

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
4th August 2025 (at 18.50hrs)
held in person**

- **PRESENT:** Cllr Walker (Chair), Cllr Bannister-Kelly, Cllr Coles, Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Pugh, County Cllr McCusker, PCSO Lisa-Marie Davies, Clerk

1. 5560. APOLOGIES FOR ABSENCE

- **Apologies received:** Cllr Ashton, Cllr Lynch, Cllr Whittaker

**2. 5561. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE
DISCUSSED AT THE MEETING**

- None

3. 5562. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None received

4. 5563. TO CONSIDER ANY POLICE MATTERS

- PCSO Davies noted the statistics from June and July.
- Community Speedwatch update from Cllr Bannister-Kelly – a radar speed gun will be purchased once the model number is confirmed. Cllr Walker noted that the speed gun will not be calibrated, therefore potentially inaccurate. The recording of speeding cars by the community Speedwatch will not lead to a conviction per se. Records of repeat offenders are reported to the police who will pursue the matter, if necessary, with the owners of the vehicle concerned.

5. 5564. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- Organising a meeting with WCBC to review the Overton library service.
- Work continues on the White Horse pub site where the external fabric of the building has been consolidated. Planning approval for the interior has not been confirmed and the application is still under consultation.
- The leaning electricity pole on Salop Road has been reported to Scottish Power. The repairs are not classified as an emergency. The issue will be addressed in time and local residents have been contacted.

Highway Matters

- The new speed limit on A528 is in place and WCBC have limited the length of the 30mph to a buffer zone which ends before the B5069 turn to St. Martin's. More warning signs are to be positioned nearby.
- Traffic management has been booked near Lightwood Green, which may address the water seepage on the A539 to Penley.

6. 5565. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 9TH JUNE 2025

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.
Proposed by Cllr Hellingman and seconded by Cllr Pugh.

7. 5566. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- Planning Committee 25th June 2025
- Planning Consultation 23rd July 2025

8. 5567. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- The remaining outstanding actions refer largely to the cemetery extension and the playing field (these are in progress).

9. **5568. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING**

- None received

10. **5569. TO RECEIVE REPORTS / ISSUES FROM**

a) Finance

- IRPW Community Council Members Allowance forms were completed by the councillors present.

b) Cemetery

- Cemetery extension planning in progress

Action: Clerk to complete the pre-application process

c) Playingfields

- RoSPA inspection report – no major recommendations. Cllr Walker and Cllr Lynch will address any issues.

- Hedge overgrowth on Wrexham Road – Jonny Bell has cut the playing field boundary hedge. Tim Rosselli will arrange for the remainder of the hedge to be cut, up to Argoed Lane.

d) Main Car Park toilets

- Deep Clean – to be scheduled

- The caretaker alerted the clerk to heavily soiled gent's toilet (very unpleasant and not easy to clean).

e) Training for Councillors

- Nothing further to report.

f) Oracle report September 2025

- Precept allocation table – clerk to action

- Community Chest 2025 application process – clerk to action

- Community Council survey (QR code) – Cllr Bannister-Kelly to action

g) Community hub

- Continues to be popular

h) Overton village fete - Saturday 28th June 2025

- Great success and positive feedback. Stall holders were happy and the PA system was excellent.

- Planning for next year will start in the New Year and several organisational options will be discussed.

i) OCC website

- Cllr Bannister-Kelly will develop a portal for community residents to report and comment on local issues.

- The Clerk has updated the pages on the Community Council website.

j) Community Agents Quarterly Report

- The community council were impressed by their work.

k) Wrexham Town and Community Council Forum draft charter.

- Cllrs to submit their comments or forward them to the Clerk by September 2025.

11. **5570. TO RECEIVE ANY CORRESPONDENCE**

- Rainbow Foundation – the community council considered the contribution to the health and well-being of the community by the Rainbow Foundation staff and services. A donation of £1000 to help fund the provision of the service was requested by the Rainbow Foundation to support the considerable increase in their costs.

Resolution: Approved by Council

- Consultation on Penley Hospital – details comprehensively circulated.

- Flowerfest 2025 – St. Giles Church Wrexham – rejected because community councils in Wales are not allowed to donate to religious bodies.

12. **5571. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS**

- P/2023/0192 Cloy Bank Farm, New vehicular access and boundary wall -Decision to Refuse was made 2/06/2025

- P/2025/0161 Carreg y Franc, Silage – Granted.

- P/2025/0447 Brickyard bungalow, Storage LWG – Granted.

- P/2025/0459 3 Wrexham Road, Discharge of conditions – Approved.

