

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
8th July 2024 (at 18.50hrs)
held in person**

PRESENT: Cllr Walker (Chair), Cllr Ashton, Cllr Coles, Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Lynch, Cllr Pugh, Clerk

1. 5370. APOLOGIES FOR ABSENCE

Apologies received: Cllr Whittaker, County Cllr McCusker, PCSO Sawyer

Absent: Cllr Alstead

2. 5371. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

- None received

3. 5372. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None received

4. 5373. TO CONSIDER ANY POLICE MATTERS

- Latest update available, nothing of concern.

5. 5374. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- The garage wall that was “repaired “in Parkside has been condemned again for the third time after a further complaint (from County Cllr McCusker). The Council contractor Liberty has been taken off the job and will hopefully be repaired by the newly appointed contractor within two weeks.

Highway Matters

- Resident parking in a vehicle charging space. Discussion regarding a proposed Off-Street Parking Order which would allow WCBC enforcement officers to enforce the incorrect use of spaces. After considering advice from Jo Rodgers at WCBC the Community Council decided not to take this any further. It was agreed to highlight this issue in a future edition of the Overton Oracle.
Action: Cllr Coles to write the article

6. 5375. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 17TH JUNE 2024

- **Resolved** – that the Minutes of Full Council Meeting were approved by members. Proposed by Cllr Copeman and seconded by Cllr Hellingman.

7. 5376. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- None

8. 5377. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

a) Clerks update

Point of Order

Cllr Ashton and Cllr Alstead do NOT need to be co-opted on to the Community Council as a consequence of their absence at the Annual Meeting on 8th May 2024.

Co-option is required when, in an election year, any person wishing to stand as a Community Councillor does NOT submit their application to WCBC within the permitted timeframe.

9. 5378. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- None received

10. 5379. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- Annual Report – new version.

Resolution: Accepted by Council - it will be available both electronically and in printed form where required.

- Note: The external audit has been submitted and a receipt received from Audit Wales.

b) Cemetery

- Burial fees review

Resolution: The Community Council decided that the fees would not change and would be discussed when the next Grounds Maintenance Contract is reviewed (2026-2029).

c) Playingfields

- Football Association of Wales grant application – The FA of Wales have requested a further meeting to review the football facilities on-site in the near future.

The basis priorities for the Fit for Future programme are to enable stronger and sustainable community focused clubs, grow opportunity for women and girls and to support wider communities needs and tackle inequalities.

- A request was received from the Football Club asking OCC to pay for the recent water bill which was solely due to the water usage in the park toilets - £89.

Resolution: Accepted by Council.

- Cost of removal of the holly tree stump and ready the ground for future planting - £200 plus VAT.

Resolution: Approved by Council. All things trees will advise on a replacement tree.

d) Main Car Park toilets

- Cllr Copeman and the Clerk will arrange an annual appraisal with the Caretaker.

e) Training for Councillors

- Nothing to report

f) Community Hub

- Cllr Walker attended this afternoon and enjoyed it.

g) Oracle report August 2024

- Clerk to send in any relevant content from OCC

h) Overton Village Fete - feedback

- Very successful and well attended. Lots of positive feedback from the attendees.
- Cllr Copeman thanked the Community Council for their support.
- The planning for the 2025 fete needs to start earlier (November 2024).
- The Community Council raised £470 for St. Mary's School.
- The total cost was just over £1000 including the purchase of reusable assets – marquee and gazebo.

i) Future hustings to support the democratic process.

- The Community Council decided not to support the provision for pre-election hustings. Cllr Ashton suggested other available resources who may support the hustings process, such as the NFU.

11.5380. TO RECEIVE ANY CORRESPONDENCE

- Funding was requested by Cerebral Palsy Cymru in a letter to the Community Council. No funding was approved by the Community Council.
- Darren Williams (Chief Officer Environmental & Technical, WCBC) responded to a letter sent by the Community Council on 9th April regarding the poor state of local A-roads. The reply highlighted the chronic lack of funding to support such projects and a large and growing backlog of work. Repairs in the area of concern will be added to the WCBC programme of works for the year.

12. 5381. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- There are still issues with accessing the new Planning applications site on WCBC.
- The application to change Knolton Chapel into a residence has finally been granted.

