

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
13th January 2025 (at 18.50hrs)
held in person**

PRESENT: Cllr Walker (Chair), Cllr Alstead, Cllr Ashton, Cllr Coles, Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Lynch, Cllr Pugh, County Cllr McCusker, Clerk

1. 5450. APOLOGIES FOR ABSENCE

Apologies received: Cllr Whittaker, PCSO Lisa-Marie Davies

2. 5451. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

- None

3. 5452. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None received

4. 5453. TO CONSIDER ANY POLICE MATTERS

- No comments on the latest North Wales Police local report for Overton.
- The Clerk has arranged a walkaround with PCSO Davies on Wednesday 15th January 2025.

5. 5454. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- Two streetlights are not working, the first near School Mews and the second on Salop Road. County Cllr McCusker will address the first, Cllr Copeman, the second.
- The Overton Scout Group will address the water seepage under the large metal door of the scout hut.
- Penley Hospital has been closed at short notice and staff redeployed.
- In response to a question on Council Tax rises in Wales, County Cllr McCusker reported no news as yet.

Highway Matters

- Traffic Incidents on the A528 – detailed report by local residents affected by the incidents – awaited..
- The flooding on Cloy Lane near the old railway bridge has been investigated by WCBC Flood Risk Officer and the Technical Drains Officer. Repair work is ongoing.
- The issue of water running across the road near Lightwood Green which causes a serious hazard when frozen has been addressed with gullies drained and a new drainage pipe scheduled to be installed. A recent incident occurred when a car approached the area concerned veered into a nearby field.
- The loose curbstones in the village will be highlighted for repair.
- WCBC will remove the debris (leaves, foliage, soil) from the affected areas of the footpath to Argoed Lane.
- The poor state of the footpaths in two further areas was also highlighted by the Community Council.
 - the path leading halfway down the hill on Wrexham Road
 - the path exiting the village on Salop Road
- A dropped kerb opposite the corner shop cannot be installed, due to the position of the telephone box and tree nearby.

6. 5455. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 9TH DECEMBER 2024

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.
Proposed by Cllr Hellingman and seconded by Cllr Lynch.

7. 5456. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- Planning Committee Meeting Tuesday 8th January 2025.

8. 5457. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- The Clerk updated the Community Council on the decision notes and actions agreed.

9. 5458. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- Clerk's feedback on SLCC Clwyd Branch Meeting on 11th December 2024 in Llangollen.
 - The Civility & Respect Pledge will be revisited
 - The cost of several local Council Audits was very high e.g. £7,000 audit charge in a precept of £18,000
 - Acton Community Council reported a £88,000 cost (in a precept of £225,000) to address shortfalls in WCBC allocations. A second council reported £20,000 costs in a precept of £78,000.

10. 5459. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- Notice will be given to WCBC of previously approved precept - £78614
- Electric Vehicle Charging in the main car park – Clerk is still chasing a WCBC response
- Overton Community Council External Audit Wales fee for 2023-2024 was £200, a reasonable cost (budget allocation is currently £750)
- Cllr Ashton raised the issue of the approved transfer of remaining balance at the end of 2023-2024 to the capital reserve. Although this was approved at the precept meeting on 30th November 2023 no allocation was transferred.
Action: Clerk to review the reserves, capital and earmarked and arrange transfer where appropriate

b) Cemetery

- Cemetery extension plans will be explored by the General Amenities Committee – next meeting on January 25th will initiate discussion.

c) Playingfields

- Reinforced Autoclaved Aerated Concrete (RAAC) – the Community Council confirmed here are no concerns with Community Council buildings.
- Strip turf – wildflower meadow in the avenue. Several issues were raised in connection with the wildflower areas.
 - The viability of the soil in the millennium meadow to support a mixed wildflower population
 - The cost of strip turfing wildflower areas.
 - The potential sale of the grass collection machinery stored in the football pavilion garage.**Action:** Clerk to arrange a Community Council meeting with members of the wildflower and growers' team(s).
- Further mole damage in fort barked area – clerk to finalise visit by pest control.
- Two plastic coat hooks have been installed the in Playingfield toilet at the request of a resident using the accessible toilet.
- Playingfield toilet door is sticking due to rise in floor level.
Action: General Amenities Committee to address next week.

d) Main Car Park toilets

- Nothing to report

e) Training for Councillors

- Nothing further to report

f) Oracle report February 2025

Action: Clerk to include precept request for 2025-2026.

g) VE day Thursday May 8th 2025

- Further update awaited from Overton Royal British Legion

11.5460. TO RECEIVE ANY CORRESPONDENCE

- Email re glamping pods pre-application – the Community Council noted the potential application and the Clerk's response to the applicant to confirm that OCC cannot comment on pre-application.
- Update on produce share in St. Mary's Church
Action: Cllr Copeman offered to replace the rain affected posters on the church railings and at the same time add one to the OCC noticeboard.

