

VERTON COMMUNITY COUNCIL



Clerk to the Council: Mr David Williams
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5th May 2025

To the Councillors of Overton Community Council.

You are summoned to attend the ANNUAL MEETING (Local Government Act 1972 s. 12) of OVERTON COMMUNITY COUNCIL to be held remotely (The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020), on Monday 12th May 2025 at 6.50pm – Council meeting commences at 7.00pm. The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 6.50pm and 7.00pm – Please email the Clerk for log-in details.

David Williams (Clerk to Overton Community Council)

AGENDA

1. Election of Chairman of the Council
2. To receive Chairman declaration of acceptance of office
3. Election of Vice-Chairman of the Council and signing of declaration of office
4. To accept apologies for absence
5. To disclose personal and pecuniary interests in items of business to be discussed at the meeting
6. To receive any questions or comments from the public attending the meeting
7. To appoint a School Governor
8. To appoint committees and working parties
 - Planning Committee (6)
 - General Amenities Committee (5)
 - Finance Committee (5)
9. To appoint representatives to outside bodies
 - Overton United Charities (1)
 - Overton Twinning Association (1)
 - One Voice Wales (2)
 - Wrexham Town and Community Forum (2 on rotation)
10. Review of the terms of references for committees
11. Adopt previously reviewed Standing Orders
12. Review and Adopt Financial Regulations.
13. Review of inventory of land and assets including buildings and office equipment.

14. Review and confirmation of arrangements for insurance cover in respect of all insured risks.
15. Review and Adopt the Council's Complaints Procedure and Local Resolution Protocol.
16. Adopt Annual Investment Strategy
17. Adopt Reserve Policy
18. To consider any Police Matters <https://www.police.uk/your-area/north-wales-police/overton/>
 - See addendum if available
19. To consider any County Council matters
 - For Cllr McCusker to update members
 - Highway matters
 - Report from County Cllr McCusker
20. To agree and sign minutes of the previous full council meeting 14th April 2025
21. To agree and sign minutes of previous Committee meetings
 - Planning meeting 16th April 2025
22. To note actions arising from the minutes of previous meeting – see addendum
 - For information only**
 - a) Clerks update – see Decision notes April 2025
23. To receive feedback from Cllrs re: consultations and meetings attended since the last council meeting
 - None received
24. To receive reports / issues from
 - a) Finance
 - End of year plus annual return
 - Notice and minute that the Notice of Conclusion of Audit
 - Allocation of annual grants: Overton Playcentre £350, Overton Twinning Association £400, Overton Oracle £500
 - b) Cemetery
 - Review Fees – remain unchanged?
 - c) Playingfields
 - Play area structural repairs, replacements for worn materials
 - Biodiversity pilot (meeting held on 12th May 2025) – see addendum
 - d) Main Car Park toilets
 - Nothing to report
 - e) Training for Councillors
 - Nothing further to report
 - f) Community Hub
 - Update
 - g) Oracle report June 2025
 - h) Overton Village Fete – latest update
 - i) Overton Community Agents report – see addendum
25. To receive any correspondence
 - None received
26. To receive any additional planning applications/decisions
 - Update from the Chair of the Planning Committee
27. To receive details of income and payment of accounts – see addenda

28.To receive any financial statements year to date – see addenda

29.To set any dates for meetings

Meetings to be arranged

- None planned

30.To receive any agenda items for the meeting and confirm date (**9th June 2025**)