

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
9th June 2025 (at 18.50hrs)
held in person**

- **PRESENT:** Cllr Walker (Chair), Cllr Bannister-Kelly, Cllr Coles, Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Lynch, Cllr Pugh, Cllr Whittaker, PCSO Lisa-Marie Davies, Clerk

1. 5544. APOLOGIES FOR ABSENCE

- **Apologies received:** County Cllr McCusker, Cllr Ashton

**2. 5545. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE
DISCUSSED AT THE MEETING**

- None

3. 5546. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None received

4. 5547. TO CONSIDER ANY POLICE MATTERS

- PCSO Davies confirmed the attempted break-in at Ferdi's convenience store. A suspect has been apprehended
- PCSO suggested providing a police vehicle at this year's fete. This was gratefully accepted.

5. 5548. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- Nothing further to report in County Cllr McCusker's absence.

Highway Matters

- Further near miss on bad bend (Berwyns) - the consultation on speed limit reduction is still in progress.
- New LED light near Dark Lane reported by a resident in the area, as much brighter.
- The Clerk has reported the leaning electric pole near the village petrol station (and convenience store) to WCBC "pride in our streets" for urgent review/action.
- Working party established for Community Speedwatch – Cllrs Coles, Copeman and Bannister-Kelly.

6. 5549. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 12TH MAY 2025

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.
Proposed by Cllr Bannister-Kelly and seconded by Cllr Pugh.

7. 5550. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- General Amenities committee 10th May 2025
- Planning Committee 4th June 2025

8. 5551. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

The Clerk reviewed actions listed on the current decision notes.

**9. 5552. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED
SINCE THE LAST COUNCIL MEETING**

- None received

10. 5553. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- Proposal: Approval of Annual Return 2024-2025

Resolution: Approved by Council

b) Cemetery

Cemetery extension planning

Thanks to Cllr Hellingman for the detailed plan, which was discussed and approved by the Community Council

- the existing path will be extended into the field extension
- a new tap for watering flowers will be situated near the five-bar gate
- several large trees planted, similar in nature to those in the existing cemetery
- a hedge planted to screen the soil dump
- a fence, with a gate dividing the extension into roughly: 2/3 burial plots; 1/3 play and wildflower area
- a narrow central path through the middle of the extension field for additional access
- 178 plots will be available in the new extension, predicted to last beyond 2050. Careful marking of each plot should help ensure the plots remain standard and accurately sized.
- consecration of the entire extension grounds will not be necessarily but each burial event can be consecrated at the graveside service.
- Clerk to submit a pre-application with WCBC planning department.

c) Playingfields

- Playground repairs

Estimated cost £1800.

Resolution: Approved by Council

- Playingfields tenancy arrangements

The Cricket Club no longer schedules any Cricket matches on the pitch. Maintaining the pitch and clubhouse costs time and effort. The future use of the cricket pitch needs to be discussed by the landlord, Tim Roselli, and the current administrators. The Community Council agreed that the area should be used for the benefit of the community if possible but offered no solutions at present.

- Jonny Bell (GMC) has been asked to trim the overhanging cherry tree branches in the car park and also trim the overhanging Yew tree branches near the surgery car park and paths.

d) Main Car Park toilets

- Electric Vehicle Charging update – WCBC have received a quotation for the removal of the redundant EVC cable and box on the toilet building. OCC received a rebate of £705.28 for EVC electricity used in 2023-2025.

• Deep Clean quote (PHS)

Proposal: Deep washroom clean for car park toilets - £908 plus VAT

Resolution: Approved by Council

e) Training for Councillors

- Nothing further to report.

f) Oracle report May 2025

- The Clerk provided a breakdown of the budget/precept for discussion. The Community Council agreed to publish a shortened version as there was too much unnecessary detail in the original.

g) Community Hub

- Ticking along nicely

h) Overton village fete - Saturday 28th June 2025

- Clerks to do list – Clerk will ensure access to event(s), buildings and signage.
- Cllr Copeman allocated tasks at the fete to volunteers on the Community Council
- Raffle prize – the Community Council discussed donating a prize to the raffle which was not approved.