12.5461. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- P/2023/0132 Cloy Bank Farm granted.
- P/2024/1056 Land adjacent to The Brow granted.
- P/2024/1524 Overton Vale Farm, Knolton Bryn, Overton, Wrexham LL13 0LF granted

13. 5462. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 252-283 (December 2024)						
Voucher	Status	Code	Description	Supplier	Net	Total
252	Paid	WCBC refuse collection charge for bin	Litter collection	WCBC	£47.25	£47.25
253	Paid	Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£8.33	£1.67
254	Paid	Hosted email account	Hosted email account	Visionict	£18.00	£3.60
255	Paid	Hedges and trees Cemetery	Hedge cutting cemetery	J D Bell	£800.00	£800.00
256	Paid	Litter collection and Litter bins Cemetery	Litter collection	J D Bell	£60.00	£60.00
257	Paid	Ad Hoc Tasks Cemetery	Path shuttering repaired	J D Bell	£222.06	£222.06
258	Paid	Grass Cutting Cenotaph	Grasscutting in the Cenotaph	J D Bell	£45.00	£45.00
259	Paid	Hedges and trees Cenotaph	Hedge cutting	J D Bell	£60.00	£60.00
260	Paid	Grass Cutting Cenotaph	Leaf collection	J D Bell	£160.00	£160.00
261	Paid	Raking existing bark	Rake existing bark	J D Bell	£40.00	£40.00
262	Paid	Litter Collections / Dustbins	Litter collection	J D Bell	£240.00	£240.00
263	Paid	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00	£60.00
264	Paid	Ad Hoc Tasks	Leaf collection	J D Bell	£150.00	£150.00
265	Paid	Maintenance work at both toilet sites	Tidy car park toilet area	J D Bell	£55.00	£55.00
266	Paid	Parish Room Hire	Parish Room Hire	Overton Village Hall	£37.50	£37.50
267	Paid	Parish Room Hire	Parish Room Hire	Overton Village Hall	£30.00	£30.00
268	Paid	Parish Room Hire	Parish Room Hire	Overton Village Hall	£15.00	£15.00
269	Paid	Parish Room Hire	Parish Room Hire	Overton Village Hall	£128.00	£128.00
270	Paid	SLCC	SLCC Membership	SLCC	£190.00	£190.00
274	Paid	Clerk's wages	Clerk's wages - Dec	AVOW	£1,517.83	£1,517.83
271	Paid	AVOW Payroll charges	Payroll charge	AVOW	£30.50	£30.50
272	Paid	Public Toilet Caretakers wages	Caretaker's wages - Dec	AVOW	£652.85	£652.85
273	Paid	Public Toilet Caretakers holiday cover	Caretaker holiday cover - Dec	AVOW	£73.56	£73.56
275	Paid	Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£65.00	£65.00
276	Paid	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£5.13	£5.13
277	Paid	Christmas lights & Christmas tree outside VH	Christmas tree lights and High Street lights	Wilson Facilities Management Services Ltd	£1,200.00	£240.00
278	Paid	Christmas lights & Christmas tree outside VH	Christmas tree	Out There	£135.00	£135.00

279	Paid	Website Hosting	Domain renewal (GoDaddy)	GoDaddy.com	£25.98	£5.20	£31.18
282	Paid	Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£55.13	£2.76	£57.89
283	Paid	Telephone and Broadband	Telephone and broadband service	Vodafone Limited	£34.93		£34.93
280	Paid	Zoom Meetings	Zoom Contract Dec 2024 - Dec 2025	Zoom Video Communications	£236.84	£47.37	£284.21
281	Paid	Bank Charges (or costs)	Bank Charge	TSB	£15.00		£15.00
Total					£300.60	£6,714.49	

RECEIPTS LIST 57-59 (December 2024)

Voucher	Code	Description	Supplier	Total
57	Precept	3rd Precept installment	WCBC	£24,427.00
58	Bank interest	Bank interest	TSB	£43.40
59	Cemetery - burials & headstones	Headstone	Edgertons Funeral Directors	£150.00
Total				£24,620.40

Resolution: Approval of income and expenditure proposed by Cllr Copeman and seconded by Cllr Coles – all in favour

14.5463. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Overton Community Council Financial Forecast January 2025		
Forecast 2024/2025	£	Comments - Clerk
As at 1st January 2025		
Opening Balance 1st April 2023	£ 42,148.78	
Precept 2024/25 to date	£ 73,281.00	
VAT return	£ -	
Cemetery	£ 2,400.00	
Bank Interest	£ 444.79	
Overton Community Fund Proceeds	£ -	
Community Chest (Solar farm)	£ 3,733.53	
Fete stalls (plus sale of gas cylinders and film fee)	£ 596.00	
Hafren Dyrddwy rebate (sewerage costs)	£ 1,208.81	
Income Total	£ 123,867.54	See bank reconciliation 31st December 2024
Expenditure to date	£ 66,152.34	See bank reconciliation 31st December 2024
Balance to date	£ 57,715.20	See bank reconciliation 31st December 2024
Earmarked/Reserves		
Reserve Figure	£ 15,776.72	
Strategic Planning Projects	£ 6,732.39	
Overton Events Fund	£ 2,853.72	
Community Chest Fund (solar farm)	£ 3,963.95	
Overton Community Fund	£ -	
Ringfenced Total	£ 29,326.78	See reserves balance
General Fund	£ 28,388.42	See reserves balance
Balance to date	£ 57,715.20	

Resolution: Approval of the Financial Statements proposed by Cllr Copeman and seconded by Coles – all in favour

15.5464. TO SET ANY DATES FOR MEETINGS

- General Amenities Committee meeting confirmed and agenda sent out
- Finance Committee meeting TBC February 2025
- Wildflower/Growers meeting TBC

16.5465. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (10TH FEBRUARY 2025) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

- None received

The Chair closed the meeting at 20:05 hrs.