- P/2025/0369 Millwood Rise, Erection of single storey extension – Granted.

- New Planning information and advice webpage on the Community Council website – approved by Council.

13. 5572. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 55-122 (June and July 2025)						
Voucher	Code	Description	Supplier	VAT	Total	
55	Grass Cutting Cemetery	Grass cutting in the cemetery	J D Bell	£630.00	£630.00	
56	Litter collection and Litter bins Cemetery	Litter collecting	J D Bell	£75.00	£75.00	
57	Cutting Cemetery extension	Grass cutting in Cemetery Extension	J D Bell	£140.00	£140.00	
58	Grass Cutting Cenotaph	Grasscutting in the Cenotaph	J D Bell	£90.00	£90.00	
59	Grass cutting	Grasscutting in the Playing Field	J D Bell	£270.00	£270.00	
60	Raking existing bark	Rake existing bark	J D Bell	£50.00	£50.00	
61	Litter Collections / Dustbins	Litter collection	J D Bell	£240.00	£240.00	
62	Cutting Football Pitch	Grass cutting football pitch	J D Bell	£385.00	£385.00	
63	Weeding barked area o/s Pavillion & Scout Hut	Weeding barked area	J D Bell	£35.00	£35.00	
66	WCBC refuse collection charge for bin	Litter collection	WCBC	£48.63	£48.63	
64	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00	£60.00	
67	Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£8.33	£1.67	£10.00
65	Cut grass/tide area front of MM gate	Cut grass at Millennium gate	J D Bell	£52.50	£52.50	
68	Ad Hoc Tasks Cemetery	Moles in cemetery	CF Williams	£100.00	£100.00	
69	Street light Electricity Cost	Street lighting electricity bill payment	British Gas	£294.83	£14.74	£309.57
70	Maintenance work at both toilet sites	Public Toilet repairs	Coppercroft Ltd	£109.00	£21.80	£130.80
71	Office Stationery/Stamps/Misc	Stamps	Post Office	£28.10		£28.10
72	Rates Non dom Cemetery	Non Dom Rates - Cemetery	WCBC	£60.00		£60.00
73	Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£65.00		£65.00
74	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£6.26		£6.26
75	Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£49.70	£2.48	£52.18
76	Telephone and Broadband	Telephone and broadband service	Vodafone Limited	£36.15		£36.15
81	Clerk's wages	Caretaker's June wages	AVOW	£660.03		£660.03
82	Clerk's wages	Clerk's June Wages	AVOW	£1,576.99		£1,576.99
80	AVOW Payroll charges	Payroll Charge June	AVOW	£22.00		£22.00
78	Mowing Millennium Meadow	4th cut of MM	Andrew Jones	£245.00		£245.00
79	Training for Councillors	Community Councillor training	One Voice Wales	£42.00		£42.00
77	Overton Events	Banner for village fete	Excel Signs	£275.00	£55.00	£330.00

83	Parish Room Hire	Parish Room Hire	Overton Hall	£37.50	£37.50	
84	Parish Room Hire	Parish Room Hire	Overton Hall	£160.00	£160.00	
85	Grass Cutting Cemetery	Grass cutting	J D Bell	£420.00	£420.00	
86	Litter collection and Litter bins Cemetery	Litter collection	J D Bell	£60.00	£60.00	
87	Cutting Cemetery extension	Grass cutting	J D Bell	£140.00	£140.00	
90	Grass Cutting Cenotaph	Grass cutting	J D Bell	£90.00	£90.00	
91	Grass cutting	Grass cutting	J D Bell	£270.00	£270.00	
97	Hedges and trees cutting	Trimming trees in car park	J D Bell	£120.00	£120.00	
92	Raking existing bark	Rake existing bark	J D Bell	£50.00	£50.00	
93	Litter Collections / Dustbins	Litter collection	J D Bell	£240.00	£240.00	
94	Weeding barked area o/s Pavillion & Scout Hut	Weeding barked area	J D Bell	£35.00	£35.00	
95	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00	£60.00	
96	Cut grass/tide area front of MM gate	Cut grass at Millennium gate	J D Bell	£52.50	£52.50	
88	Ad Hoc Tasks Cemetery	Path weeded	J D Bell	£40.00	£40.00	
89	Ad Hoc Tasks Cemetery	Weed Spraying Graves	J D Bell	£45.00	£45.00	
98	Ad Hoc Tasks	Removal of Ivy	J D Bell	£60.00	£60.00	
99	Misc work - Cutting wildflower areas	Cutting wildflower area	J D Bell	£200.00	£200.00	
100	Overton Events	PA system	B.S.B. (Sound) Ltd	£275.00	£55.00	£330.00
101	WCBC refuse collection charge for bin	Litter collection	WCBC	£48.63		£48.63
102	Overton Events	Items for fete	Chocolate Trading Co.	£26.45		£26.45
103	Overton Events	Items for fete	Amazon.co.uk	£13.41	£2.68	£16.09
104	Overton Events	Items for fete	Amazon.co.uk	£9.16	£1.83	£10.99
105	Overton Events	Items for fete	Amazon.co.uk	£18.32	£3.66	£21.98
106	Overton Events	Items for fete	Amazon.co.uk	£108.10	£21.70	£129.80
107	Overton Events	Items for fete	Minuteman Wrexham	£85.00	£17.00	£102.00
108	Overton Events	Items for fete	Amazon.co.uk	£49.99	£10.00	£59.99
109	Overton Events	Items for fete	Amazon.co.uk	£33.32	£6.66	£39.98
110	Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£8.33	£1.67	£10.00
115	Street light Electricity Cost	Street lighting electricity bill payment	British Gas	£117.37		£117.37
111	Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£65.00		£65.00
112	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£6.26		£6.26

