

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
4th August 2025 (at 18.50hrs)
held in person**

- **PRESENT:** Cllr Walker (Chair), Cllr Bannister-Kelly, Cllr Coles, Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Pugh, County Cllr McCusker, PCSO Lisa-Marie Davies, Clerk

1. 5560. APOLOGIES FOR ABSENCE

- **Apologies received:** Cllr Ashton, Cllr Lynch, Cllr Whittaker

2. 5561. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

- None

3. 5562. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None received

4. 5563. TO CONSIDER ANY POLICE MATTERS

- PCSO Davies noted the statistics from June and July.
- Community Speedwatch update from Cllr Bannister-Kelly – a radar speed gun will be purchased once the model number is confirmed. Cllr Walker noted that the speed gun will not be calibrated, therefore potentially inaccurate. The recording of speeding cars by the community Speedwatch will not lead to a conviction per se. Records of repeat offenders are reported to the police who will pursue the matter, if necessary, with the owners of the vehicle concerned.

5. 5564. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- Organising a meeting with WCBC to review the Overton library service.
- Work continues on the White Horse pub site where the external fabric of the building has been consolidated. Planning approval for the interior has not been confirmed and the application is still under consultation.
- The leaning electricity pole on Salop Road has been reported to Scottish Power. The repairs are not classified as an emergency. The issue will be addressed in time and local residents have been contacted.

Highway Matters

- The new speed limit on A528 is in place and WCBC have limited the length of the 30mph to a buffer zone which ends before the B5069 turn to St. Martin's. More warning signs are to be positioned nearby.
- Traffic management has been booked near Lightwood Green, which may address the water seepage on the A539 to Penley.

6. 5565. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 9TH JUNE 2025

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.
Proposed by Cllr Hellingman and seconded by Cllr Pugh.

7. 5566. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- Planning Committee 25th June 2025
- Planning Consultation 23rd July 2025

8. 5567. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.
For information only

- The remaining outstanding actions refer largely to the cemetery extension and the playing field (these are in progress).

9. 5568. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- None received

10. 5569. TO RECEIVE REPORTS / ISSUES FROM

- a) Finance
 - IRPW Community Council Members Allowance forms were completed by the councillors present.
- b) Cemetery
 - Cemetery extension planning in progress
Action: Clerk to complete the pre-application process
- c) Playingfields
 - RoSPA inspection report – no major recommendations. Cllr Walker and Cllr Lynch will address any issues.
 - Hedge overgrowth on Wrexham Road – Jonny Bell has cut the playing field boundary hedge. Tim Rosselli will arrange for the remainder of the hedge to be cut, up to Argoed Lane.
- d) Main Car Park toilets
 - Deep Clean – to be scheduled
 - The caretaker alerted the clerk to heavily soiled gent's toilet (very unpleasant and not easy to clean).
- e) Training for Councillors
 - Nothing further to report.
- f) Oracle report September 2025
 - Precept allocation table – clerk to action
 - Community Chest 2025 application process – clerk to action
 - Community Council survey (QR code) – Cllr Bannister-Kelly to action
- g) Community hub
 - Continues to be popular
- h) Overton village fete - Saturday 28th June 2025
 - Great success and positive feedback. Stall holders were happy and the PA system was excellent.
 - Planning for next year will start in the New Year and several organisational options will be discussed.
- i) OCC website
 - Cllr Bannister-Kelly will develop a portal for community residents to report and comment on local issues.
 - The Clerk has updated the pages on the Community Council website.
- j) Community Agents Quarterly Report
 - The community council were impressed by their work.
- k) Wrexham Town and Community Council Forum draft charter.
 - Cllrs to submit their comments or forward them to the Clerk by September 2025.

11. 5570. TO RECEIVE ANY CORRESPONDENCE

- Rainbow Foundation – the community council considered the contribution to the health and well-being of the community by the Rainbow Foundation staff and services. A donation of £1000 to help fund the provision of the service was requested by the Rainbow Foundation to support the considerable increase in their costs.
Resolution: Approved by Council
- Consultation on Penley Hospital – details comprehensively circulated.
- Flowerfest 2025 – St. Giles Church Wrexham – rejected because community councils in Wales are not allowed to donate to religious bodies.