13. 5382. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 68-86 (June 2024)

Voucher	Status	Code	Description	Supplier		VAT	Total	
70	Paid		Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£26.84	£5.37	£32.21
72	Paid		Rates Non dom Cemetery	Non Dom Rates - Cemetery	WCBC	£59.00		£59.00
71	Paid		Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£65.00		£65.00
69	Paid		WCBC refuse collection charge for bin	Litter collection	WCBC	£47.25		£47.25
73	Paid		Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£5.13		£5.13
68	Paid		Street light Electricity Cost	Street lighting electricity bill payment	British Gas	£140.12	£7.01	£147.13
74	Paid		Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£109.70	£5.48	£115.18
75	Paid		Telephone and Broadband	Telephone and broadband service	Vodaphone Limited	£34.93		£34.93
78	Paid		Clerk's wages	Clerk's June Wages	AVOW	£1,451.15		£1,451.15
77	Paid		Public Toilet Caretakers wages	Caretaker's June wages	AVOW	£610.05		£610.05
76	Paid		AVOW Payroll charges	Payroll Charge June	AVOW	£22.00		£22.00
79	Paid		Mowing Millennium Meadow	Cutting Millennium meadow	Andrew Jones	£240.00		£240.00
80	Paid		Office Stationery/Stamps/Misc	Reimbursement for expenses	Tesco	£17.00		£17.00
81	Paid		Cleaning materials for both Public Toilet sites	Reimbursement for expenses	Farmfoods	£20.00		£20.00
83	Paid		Parish Room Hire	Parish Room Hire	Overton Village Hall	£15.00		£15.00
84	Paid		Parish Room Hire	Parish Room Hire	Overton Village Hall	£37.50		£37.50
85	Paid		Parish Room Hire	Parish Room Hire	Overton Village Hall	£128.00		£128.00
82	Paid		AVOW Membership	Membership	AVOW	£15.00		£15.00
86	Paid		WCBC refuse collection charge for bin	Litter collection	WCBC	£47.25		£47.25
					Total		£17.86	£3,108.78

RECEIPTS LIST 30-41 (June 2024)

Voucher	Code	Description	Supplier	
30	Fete - stall fees & donations	Stall at fete	Paul Johnson	£10.00
31	Fete - stall fees & donations	Stall at fete	Meadow Living Nigel Staunton	£10.00
32	Fete - stall fees & donations	Stall at fete	Kath Simons	£10.00
33	Fete - stall fees & donations	Stall at fete	Anwen Davies Rainbows and Brownies	£10.00
37	Bank interest	Bank interest	TSB	£59.91
34	Fete - stall fees & donations	Stall at fete	Hughes Bracelet stars	£10.00
35	Fete - stall fees & donations	Stall at fete	MountVines (D&L Williams)	£10.00
38	N/A (Solar contribution to community)	Community Chest Grant payment	Snellius Energy	£3,733.53
36	Fete - stall fees & donations	Stall at fete	Molesworth	£10.00
39	Fete - stall fees & donations	Stall at fete	Overton Playcentre	£10.00
40	Fete - stall fees & donations	Stall at fete	Hafknots	£10.00
41	Fete - stall fees & donations	Stall at fete	Sarah Carpenter	£10.00
Total				£3,893.44

Resolution: Approval of income and expenditure proposed by Cllr Ashton and seconded by Cllr Herbert – all in favour

14.5383. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Forecast 2024/2025	£	Comments - Clerk
As at 1st July 2024		
Opening Balance 1st April 2023	£ 42,148.78	
Precept 2023/24 to date	£ 24,427.00	
VAT return	£ -	
Cemetery	£ 850.00	
Bank Interest	£ 181.94	
Overton Community Fund Proceeds	£ -	
Community Chest (Solar farm)	£ 3,733.53	
Others (Fete stalls)	£ 230.00	
Income Total	£ 71,671.25	See bank reconciliation 1st July 2024
Expenditure to date	£ 25,588.65	See bank reconciliation 1st July 2024
Balance to date	£ 46,082.60	See bank reconciliation 1st July 2024
Earmarked/Reserves		
Reserve Figure	£ 15,776.72	
Strategic Planning Projects	£ 6,732.39	
Overton Events Fund	£ 3,891.98	
Community Chest Fund (solar farm)	£ 3,963.95	
Overton Community Fund	£ -	
Ringfenced Total	£ 30,365.04	See reserves balance
General Fund	£ 15,717.56	See reserves balance
Balance to date	£ 46,082.60	

Resolution: Approval of the Financial Statement proposed by Cllr Pugh and seconded by Cllr Coles – all in favour

15.5384. TO SET ANY DATES FOR MEETINGS

- General Amenities meeting Saturday 3rd August 2024 10:00am (as previously recorded)

16.5385. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (9TH SEPTMBER 2024) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

- Provision from Overton Community Council for community services which may be affected by WCBC funding e.g. maintenance, waste, highways and pavements.
- RoSPA report 2024

The Chair closed the meeting at 20.30 hrs.