

**OVERTON COMMUNITY COUNCIL  
MINUTES OF FULL COUNCIL MEETING  
14<sup>th</sup> October 2024 (at 18.50hrs)  
held in person**

**PRESENT:** Cllr Walker (Chair), Cllr Alstead, Cllr Ashton, Cllr Coles, Cllr Copeman, Cllr Herbert, Cllr Lynch, Cllr Pugh, Clerk

**1. 5402. APOLOGIES FOR ABSENCE**

**Apologies received:** County Cllr McCusker, Cllr Hellingman, Cllr Whittaker, PCSO Dean Sawyer

**2. 5403. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING**

- None received

**3. 5404. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING**

- A number of residents attended to express their views on the continuing number of accidents on the A528 near the junction with the B5069 to St. Martin's. Jude Mouldsdales presented a comprehensive statistical overview of the details of the incidents over the past 10 years – see appendix 1.
- Overton Community Council fully supported the need to improve the safety for road users and pedestrians in the immediate area. The Community Council will actively pursue the installation of measures which will encourage drivers to approach the area with caution and awareness.

**Action:** Clerk to address with County Cllr McCusker, WCBC

**4. 5405. TO CONSIDER ANY POLICE MATTERS**

- Latest update available, nothing of concern.

**5. 5406. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS**

County Cllr McCusker updated members on:

- Further work on the new electric charging posts has been noted in the main car park. OCC have still not been involved with this provision. Cllr Ashton highlighted the cost of the electricity used for electric vehicle charging and who pays the bill.

**Action:** Clerk to follow up

- Overton library provision, no further update. Cllr Ashton noted that the Bangor-on-Dee and Penley communities use the library and could be asked to help address funding issues in the future.
- Recycling garbage vehicle issue, no further update.
- Implementation of double yellow lines near the School Lane junction with Bangor Road

**Action:** Clerk to follow up

Highway Matters

- There are no suggested areas for revising the 20mph zones in the village, where a 30mph limit maybe reinstated.
- Grange Road (A528) has been resurfaced.

**6. 5407. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 9<sup>TH</sup> SEPTEMBER 2024**

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.  
Proposed by Cllr Ashton and seconded by Cllr Lynch.

**7. 5408. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS**

- None received

**8. 5409. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

**For information only**

- a) The Clerk updated the Community Council on the decision notes and actions agreed.

**9. 5410. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING**

- Councils Connect – Youth Engagement – Online presentations from Community and Town Councils attended by Clerk – Suggestions included Youth clubs, Social media, allocated budget, Bootcamp (£200), Magic show £200, Soft Play £220
- The Clerk suggested the Community Council consider a presentation (Q&A session?) to local schools in Overton and Penley on the role of the Community Council to introduce the idea of local government to young people.

**10. 5411. TO RECEIVE REPORTS / ISSUES FROM**

a) Finance

- The Clerk noted the £75 donation from Commonstory Ltd who recently filmed in the village play area.

b) Cemetery

- The Commonwealth War Graves Commission have erected two headstones and one plaque in the cemetery commemorating the loss of three First World War soldiers. The local Royal British Legion may wish to acknowledge the memorials on Remembrance Day.

c) Playingfields

- Review and proposed action plan for Overton Recreational Football Club – Unfortunately the application has proved unsuccessful – more details to follow when the Clerk has met with Andrew Jamieson.
- Tree Survey – the finished report will be reviewed by a local tree specialist and any actions deemed urgent will be reviewed by the Community Council.

**Action:** Clerk to meet with Ian Atkinson.

d) Main Car Park toilets

- Cleaning has been monitored and improvements noted. However, there is still room for improvement and this will be discussed with the caretaker.
- Proposal: The Clerk presented a new weekly inspection proforma which he will complete after a 30-minute weekly tour around relevant village sites.

**Resolution:** Approved by Council

- Cllr Lynch noted that repairs and maintenance to exterior of building, namely rotten fascia board and overgrowth of Ivy still needs to be addressed.

**Action:** Clerk to arrange with local contractors.

e) Training for Councillors

- Nothing further to report.

f) Community Hub

- Community Council approval for continuation of meetings throughout 2025. Cost is £1500 per annum.

**Resolution:** Approved by Council.

g) Oracle report November 2024

- To include details of incidents on the A528 (Agenda item 5404).

h) Clerk's appraisal for 2024 held on 8<sup>th</sup> October 2024 has been agreed and signed.

i) Remembrance Sunday 10<sup>th</sup> November 2024

- Cllr Copeman, Cllr Walker and the Clerk agreed to help with the road closure. Cllr Lynch will lay the wreath on behalf of the Community Council
- Concern over the inclusion of shire horses in the Scout's parade were raised. A risk assessment must be performed.

j) Tree Survey 2024 – see agenda item 5411c.

