

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
10th February 2025 (at 18.50hrs)
held in person**

PRESENT: Cllr Walker (Chair), Cllr Ashton, Cllr Coles, Cllr Copeman, Cllr Hellingman, Cllr Lynch, Cllr Pugh,
Clerk

1. 5466. APOLOGIES FOR ABSENCE

- **Apologies received:** Cllr Alstead, Cllr Herbert, Cllr Whittaker, PCSO Lisa-Marie Davies, County Cllr McCusker

2. 5467. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

- None

3. 5468. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None received.

4. 5469. TO CONSIDER ANY POLICE MATTERS

- North Wales Police local report for Overton – no comments.

5. 5470. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- County Cllr McCusker sent in an update via email as follows: -
 - “Re Cloy Lane flooding by old railway bridge. Been there this morning and all seems fine after extensive Council works.
 - If sinkhole on Poethlyn Terrace you referred to is grass subsiding on Council grassed area I have informed Council who will inspect as might be rotting tree roots? They will let us know either way but if that is the case refill will soil and re-seed. I have informed the local resident. If another sinkhole you know to let me know.
 - I have found the loose kerb by Cllr Hellingman’s which could be considered a trip hazard. If he lets me know others I will get them all fixed at the same time.
 - The road off Ellesmere Road to Knolton past Stans turning is flooding again. Being inspected and have asked if not Council problem about letter to landowner as constant.”

Highway Matters

- Cllr Copeman highlighted the speed of larger vehicles in the village. It was suggested that HGV’s, coaches and tractors have their speed recorded, as several are ignoring the 20mph speed restriction in place.

6. 5471. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 13TH JANUARY 2025

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.
Proposed by Cllr Pugh and seconded by Cllr Lynch.

7. 5472. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- Planning Committee Meeting Tuesday 29th January 2025.

8. 5473. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- The Clerk updated the Community Council on the decision notes and actions agreed.
The electricity refund for Electric Vehicle Charging in the main car park is overdue. WCBC have agreed to refund the community council for electricity used.
The present location of the charging post (for 2 spaces) has been relocated to the church side of the car park. The electrical supply to the existing post (from the toilet block) has been disconnected. The new, relocated, charging post will be connected to the main electrical supply on Church Road.

Action: Clerk to check the electricity refund for Electric Vehicle Charging with WCBC and request removal of connecting cable originally installed in the toilet block.

9. 5474. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- None received

10. 5475. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- Delayed transfer of end of year (2023-2024) general fund balance of £9187.98 to the Strategic Planning Projects reserve - Cllr Ashton requested more details and figures on the reserve allocations in recent years budgets.

Action: Clerk to provide details of guidelines on the amount of reserves typically maintained in a Community Council budget (usually recorded as a percentage of the precept or net expenditure).

b) Cemetery

- Cemetery extension plans will be progressed by the General Amenities Committee – Clerk to follow up plans and costs as appropriate.
- Cllr Whittaker to be approached to ask Bishop Gregory to lend assistance regarding consecration of the new cemetery extension

c) Playingfield

- Meeting with wildflower/grower's on Tuesday 11th March 6:30pm in the Parish Room.
- Further mole damage has now been addressed
- Repair to benches in the Millennium Meadow – completed.
- Repair to Playingfield toilet – back of cistern – completed.
- Repair to boundary stone wall on Wrexham Road path/Playingfield.

Action: Clerk to investigate further.

- Proposal to approve the plumbing repairs in the football pavilion at a cost of £650.

Resolution: Approved by Council

d) Main Car Park toilets

- Wild area has been tidied by Claire Latham.

e) Training for Councillors

- Nothing further to report.

f) Oracle report March 2025

Action: Cllr Copeman to submit an article on the Jubilee Community Fund, reiterating the guidelines.

g) Overton village fete - Saturday 28th June 2025

- Same format and locations as last year. There will be a smaller interval between the street market and the picnic.
- Events to include, Street Market, Dog show, Overton Olympics and afternoon picnic on the Playingfields
- A more suitable public address system will be organised.
- Cllr Copeman will revive the fete team and work with the Clerk to prepare for the events.

11. 5476. TO RECEIVE ANY CORRESPONDENCE

- Overton Twinning Association Annual Grant

Action: Clerk to reply to the email with further clarification after discussing with the Community Council.

12. 5477. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- Application P/2024/1185, Land adjacent to The Brow has been withdrawn.
Please note a previous application P/2024/1056, Land adjacent to The Brow was granted.

