

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
14th April 2025 (at 18.50hrs)
held in person**

- **PRESENT:** Cllr Lynch (Chair), Cllr Alstead, Cllr Ashton, Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Pugh, County Cllr McCusker, PCSO Lisa-Marie Davies, Clerk

1. 5498. APOLOGIES FOR ABSENCE

- **Apologies received:** Cllr Coles, Cllr Walker, Cllr Whittaker
- In the absence of Cllr Walker, the current chair, Cllr Lynch was appointed acting Chair.

2. 5499. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

- None

3. 5500. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- Application letter for Co-option to the Community Council
The Community Council considered the letter from Mr. Martin Bannister-Kelly who wishes to become a member of the Community Council. The Community Council voted unanimously to accept the application.
Action: The Clerk to arrange an induction for Mr. Bannister-Kelly

4. 5501. TO CONSIDER ANY POLICE MATTERS

- The Chair welcomed PCSO Davies to her first Community Council meeting. PCSO Davies reported no incidents for Overton village. Local residents are keen to start a Community Speed Watch.
PCSO Davies suggested purchase of a radar gun (£140 – Amazon) followed by training from local police officers. Frequent offenders highlighted by the Community Speed Watch can be referred to the Police and further action taken, if necessary.
- **Action:** Clerk to purchase the radar gun and arrange training for those interested.

5. 5502. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- Nothing further to report

Highway Matters

- There will be a consultation with regard to a reduction in the current speed limit of 50mph to 30mph from the last 20mph sign leaving Overton on the A528 continuing past the St. Martins junction B5069 to end near Queensbridge. The consultation process will take 1-2 months to complete.
- WCBC have decided to add more chevrons before the bend, in the direction of Ellesmere.
- OCC agreed to consider the purchase of flashing sign(s) if deemed necessary as an additional warning.
Action: Clerk to update Jude and Les Mouldsdale on behalf of OCC.
- Cllr Hellingman alerted County Cllr McCusker to the danger of loose stones damaging cars near the junction of High Street and (just entering) Bangor Road. This is due the breakup of the road surface in that area.

6. 5503. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 10TH MARCH 2025

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.
Proposed by Cllr Hellingman and seconded by Cllr Copeman.

7. 5504. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- Finance committee 18th March 2025

8. 5505. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- The Clerk reviewed actions listed on the current decision notes. No significant issues were highlighted.

9. 5506. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- None received

10. 5507. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- OCC approval of Accounting Statement
- OCC approval and Finance Committee approval of Internal Controls
- OCC approval to move the end of year surplus (£3459.60) to the Capital reserve

b) Cemetery

- Cemetery extension plans
 - Proposal to add two benches near hedge divide and three planting troughs for flowers £1000.
 - Retain the existing soil heap compound but plant a “screening” hedge - 40 units (shrubs) £200 total.
 - Divide the extension field in two, allowing room a smaller football pitch and wild area on one side (£200-£300).
 - Provide an additional water supply for flowers near to the gate to the cemetery extension.
 - Provide an extended wildflower area alongside the brick wall.

Action: Cllr Hellingman will provide a scale map of the area with an accurate proposed number of burial plots (One half of extension field approximately 70 new burials).

c) Playingfields

- A replacement wooden step is needed on the fort.
- An area of the millennium meadow will not be mowed allowing the development of a wild flower area. This will be designated near Argoed Lane.

d) Main Car Park toilets

- 4 Electric Vehicle Charging points have now been installed. At 10am Monday 7th April, three were occupied by vehicles NOT being charged.

e) Training for Councillors

- Nothing further to report.

f) Oracle report May 2025

- County Councillor McCusker to write a piece on the A528, the consultation and further plans.

g) Community Hub

- The Craft session (Groundworks) was reasonably well received.
- The Monday afternoon tea, cakes and chat continues to be popular with a regular group of attendees.
- A Health event held on Wednesday 9th April 12-2pm in the village hall was well organised but had a low turnout. It was in the middle of the working day and perhaps more advertising may have helped.