**11. 5412. TO RECEIVE ANY CORRESPONDENCE**

- Urdd donation appeal

**Resolution:** Rejected by Council.

- A local resident requested an update on implementation of double yellow lines (agenda item 5406)

**12. 5413. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS**

- None received

### 13. 5414. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

#### PAYMENTS LIST (September 2024)

Voucher	Status	Code	Description	Supplier		VAT	Total
174	Paid	Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£8.38	£1.67	£10.05
163	Paid	Grass Cutting Cemetery	Cutting cemetery grass	J D Bell	£420.00		£420.00
164	Paid	Litter collection and Litter bins Cemetery	Litter collection	J D Bell	£75.00		£75.00
165	Paid	Cutting Cemetery extension	Grass cutting in Cemetery Extension	J D Bell	£70.00		£70.00
166	Paid	Grass Cutting Cenotaph	Grass cutting Cenotaph	J D Bell	£90.00		£90.00
167	Paid	Grass cutting	Grasscutting in the Playing Field	J D Bell	£270.00		£270.00
168	Paid	Raking existing bark	Rake existing bark	J D Bell	£50.00		£50.00
169	Paid	Litter Collections / Dustbins	Litter collection	J D Bell	£240.00		£240.00
170	Paid	Weeding barked area o/s Pavillion & Scout Hut	Weeding barked area	J D Bell	£35.00		£35.00
173	Paid	WCBC refuse collection charge for bin	Litter collection	WCBC	£47.25		£47.25
171	Paid	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00		£60.00
172	Paid	Cut grass/tide area front of MM gate	Cutting grass by Millennium Meadow gate	J D Bell	£70.00		£70.00
176	Paid	Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£49.42	£2.47	£51.89
175	Paid	Street light Electricity Cost	Street lighting electricity bill payment	British Gas	£11.30	£0.56	£11.86
177	Paid	Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£65.00		£65.00
183	Paid	Clerk's wages	Clerk's wages September	AVOW	£1,451.15		£1,451.15
182	Paid	Public Toilet Caretakers wages	Caretaker's wages September	AVOW	£601.34		£601.34
181	Paid	AVOW Payroll charges	Payroll charge	AVOW	£22.00		£22.00
178	Paid	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£5.13		£5.13
180	Paid	Training for the Clerk	Clerk Training	SLCC	£65.00	£13.00	£78.00
179	Paid	Electricity for Football Pavilion Toilet	Electricity used at the new public toilets	Overton Football Club	£225.00		£225.00
184	Paid	Telephone and Broadband	Telephone and broadband service	Vodafone Limited	£34.93		£34.93
					<b>Total</b>	<b>£17.70</b>	<b>£3,983.60</b>

### RECEIPTS LIST (September 2024)

Voucher	Code	Description	Supplier	Total
51	Cemetery - burials & headstones	Burial	Edgertons Funeral Directors	£350.00
52	Bank interest	Bank interest	TSB	£55.48
53	Electricity payment to FC for Defib usage	Made in error - see payment voucher 179	Overton Recreational Football Club	
54	Fete - stall fees & donations	Common Story - Climbing film	Common Story	£75.00
			<b>Total</b>	<b>£480.48</b>

**Resolution: Approval of income and expenditure proposed by Cllr Herbert and seconded by Cllr Copeman – all in favour**

**14.5415. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE**

Overton Community Council Financial Forecast October 2024		
Forecast 2024/2025	£	Comments - Clerk
<b>As at 1st October 2024</b>		
Opening Balance 1st April 2023	£ 42,148.78	
Precept 2024/25 to date	£ 48,854.00	
VAT return	£ -	
Cemetery	£ 2,250.00	
Bank Interest	£ 340.10	
Overton Community Fund Proceeds	£ -	
Community Chest (Solar farm)	£ 3,733.53	
Fete stalls (plus sale of gas cylinders and film fee)	£ 596.00	
Hafren Dyrddwy rebate (sewerage costs)	£ 1,208.81	
<b>Income Total</b>	£ 99,131.22	<b>See bank reconciliation 30th September 2024</b>
<b>Expenditure to date</b>	£ 44,689.41	<b>See bank reconciliation 30th September 2024</b>
<b>Balance to date</b>	<b>£ 54,441.81</b>	<b>See bank reconciliation 30th September 2024</b>
<b>Earmarked/Reserves</b>		
Reserve Figure	£ 15,776.72	
Strategic Planning Projects	£ 6,732.39	
Overton Events Fund	£ 2,853.72	
Community Chest Fund (solar farm)	£ 3,963.95	
Overton Community Fund	£ -	
<b>Ringfenced Total</b>	£ 29,326.78	<b>See reserves balance</b>
<b>General Fund</b>	£ 25,115.03	<b>See reserves balance</b>
<b>Balance to date</b>	<b>£ 54,441.81</b>	

**Resolution: Approval of the Financial Statement proposed by Cllr Lynch and seconded by Cllr Ashton – all in favour**

**15.5416. TO SET ANY DATES FOR MEETINGS**

- Precept meeting – Wednesday 27<sup>th</sup> November 2024
- Finance meeting – Tuesday 29<sup>th</sup> October 2024, 7pm
- Dates for the 2025 monthly full council meetings were confirmed.

**16.5411. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (14<sup>TH</sup> NOVEMBER 2024) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)**

- None received

The Chair closed the meeting at 21:00 hrs.