11. 5554. TO RECEIVE ANY CORRESPONDENCE

- National Eisteddfod funding appeal – rejected by the Community Council

12. 5555. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- Update from Chair of planning committee

13. 5556. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 33-54 (May 2025)							
Voucher Code		Date	Description	Supplier	VAT	Total	
33	WCBC refuse collection charge for bin	01/05/2025	Litter collection	WCBC	£48.63	£48.63	
35	Mowing Millennium Meadow	02/05/2025	2nd cut of the Millennium Meadow	Andrew Jones	£245.00	£245.00	
34	Water at car park Public Toilets	02/05/2025	Public Toilets car park - water	Hafren Dyfrdwy	£8.33	£1.67	£10.00
36	Play Equipment repairs	06/05/2025	Repairs to play equipment	David Edwards (Joiner)	£75.00	£75.00	
37	Street lighting maintenance	12/05/2025	Quarterly Street Lighting Maintenance	WCBC	£253.05	£50.61	£303.66
39	Rates Non dom Cemetery	12/05/2025	Non Dom Rates - Cemetery	WCBC	£60.00	£60.00	
38	Rates Non dom for garage store	12/05/2025	Non Dom Rates - Pavillion Garage	WCBC	£65.00	£65.00	
40	Audit & Accountancy charges	14/05/2025	Internal Audit	Morris Cook Chartered Accountants	£342.00	£342.00	
41	Water bill at cemetery	15/05/2025	Water bill - Cemetery	Hafren Dyfrdwy	£6.27	£6.27	
46	Clerk's wages	19/05/2025	Clerk's May wages	AVOW	£1,576.99	£1,576.99	
45	Public Toilet Caretakers wages	19/05/2025	Caretaker's wages May	AVOW	£688.23	£688.23	
44	AVOW Payroll charges	19/05/2025	Payroll charge	AVOW	£22.00	£22.00	
43	Electricity at Car Park Public Toilets	19/05/2025	Electricity charge for Public Toilets	British Gas	£48.67	£2.43	£51.10
42	Telephone and Broadband	19/05/2025	Telephone and broadband service	Vodafone Limited	£36.15	£36.15	
51	Parish Room Hire	20/05/2025	Parish Room Hire	Overton Hall	£64.00	£64.00	
50	Parish Room Hire	20/05/2025	Parish Room Hire	Overton Hall	£37.50	£37.50	
48	Grant - Overton Playcentre	20/05/2025	Annual Grant	Overton Community Council	£350.00	£350.00	
47	Grant - Overton Oracle	20/05/2025	Annual Grant	Overton Community Council	£500.00	£500.00	
49	Grant - Overton Twinning	20/05/2025	Annual Grant	Overton Community Council	£400.00	£400.00	
52	Mowing Millennium Meadow	27/05/2025	Cutting Millennium meadow	Andrew Jones	£245.00	£245.00	
54	Public Toilet Caretakers holiday cover	28/05/2025	Caretaker holiday cover May	AVOW	£91.95	£91.95	
53	AVOW Payroll charges	28/05/2025	Payroll charge	AVOW	£5.00	£5.00	
					Total	£54.71	
						£5,223.48	

RECEIPTS LIST 30-35 (May 2025)

Voucher Code		Date	Description	Supplier	
30	Fete - stall fees & donations	05/05/2025	Stall at fete	Catlyn Gifts	£10.00
32	Fete - stall fees & donations	07/05/2025	Stall at fete	TBC - see notes	£10.00
31	Bank interest	12/05/2025	Bank interest	TSB	£72.96
33	Fete - stall fees & donations	13/05/2025	Stall at fete	TBC - see notes	£10.00
34	Fete - stall fees & donations	15/05/2025	Stall at fete	Angela Loftus (Made by Rachael)	£10.00
35	Cemetery - burials & headstones	19/05/2025	Headstone	AVOW	£150.00
				Total	£262.96

Resolution: Approval of income and expenditure proposed by Cllr Lynch and seconded by Cllr Hellingman – all in favour

5557. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Overton Community Council Financial Forecast June 2025		
Forecast 2025/2026	£	Comments - Clerk
As at 1st June 2025		
Opening Balance 1st April 2024	£ 39,181.45	
Precept 2024/25 to date	£ 26,204.66	
VAT return	£ -	
Cemetery	£ 600.00	
Bank Interest	£ 126.03	
Overton Community Fund Proceeds	£ -	
Community Chest (Solar farm)	£ -	
Fete stall fees	£ 300.00	
Income Total	£ 66,412.14	See bank reconciliation 31st May 2025
Expenditure to date	£ 10,758.47	See bank reconciliation 31st May 2025
Balance to date	£ 55,653.67	See bank reconciliation 31st May 2025
Earmarked/Reserves		
Reserve Figure	£ 19,236.32	
Strategic Planning Projects	£ 15,920.37	
Overton Events Fund	£ 2,853.72	
Community Chest Fund (solar farm)	£ 1,171.04	
Overton Community Fund	£ -	
Ringfenced Total	£ 39,181.45	See reserves balance
General Fund	£ 16,472.22	See reserves balance
Balance to date	£ 55,653.67	

Resolution: Approval of the Financial Statements proposed by Cllr Herbert and seconded by Cllr Copeman – all in favour

14.5558. TO SET ANY DATES FOR MEETINGS

- Finance meeting TBC in September
- Clerk on leave from 2nd – 21st July

15.5559. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (4TH AUGUST 2025) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

- Grants and funds

The Chair closed the meeting at 20:35 hrs.