113	Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£49.89	£49.89
114	Telephone and Broadband	Telephone and broadband service	Vodafone Limited	£36.15	£36.15
116	Annual Play Equipment Inspection	RoSPA play equipment inspections	Playsafety Limited	£190.00	£38.00
117	Tree felling / maintenance	Tree maintainance or removal	All Things Trees	£400.00	£480.00
120	Clerk's wages	Clerk's wages July	AVOW	£1,576.99	£1,576.99
119	Public Toilet Caretakers wages	Caretaker's wages (July)	AVOW	£677.65	£677.65
118	AVOW Payroll charges	Payroll charge	AVOW	£22.00	£22.00
121	Parish Room Hire	Parish Room Hire	Overton Hall	£15.00	£15.00
122	Parish Room Hire	Parish Room Hire	Overton Hall	£128.00	£128.00
			Total	£333.89	£12,028.43

RECEIPTS LIST 36-44 (June and July 2025)

Voucher	Code	Description	Supplier	
36	Fete - stall fees & donations	Stall at fete	TJ Creations	£10.00
37	Bank interest	Bank interest	TSB	£69.12
38	Refunds (General)	Electricity rebate	WCBC	£705.28
39	Fete - stall fees & donations	Stall at fete	Molesworth SW More Cake Vicar	£10.00
40	Cemetery - burials & headstones	Headstone	Edgertons Funeral Directors	£300.00
41	Community Chest Grant (solar farm)	Community Chest Grant	Snellius Energy	£3,900.32
44	Fete - stall fees & donations	Fete proceeds	Overton Community Council	£451.00
42	Fete - stall fees & donations	Stall at fete	TBC - see notes	£20.00
43	Bank interest	Bank interest	TSB	£60.71
			Total	£5,526.43

Resolution: Approval of income and expenditure proposed by Cllr Hellingman and seconded by Cllr Copeman – all in favour

5573. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Overton Community Council Financial Forecast August 2025		
Forecast 2025/2026	£	Comments - Clerk
As at 28th July 2025		
Opening Balance 1st April 2024	£ 39,181.45	
Precept 2024/25 to date	£ 26,204.66	
VAT return	£ -	
Cemetery	£ 900.00	
Bank Interest	£ 255.86	
Overton Community Fund Proceeds	£ -	
Community Chest (Solar farm)	£ 3,900.32	
Fete procceds (stall fees, donations,raffle)	£ 791.00	
Electricity rebate (EVC)	£ 705.28	
Income Total	£ 71,938.57	See bank reconciliation 28th July 2025
Expenditure to date	£ 22,786.90	See bank reconciliation 28th July 2025
Balance to date	£ 49,151.67	See bank reconciliation 28th July 2025
Earmarked/Reserves		
Reserve Figure	£ 19,236.32	
Strategic Planning Projects	£ 15,920.37	
Overton Events Fund	£ 1,959.97	
Community Chest Fund (solar farm)	£ 5,071.36	
Overton Community Fund	£ -	
Ringfenced Total	£ 42,188.02	See reserves balance
General Fund	£ 6,963.65	See reserves balance
Balance to date	£ 49,151.67	

Resolution: Approval of the Financial Statements proposed by Cllr Herbert and seconded by Cllr Hellingman – all in favour

14.5574. TO SET ANY DATES FOR MEETINGS

- None

15.5575. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (8TH SEPTEMBER 2025) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

- Grants and funds

The Chair closed the meeting at 20:40 hrs.