

**OVERTON COMMUNITY COUNCIL  
MINUTES OF FULL COUNCIL MEETING  
10<sup>th</sup> March 2025 (at 18.50hrs)  
held in person**

**PRESENT:** Cllr Walker (Chair), Cllr Coles, Cllr Hellingman, Cllr Herbert, Cllr Pugh, Cllr Whittaker, Clerk

**1. 5482. APOLOGIES FOR ABSENCE**

- **Apologies received:** Cllr Alstead, Cllr Ashton, Cllr Copeman, Cllr Lynch, County Cllr McCusker, PCSO Lisa-Marie Davies

**2. 5483. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING**

- None

**3. 5484. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING**

- None received.

**4. 5485. TO CONSIDER ANY POLICE MATTERS**

- North Wales Police local report for Overton – no comments.

**5. 5486. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS**

County Cllr McCusker updated members on:

- Nothing to report

Highway Matters

- The Community Council supported the idea of positioning a warning sign near the bend leaving the village on the A528 to Ellesmere. The Community Council wanted to review the costs of a new sign (estimated to be £3K - £5K) and who pays for it.

**Action:** Cllr Walker and Clerk to arrange a site visit with Wesley Waters and Graham Lloyd from WCBC to discuss

**6. 5487. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 10<sup>TH</sup> FEBRUARY 2025**

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.  
Proposed by Cllr Hellingman and seconded by Cllr Coles.

**7. 5488. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS**

- Planning Committee Meeting Tuesday 4<sup>th</sup> March 2025.

**8. 5489. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

**For information only**

- The Clerk has spoken to Tim Roselli about the sub-lease between OCC and Overton Recreational FC. He felt it unnecessary to review the sub-lease and was happy for arrangements to be mutually agreed between both parties.
- The Clerk has replaced the expired battery in the defibrillator at the village hall site.

**9. 5490. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING**

- None received

**10. 5491. TO RECEIVE REPORTS / ISSUES FROM**

a) Finance

- The Community Council approved the purchase of two VE80 flags at a cost of £37.33 each

- VE80 celebrations, Thursday 8<sup>th</sup> May 2025. Cllr Whittaker confirmed there is a planned church service at 12pm followed by refreshments. St. Mary's School are also participating in events. On the following evening there is a planned concert in the church featuring music recorded at the time.
- The Community Council agreed to fund printing costs for photographs.
- The Clerk provided details of guidelines on the amount of reserves typically maintained in a Community Council budget (usually recorded as a percentage of the precept or net expenditure). According to the JPAG Practitioners Guide, councils should maintain a general reserve between 3 to 12 months of their net revenue expenditure, depending on the size and nature of the council. Smaller councils may hold a higher proportion due to less predictable expenses, while larger councils may hold less relative to their total budget, as they may have steadier revenue and expenditures.
- Application for funding for the replacement of Overton Village Hall hearing loop, with a new audio system – the Community Council agreed, in principle, to offer some financial assistance towards the cost of the project.
- b) Cemetery
  - Cemetery extension plans – Clerk to follow up quotes for the new cemetery extension path.
  - Action:** Clerk to check if planning permission is required to use the field as a cemetery extension.
- c) Playingfields
  - Meeting with wildflower/grower's on Tuesday 11<sup>th</sup> March 6:30pm in the Parish Room.
  - Repair to boundary stone wall on Wrexham Road path/Playingfield – the Community Council agreed to repair the wall when required.
  - Plumbing repairs in the football pavilion have started.
  - Cllr Walker noted the following repairs are required.
    - Replace broken goalpost.
    - Replace seating planks on one of the picnic benches.
- d) Main Car Park toilets
  - Nothing further to report.
- e) Training for Councillors
  - Nothing further to report.
- f) Oracle report April 2025
  - Reference to the minutes of the planning meeting held on the 4<sup>th</sup> March to be included.
- g) Community Hub
  - Craft session – groundworks TBC
  - Health event Wednesday 9<sup>th</sup> April 12-2pm in the village hall – a selection of contributors has been booked. This event is being organised by the local Community Agents
- h) Overton village fete - Saturday 28<sup>th</sup> June 2025
  - Nothing further to report

#### **11.5492. TO RECEIVE ANY CORRESPONDENCE**

- Overton Surgery, Business Manager (Car Park) – OCC accepted the responses.
- White Horse Inn, Overton. Notification of Planning Application and Community Pub.
  - There was a good attendance from local residents at the Planning Committee on 4<sup>th</sup> March 2025. The possibility of the building being used as a Community pub was raised (note: the primary purpose of the meeting was only to consider the planning application to convert the listed building into 6 residential flats).
  - A business case was sent to OCC from Rachel Clacher, Co-founder of Money Penny on 4<sup>th</sup> March. This has been circulated in 2024, but not widely. The community council are interested in further developments but it is for the local community to decide how best they explore the case for conversion into a Community Pub.
- SSAFA, the Armed Forces charity, appeal for a donation 2025 – declined by the Community Council

#### **12.5493. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS**

- P/2024/1428 – Overton View, Cloy Lane, single storey extension has been granted.