12. 5571. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- P/2023/0192 Cloy Bank Farm, New vehicular access and boundary wall -Decision to Refuse was made 2/06/2025
- P/2025/0161 Carreg y Franc, Silage – Granted.
- P/2025/0447 Brickyard bungalow, Storage LWG – Granted.
- P/2025/0459 3 Wrexham Road, Discharge of conditions – Approved.
- P/2025/0369 Millwood Rise, Erection of single storey extension – Granted.
- New Planning information and advice webpage on the Community Council website – approved by Council.

13. 5572. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 55-122 (June and July 2025)

| Voucher | Code | Description | Supplier | VAT | | Total |
|---------|---|--|------------------|-----------|--------|-----------|
| 55 | Grass Cutting Cemetery | Grass cutting in the cemetery | J D Bell | £630.00 | | £630.00 |
| 56 | Litter collection and Litter bins Cemetery | Litter collecting | J D Bell | £75.00 | | £75.00 |
| 57 | Cutting Cemetery extension | Grass cutting in Cemetery Extension | J D Bell | £140.00 | | £140.00 |
| 58 | Grass Cutting Cenotaph | Grasscutting in the Cenotaph | J D Bell | £90.00 | | £90.00 |
| 59 | Grass cutting | Grasscutting in the Playing Field | J D Bell | £270.00 | | £270.00 |
| 60 | Raking existing bark | Rake existing bark | J D Bell | £50.00 | | £50.00 |
| 61 | Litter Collections / Dustbins | Litter collection | J D Bell | £240.00 | | £240.00 |
| 62 | Cutting Football Pitch | Grass cutting football pitch | J D Bell | £385.00 | | £385.00 |
| 63 | Weeding barked area o/s Pavillion & Scout Hut | Weeding barked area | J D Bell | £35.00 | | £35.00 |
| 66 | WCBC refuse collection charge for bin | Litter collection | WCBC | £48.63 | | £48.63 |
| 64 | Emptying dog bin in Millennium Ave | Emptying Dog wast bin MM | J D Bell | £60.00 | | £60.00 |
| 67 | Water at car park Public Toilets | Public Toilets car park - water | Hafren Dyfrdwy | £8.33 | £1.67 | £10.00 |
| 65 | Cut grass/tide area front of MM gate | Cut grass at Millennium gate | J D Bell | £52.50 | | £52.50 |
| 68 | Ad Hoc Tasks Cemetery | Moles in cemetery | CF Williams | £100.00 | | £100.00 |
| 69 | Street light Electricity Cost | Street lighting electricity bill payment | British Gas | £294.83 | £14.74 | £309.57 |
| 70 | Maintenance work at both toilet sites | Public Toilet repairs | Coppercroft Ltd | £109.00 | £21.80 | £130.80 |
| 71 | Office Stationery/Stamps/Misc | Stamps | Post Office | £28.10 | | £28.10 |
| 72 | Rates Non dom Cemetery | Non Dom Rates - Cemetery | WCBC | £60.00 | | £60.00 |
| 73 | Rates Non dom for garage store | Non Dom Rates - Pavillion Garage | WCBC | £65.00 | | £65.00 |
| 74 | Water bill at cemetery | Water bill - Cemetery | Hafren Dyfrdwy | £6.26 | | £6.26 |
| 75 | Electricity at Car Park Public Toilets | Electricity charge for Public Toilets | British Gas | £49.70 | £2.48 | £52.18 |
| 76 | Telephone and Broadband | Telephone and broadband service | Vodafone Limited | £36.15 | | £36.15 |
| 81 | Clerk's wages | Caretaker's June wages | AVOW | £660.03 | | £660.03 |
| 82 | Clerk's wages | Clerk's June Wages | AVOW | £1,576.99 | | £1,576.99 |
| 80 | AVOW Payroll charges | Payroll Charge June | AVOW | £22.00 | | £22.00 |
| 78 | Mowing Millennium Meadow | 4th cut of MM | Andrew Jones | £245.00 | | £245.00 |
| 79 | Training for Councillors | Community Councillor training | One Voice Wales | £42.00 | | £42.00 |
| 77 | Overton Events | Banner for village fete | Excel Signs | £275.00 | £55.00 | £330.00 |