13. 5478. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 284-308 (January 2025)

Voucher	Status	Code	Description	Supplier	VAT	Total
293	Paid	WCBC refuse collection charge for bin	Litter collection	WCBC		£47.25
292	Paid	Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£1.67	£10.00
284	Paid	Grass Cutting Cemetery	Grass cutting in the cemetery	J D Bell		£210.00
285	Paid	Litter collection and Litter bins Cemetery	Litter collection	J D Bell		£75.00
286	Paid	Grass Cutting Cenotaph	Leaf collection	J D Bell		£41.25
287	Paid	Raking existing bark	Rake existing bark	J D Bell		£50.00
288	Paid	Litter Collections / Dustbins	Litter collection	J D Bell		£240.00
289	Paid	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell		£60.00
290	Paid	Ad Hoc Tasks	Leaf collection	J D Bell		£137.50
291	Paid	Computer Supplies	Ink cartridges	Cartridge People Ltd	£30.04	£180.25
294	Paid	Parish Room Hire	Parish Room Hire	Overton Village Hall		£96.00
295	Paid	Parish Room Hire	Parish Room Hire	Overton Village Hall		£37.50
296	Paid	Parish Room Hire	Parish Room Hire	Overton Village Hall		£15.00
298	Paid	Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC		£65.00
297	Paid	Audit & Accountancy charges	External Audit	Welsh Audit Office		£200.00
299	Paid	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy		£5.13
300	Paid	Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£2.59	£54.35
301	Paid	Telephone and Broadband	Telephone and broadband service	Vodaphone Limited		£34.93
308	Paid	Clerk's wages	Clerk's January wages	AVOW		£1,517.83
307	Paid	Public Toilet Caretakers wages	Caretaker's Wages January	AVOW		£643.65
306	Paid	AVOW Payroll charges	Payroll charge	AVOW		£22.00
303	Paid	Rent for Millennium Meadow	Rent for the Millennium Meadow	Bryn-y-Pys Estate		£490.00
304	Paid	Parish Room Hire	Parish Room Hire	Overton Village Hall		£37.50
305	Paid	Parish Room Hire	Parish Room Hire	Overton Village Hall		£128.00
Total					£34.30	£4,398.14

RECEIPTS LIST 60-63 (January 2025)

Voucher	Code	Description	Supplier	Total
60	Cemetery - burials & headstones	Burial	Roberts Brothers	£150.00
61	VAT Refund	VAT Refund	HMRC	£2,001.76
62	Bank interest	Bank interest	TSB	£68.07
63	Cemetery - burials & headstones	Burial	Caldecott and Sons	£350.00
			Total	£2,569.83

Resolution: Approval of income and expenditure proposed by Cllr Copeman and seconded by Cllr Hellingman – all in favour

14.5479. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Overton Community Council Financial Forecast February 2025		
Forecast 2024/2025	£	Comments - Clerk
As at 1st February 2025		
Opening Balance 1st April 2023	£ 42,148.78	
Precept 2024/25 to date	£ 73,281.00	
VAT return	£ 2,001.76	
Cemetery	£ 2,900.00	
Bank Interest	£ 567.49	
Overton Community Fund Proceeds	£ -	
Community Chest (Solar farm)	£ 3,733.53	
Fete stalls (plus sale of gas cylinders and film fee)	£ 596.00	
Hafren Dyrddwy rebate (sewerage costs)	£ 1,208.81	
Income Total	£ 126,437.37	See bank reconciliation 31st January 2025
Expenditure to date	£ 70,612.64	See bank reconciliation 31st January 2025
Balance to date	£ 55,824.73	See bank reconciliation 31st January 2025
Earmarked/Reserves		
Reserve Figure	£ 15,776.72	
Strategic Planning Projects	£ 15,920.37	Reserve transfer from general fund of £9187.98
Overton Events Fund	£ 2,853.72	
Community Chest Fund (solar farm)	£ 3,963.95	
Overton Community Fund	£ -	
Ringfenced Total	£ 38,514.76	See reserves balance
General Fund	£ 17,309.97	See reserves balance
Balance to date	£ 55,824.73	

Resolution: Approval of the Financial Statements proposed by Cllr Hellingman and seconded by Cllr Pugh – all in favour

15.5480. TO SET ANY DATES FOR MEETINGS

- Finance Committee meeting TBC March 2025

**16.5481. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (10TH MARCH 2025)
- TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)**

- Grants and Funds
- Correspondence from
 - Joules brewery representative
 - Overton Surgery Practice Manager

The Chair closed the meeting at 20:05 hrs.