h) Overton village fete - Saturday 28th June 2025

- The first fete planning meeting has taken place with a further meeting on 23rd April 2025
- 21 stalls booked so far, with an expectation of around 40 in total
- Overton Olympics and the Dog show are back again
- All proceeds will go to St. Mary's School, Overton

Action: Clerk to book the fire engine and police car for the afternoon, if possible.

i) Community Agents report – no comments

11. 5508. TO RECEIVE ANY CORRESPONDENCE

- Proposed removal of village payphone

Action: Clerk to purchase the village phone box for £1. The future use and maintenance provision TBC.

12. 5509. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- Planning Application P2024/1698 has been granted. The planning Committee objected to some aspects of the design - the skylight, solar panels and some of the proposed colours and materials.
- Planning application P/2024/1470 - Granted.

13. 5510. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 327-372 (March 2025)						
Voucher	Status	Code	Description	Supplier	VAT	Total
327	Paid	Hedges and trees Cemetery	Cutting laurel hedge	J D Bell	£500.00	£500.00
328	Paid	Litter collection and Litter bins Cemetery	Litter collection	J D Bell	£60.00	£60.00
329	Paid	Ad Hoc Tasks Cemetery	Grave infilling	J D Bell	£30.00	£30.00
330	Paid	Ad Hoc Tasks Cemetery	Path shuttering repaired	J D Bell	£45.00	£45.00
331	Paid	Raking existing bark	Rake existing bark	J D Bell	£40.00	£40.00
332	Paid	Litter Collections / Dustbins	Litter collection	J D Bell	£240.00	£240.00
333	Paid	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00	£60.00
334	Paid	Tree felling / maintenance	Tree maintainance or removal	All Things Trees Ltd	£660.00	£132.00
339	Paid	Litter Collections / Dustbins	Litter collection	WCBC	£47.25	£47.25
340	Paid	Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£8.33	£1.67
345	Paid	One Voice Wales	Annual payment	One Voice Wales	£294.00	£294.00
336	Paid	Community Chest Grant (solar farm)	Community Chest Grant payment	1st Overton-on-Dee Scout Group	£269.99	£269.99
337	Paid	Community Chest Grant (solar farm)	Community Chest Grant payment	St Mary's Primary School	£1,750.00	£1,750.00
338	Paid	Defibrillator and associated costs	Batteries for Defib	Defib Store Ltd	£215.00	£43.00
342	Paid	Public Toilet Caretakers holiday cover	Caretaker holiday cover February	AVOW	£312.63	£312.63
341	Paid	AVOW Payroll charges	Payroll charge	AVOW	£6.50	£6.50
343	Paid	Parish Room Hire	Parish Room Hire	Overton Hall	£37.50	£37.50
344	Paid	Parish Room Hire	Parish Room Hire	Overton Hall	£128.00	£128.00
345	Paid	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£5.13	£5.13
348	Paid	Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£44.81	£2.24
346	Paid	Maintenance work on the Football Pavilion	Repairs to the Football Pavilion	Coppercroft Ltd	£697.00	£139.40
347	Paid	Street light Electricity Cost	Street lighting electricity bill payment	British Gas	£1,285.30	£64.27
363	Paid	Telephone and Broadband	Telephone and broadband service	Vodafone Limited	£34.93	£34.93
349	Paid	Grass Cutting Cemetery	Grass cutting	J D Bell	£420.00	£420.00
350	Paid	Litter collection and Litter bins Cemetery	Litter collection	J D Bell	£60.00	£60.00
351	Paid	Cutting Cemetery extension	Grass cutting	J D Bell	£140.00	£140.00
352	Paid	Ad Hoc Tasks Cemetery	Grave infilling	J D Bell	£15.00	£15.00