**13. 5494. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS**

<b>PAYMENTS LIST 309-326 (February 2025)</b>							
<b>Voucher</b>	<b>Status</b>	<b>Code</b>	<b>Description</b>	<b>Supplier</b>	<b>Net</b>	<b>VAT</b>	<b>Total</b>
310	Paid	Litter Collections / Dustbins	Litter collection	WCBC	£47.25		£47.25
309	Paid	Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£8.33	£1.67	£10.00
311	Paid	Litter collection and Litter bins Cemetery	Litter collection	J D Bell	£60.00		£60.00
312	Paid	Raking existing bark	Rake existing bark	J D Bell	£40.00		£40.00
313	Paid	Litter Collections / Dustbins	Litter collection	J D Bell	£240.00		£240.00
314	Paid	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00		£60.00
315	Paid	Removal of Christmas Tree VH	Removal and disposal of Christmas Tree	J D Bell	£25.00		£25.00
316	Paid	Community Chest Grant (solar farm)	Community Chest Grant payment	Overton Twinning Association	£290.92		£290.92
317	Paid	Community Chest Grant (solar farm)	Community Chest Grant payment	Royal British Legion	£482.00		£482.00
318	Paid	Website Hosting	Annual maintenance and support package	WP Maintain	£360.00	£72.00	£432.00
319	Paid	Ad Hoc Tasks	Moles in Playing field/MM/Scout	Shropshire Mole and Pest Control	£100.00		£100.00
323	Paid	Clerk's wages	Clerk's March wages	AVOW	£1,517.83		£1,517.83
322	Paid	Public Toilet Caretakers wages	Caretaker's March wages	AVOW	£588.48		£588.48
321	Paid	AVOW Payroll charges	Payroll Charge (and Year End Charge)	AVOW	£37.00		£37.00
320	Paid	Ad Hoc Tasks	Wood for park bench	David Edwards (Joiner)	£130.00		£130.00
324	Paid	Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£52.47	£2.62	£55.09
325	Paid	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£5.13		£5.13
326	Paid	Telephone and Broadband	Telephone and broadband service	Vodaphone Limited	£34.93		£34.93
							<b>£34.93</b>
					<b>Total</b>	<b>£76.29</b>	<b>£4,155.63</b>

<b>RECEIPTS LIST 64 February 2025</b>				
<b>Voucher</b>	<b>Code</b>	<b>Description</b>	<b>Supplier</b>	<b>Total</b>
64	Bank interest	Bank interest	TSB	£66.36
<b>Total</b>				<b>£66.36</b>

**Resolution: Approval of income and expenditure proposed by Cllr Hellingman and seconded by Cllr Whittaker– all in favour**

**5495. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE**

Overton Community Council Financial Forecast March 2025		
Forecast 2024/2025	£	Comments - Clerk
<b>As at 1st March 2025</b>		
Opening Balance 1st April 2024	£ 42,148.78	
Precept 2024/25 to date	£ 73,281.00	
VAT return	£ 2,001.76	
Cemetery	£ 2,900.00	
Bank Interest	£ 633.85	
Overton Community Fund Proceeds	£ -	
Community Chest (Solar farm)	£ 3,733.53	
Fete stalls (plus sale of gas cylinders and film fee)	£ 596.00	
Hafren Dyrddwy rebate (sewerage costs)	£ 1,208.81	
<b>Income Total</b>	£ 126,503.73	<b>See bank reconciliation 28th February 2025</b>
<b>Expenditure to date</b>	£ 74,768.27	<b>See bank reconciliation 28th February 2025</b>
<b>Balance to date</b>	<b>£ 51,735.46</b>	<b>See bank reconciliation 28th February 2025</b>
<b>Earmarked/Reserves</b>		
Reserve Figure	£ 15,776.72	
Strategic Planning Projects	£ 15,920.37	
Overton Events Fund	£ 2,853.72	
Community Chest Fund (solar farm)	£ 3,191.03	
Overton Community Fund	£ -	
<b>Ringfenced Total</b>	£ 37,741.84	<b>See reserves balance</b>
<b>General Fund</b>	£ 13,993.62	<b>See reserves balance</b>
<b>Balance to date</b>	<b>£ 51,735.46</b>	

**Resolution: Approval of the Financial Statements proposed by Cllr Herbert and seconded by Cllr Pugh – all in favour**

**14. 5496. TO SET ANY DATES FOR MEETINGS**

- Finance Committee meeting TBC March 2025.
- Clerk to re-arrange the July date for the Community Council meeting.

**15. 5497. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (14<sup>TH</sup> APRIL 2025) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)**

- Grants and Funds

The Chair closed the meeting at 20:25 hrs.