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|-----|---|--|-----------------------|---------|--------|---------|
| 83 | Parish Room Hire | Parish Room Hire | Overton Hall | £37.50 | | £37.50 |
| 84 | Parish Room Hire | Parish Room Hire | Overton Hall | £160.00 | | £160.00 |
| 85 | Grass Cutting Cemetery | Grass cutting | J D Bell | £420.00 | | £420.00 |
| 86 | Litter collection and Litter bins Cemetery | Litter collection | J D Bell | £60.00 | | £60.00 |
| 87 | Cutting Cemetery extension | Grass cutting | J D Bell | £140.00 | | £140.00 |
| 90 | Grass Cutting Cenotaph | Grass cutting | J D Bell | £90.00 | | £90.00 |
| 91 | Grass cutting | Grass cutting | J D Bell | £270.00 | | £270.00 |
| 97 | Hedges and trees cutting | Trimming trees in car park | J D Bell | £120.00 | | £120.00 |
| 92 | Raking existing bark | Rake existing bark | J D Bell | £50.00 | | £50.00 |
| 93 | Litter Collections / Dustbins | Litter collection | J D Bell | £240.00 | | £240.00 |
| 94 | Weeding barked area o/s Pavillion & Scout Hut | Weeding barked area | J D Bell | £35.00 | | £35.00 |
| 95 | Emptying dog bin in Millennium Ave | Emptying Dog wast bin MM | J D Bell | £60.00 | | £60.00 |
| 96 | Cut grass/tide area front of MM gate | Cut grass at Millennium gate | J D Bell | £52.50 | | £52.50 |
| 88 | Ad Hoc Tasks Cemetery | Path weeded | J D Bell | £40.00 | | £40.00 |
| 89 | Ad Hoc Tasks Cemetery | Weed Spraying Graves | J D Bell | £45.00 | | £45.00 |
| 98 | Ad Hoc Tasks | Removal of Ivy | J D Bell | £60.00 | | £60.00 |
| 99 | Misc work - Cutting wildflower areas | Cutting wildflower area | J D Bell | £200.00 | | £200.00 |
| 100 | Overton Events | PA system | B.S.B. (Sound) Ltd | £275.00 | £55.00 | £330.00 |
| 101 | WCBC refuse collection charge for bin | Litter collection | WCBC | £48.63 | | £48.63 |
| 102 | Overton Events | Items for fete | Chocolate Trading Co. | £26.45 | | £26.45 |
| 103 | Overton Events | Items for fete | Amazon.co.uk | £13.41 | £2.68 | £16.09 |
| 104 | Overton Events | Items for fete | Amazon.co.uk | £9.16 | £1.83 | £10.99 |
| 105 | Overton Events | Items for fete | Amazon.co.uk | £18.32 | £3.66 | £21.98 |
| 106 | Overton Events | Items for fete | Amazon.co.uk | £108.10 | £21.70 | £129.80 |
| 107 | Overton Events | Items for fete | Minuteman Wrexham | £85.00 | £17.00 | £102.00 |
| 108 | Overton Events | Items for fete | Amazon.co.uk | £49.99 | £10.00 | £59.99 |
| 109 | Overton Events | Items for fete | Amazon.co.uk | £33.32 | £6.66 | £39.98 |
| 110 | Water at car park Public Toilets | Public Toilets car park - water | Hafren Dyfrdwy | £8.33 | £1.67 | £10.00 |
| 115 | Street light Electricity Cost | Street lighting electricity bill payment | British Gas | £117.37 | | £117.37 |
| 111 | Rates Non dom for garage store | Non Dom Rates - Pavillion Garage | WCBC | £65.00 | | £65.00 |
| 112 | Water bill at cemetery | Water bill - Cemetery | Hafren Dyfrdwy | £6.26 | | £6.26 |