353	Paid	Ad Hoc Tasks Cemetery	Cemetery path sprayed and weeded	J D Bell	£40.00		£40.00
354	Paid	Ad Hoc Tasks Cemetery	Path shuttering repaired	J D Bell	£45.00		£45.00
355	Paid	Grass Cutting Cenotaph	Grass cutting	J D Bell	£90.00		£90.00
356	Paid	Grass cutting	Grass cutting	J D Bell	£180.00		£180.00
357	Paid	Raking existing bark	Rake existing bark	J D Bell	£40.00		£40.00
358	Paid	Litter Collections / Dustbins	Litter collection	J D Bell	£240.00		£240.00
359	Paid	Weeding barked area o/s Pavillion & Scout Hut	Weeding barked area	J D Bell	£35.00		£35.00
360	Paid	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00		£60.00
361	Paid	Cut grass/tide area front of MM gate	Cutting grass by Millennium Meadow gate	J D Bell	£52.50		£52.50
362	Paid	Street lighting maintenance	Quarterly Street Lighting Maintenance	WCBC	£1,453.59	£290.72	£1,744.31
365	Paid	Clerk's wages	Clerk's March wages	AVOW	£1,576.99		£1,576.99
366	Paid	Public Toilet Caretakers wages	Caretaker's March wages	AVOW	£698.80		£698.80
367	Paid	AVOW Payroll charges	Payroll charge	AVOW	£22.00		£22.00
372	Paid	Play Equipment repairs	Repairs to play equipment	David Edwards (Joiner)	£160.00		£160.00
364	Paid	Parish Room Hire	Parish Room Hire	Overton Hall	£37.50		£37.50
368	Paid	Parish Room Hire	Parish Room Hire	Overton Hall	£128.00		£128.00
369	Paid	Parish Room Hire	Parish Room Hire	Overton Hall	£15.00		£15.00
370	Paid	Parish Room Hire	Parish Room Hire	Overton Hall	£15.00		£15.00
371	Paid	Parish Room Hire	Parish Room Hire	Overton Hall	£15.00		£15.00
					Total	£12,310.75	£673.30
							£12,984.05

RECEIPTS LIST 65-66 (March 2025)

Voucher	Code	Description	Supplier	
65	Bank interest	Bank interest	TSB	55.04
66	Cemetery - burials & headstones	Burial	Edgertons Funeral Directors	375.00
Total				430.04

Resolution: Approval of income and expenditure proposed by Cllr Herbert and seconded by Cllr Hellingman – all in favour

5511. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Overton Community Council Financial Forecast April 2025		
Forecast 2024/2025	£	Comments - Clerk
As at 1st April 2025		
Opening Balance 1st April 2024	£ 42,148.78	
Precept 2024/25 to date	£ 73,281.00	
VAT return	£ 2,001.76	
Cemetery	£ 3,275.00	
Bank Interest	£ 688.89	
Overton Community Fund Proceeds	£ -	
Community Chest (Solar farm)	£ 3,733.53	
Fete stalls (plus sale of gas cylinders and film fee)	£ 596.00	
Hafren Dyrdwy rebate (sewerage costs)	£ 1,208.81	
Income Total	£ 126,933.77	See bank reconciliation 31st March 2025
Expenditure to date	£ 87,752.32	See bank reconciliation 31st March 2025
Balance to date	£ 39,181.45	See bank reconciliation 31st March 2025
Earmarked/Reserves		
Reserve Figure	£ 15,776.72	
Strategic Planning Projects	£ 15,920.37	
Overton Events Fund	£ 2,853.72	
Community Chest Fund (solar farm)	£ 1,171.04	
Overton Community Fund	£ -	
Ringfenced Total	£ 35,721.85	See reserves balance
General Fund	£ 3,459.60	See reserves balance
Balance to date	£ 39,181.45	

Resolution: Approval of the Financial Statements proposed by Cllr Copeman and seconded by Herbert – all in favour

14.5512. TO SET ANY DATES FOR MEETINGS

- Re-arranged date for the July Community Council meeting which will now be held on Monday 4th August 2025.
- General Amenities meeting TBC in May

15.5513. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (12TH MAY 2025) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

- This is the Annual meeting

The Chair closed the meeting at 20:20 hrs.