern repairs
 - e) Training for Councillors
 - Nothing further to report
 - f) Oracle report December 2025
 - g) Community Hub
 - Update
 - h) Telephone box
 - Clean up
 - i) Community Chest Applications 2025 – approval letters sent out, see addendum
11. To receive any correspondence
- None received
12. To receive any additional planning applications/decisions
- Update
13. To receive details of income and payment of accounts – see addenda
14. To receive any financial statements year to date – see addenda
15. To set any dates for meetings
- Meetings to be arranged
- TBC**
16. To receive any agenda items for the meeting and confirm date (**13th January 2026**)