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|--------------|--|---------------------------------------|--------------------|----------------|-------------------|-----------|
| 113 | Electricity at Car Park Public Toilets | Electricity charge for Public Toilets | British Gas | £49.89 | | £49.89 |
| 114 | Telephone and Broadband | Telephone and broadband service | Vodafone Limited | £36.15 | | £36.15 |
| 116 | Annual Play Equipment Inspection | RoSPA play equipment inspections | Playsafety Limited | £190.00 | £38.00 | £228.00 |
| 117 | Tree felling / maintenance | Tree maintainance or removal | All Things Trees | £400.00 | £80.00 | £480.00 |
| 120 | Clerk's wages | Clerk's wages July | AVOW | £1,576.99 | | £1,576.99 |
| 119 | Public Toilet Caretakers wages | Caretaker's wages (July) | AVOW | £677.65 | | £677.65 |
| 118 | AVOW Payroll charges | Payroll charge | AVOW | £22.00 | | £22.00 |
| 121 | Parish Room Hire | Parish Room Hire | Overton Hall | £15.00 | | £15.00 |
| 122 | Parish Room Hire | Parish Room Hire | Overton Hall | £128.00 | | £128.00 |
| Total | | | | £333.89 | £12,028.43 | |

RECEIPTS LIST 36-44 (June and July 2025)

| Voucher | Code | Description | Supplier | |
|--------------|------------------------------------|-----------------------|-------------------------------|------------------|
| 36 | Fete - stall fees & donations | Stall at fete | TJ Creations | £10.00 |
| 37 | Bank interest | Bank interest | TSB | £69.12 |
| 38 | Refunds (General) | Electricity rebate | WCBC | £705.28 |
| 39 | Fete - stall fees & donations | Stall at fete | Molesworth SW More Cake Vicar | £10.00 |
| 40 | Cemetery - burials & headstones | Headstone | Edgertons Funeral Directors | £300.00 |
| 41 | Community Chest Grant (solar farm) | Community Chest Grant | Snellius Energy | £3,900.32 |
| 44 | Fete - stall fees & donations | Fete proceeds | Overton Community Council | £451.00 |
| 42 | Fete - stall fees & donations | Stall at fete | TBC - see notes | £20.00 |
| 43 | Bank interest | Bank interest | TSB | £60.71 |
| Total | | | | £5,526.43 |

Resolution: Approval of income and expenditure proposed by Cllr Hellingman and seconded by Cllr Copeman – all in favour

5573. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

| Overton Community Council Financial Forecast August 2025 | | |
|--|--------------------|---|
| Forecast 2025/2026 | £ | Comments - Clerk |
| As at 28th July 2025 | | |
| Opening Balance 1st April 2024 | £ 39,181.45 | |
| Precept 2024/25 to date | £ 26,204.66 | |
| VAT return | £ - | |
| Cemetery | £ 900.00 | |
| Bank Interest | £ 255.86 | |
| Overton Community Fund Proceeds | £ - | |
| Community Chest (Solar farm) | £ 3,900.32 | |
| Fete procceds (stall fees, donations,raffle) | £ 791.00 | |
| Electricity rebate (EVC) | £ 705.28 | |
| Income Total | £ 71,938.57 | See bank reconciliation 28th July 2025 |
| Expenditure to date | £ 22,786.90 | See bank reconciliation 28th July 2025 |
| Balance to date | £ 49,151.67 | See bank reconciliation 28th July 2025 |
| Earmarked/Reserves | | |
| Reserve Figure | £ 19,236.32 | |
| Strategic Planning Projects | £ 15,920.37 | |
| Overton Events Fund | £ 1,959.97 | |
| Community Chest Fund (solar farm) | £ 5,071.36 | |
| Overton Community Fund | £ - | |
| Ringfenced Total | £ 42,188.02 | See reserves balance |
| General Fund | £ 6,963.65 | See reserves balance |
| Balance to date | £ 49,151.67 | |
| | | |

Resolution: Approval of the Financial Statements proposed by Cllr Herbert and seconded by Cllr Hellingman – all in favour

14.5574. TO SET ANY DATES FOR MEETINGS

- None

15.5575. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (8TH SEPTEMBER 2025) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

- Grants and funds

The Chair closed the meeting at 20:40 hrs.