

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
17th June 2024 (at 18.50hrs)
held in person**

PRESENT: Cllr Walker (Chair), Cllr Alstead, Cllr Ashton, Cllr Coles, Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Lynch, Cllr Pugh, Cllr Whittaker, Clerk

1. 5354. APOLOGIES FOR ABSENCE

Apologies received: PCSO Sawyer

2. 5355. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

- None received

3. 5356. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None received

4. 5357. TO CONSIDER ANY POLICE MATTERS

- The possible implementation of parking warning signs on the zig-zag lines near St. Mary's School entrance was discussed

Action: Cllr Ashton to raise with School at the next Governors meeting

5. 5358. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- Recently an area near the main public toilets has been cleared of all vegetation (including wild flowers), dug up and a large green (electrical) junction erected. No warning was given of these works to OCC or County Cllr McCusker. It was noted that a lamppost access plate was left in an unsafe condition and had to be attended to.

Action: Clerk to investigate further

Highway Matters

- A silver Audi has been abandoned in the main car park but as it is taxed and has a MOT it cannot be moved at present
 - 22 million pounds will be invested in Wrexham City. None of this fund will be allocated outside of the City.
 - Actions regarding Camera warning signs (4.5232 - October 2023) and a vehicle activated sign (5.5132 – March 2024) still need to be addressed
- Action:** County Cllr McCusker and Clerk to work together to progress
- The minister for transport for Wales, Ken Skates has issued a letter addressing reviewing the 20 mph zones. It is unlikely the zones will revert back to 30mph in Overton village
 - The A528 near Queensbridge is the number 1 target for road surface repair but a date is not fixed as yet.
 - Resident parking in a vehicle charging space. Council agreed to apply for an Off-Street Parking Order which would allow WCBC enforcement officers to enforce the incorrect use of spaces.

Action: Clerk to contact WCBC

6. 5359. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 8TH MAY 2024

- **Resolved** – that the Minutes of Full Council Meeting were approved by members. Proposed by Cllr Copeman and seconded by Cllr Hellingman.

7. 5360. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- Finance Meeting 21st May 2024

8. 5361. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- a) Clerks update – see Decision notes May (Actions) please note 5.5358

9. 5362. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- Cllr Ashton reported the new appointment of Mr. Darren Morris as acting Headmaster, St. Mary's School
- Clerk attended a meeting with AVOW and WCBC regarding the new contract for the provision of the Community Agents Service in South Clwyd. Only one former Community Agent has transferred their post over to AVOW. All other Community Agent vacancies will need to be advertised and new staff allocated.
- Clerk had a walkabout with Emma Watson (Keep Wales tidy officer for Wrexham) to address litter issues in the village and the green environmental agenda.

10. 5363. TO RECEIVE REPORTS / ISSUES FROM

- a) Finance

- IRPW recommendations for Councillors expenses were reviewed by the Community Councillors and all members submitted allowance forms. The collection submission statement is now ready for publication.
- Annual donation from Snellius (Solar Energy Farm) has been received - £3733.53

- b) Cemetery

- Nothing to report

- c) Playingfields

- Football Association of Wales and Overton FC – remote meeting scheduled for 1st July 2024. Andrew Jamieson has resigned as Chair of the Overton FC but he will be completing the application process.
- Bleed kits – Cllr Alstead provided a summary of the use of these kits designed to stop a major bleed as a result of a traumatic injury resulting in significant blood loss. The Council discussed risk factors and decided not to purchase or distribute the kits at present.
- Cost of removal of trees in the millennium meadow, play area and near the gates on Wrexham Road (Holly tree) was discussed (approximately £650 plus VAT)

Resolution: Approved by Council

- A tree survey will be carried out in the near future at a cost of £400

Resolution: Approved by Council

- d) Main Car Park toilets

- Cllr Copeman and the Clerk will arrange an annual appraisal with the Caretaker.

- e) Training for Councillors

- Cllr Copeman attended two online sessions provided by One Voice Wales. The modules will be circulated and the Financial Toolkit will be reviewed by the Clerk on behalf of the Community Council.

- f) Community Hub

- One of the regular attendees has written an article for the July Oracle edition.

- g) Overton-on-Dee Jubilee Community Fund

- Fund transfer to St. Mary's Church completed.

- h) Oracle report June 2024

- Clerk to send in any relevant content from OCC

- i) D-day 80th Anniversary

- The church service was well attended and the commemoration went well.

- j) Overton Village Fete.

Cllr Copeman presented a well organised plan for allocating volunteers to various tasks. A proposal to purchase one large and one smaller gazebo for use in the community was accepted.

Resolution: Approved by Council

11. 5364. TO RECEIVE ANY CORRESPONDENCE

- Email from resident regarding the waste water treatment works in the village and sewerage discharge into the river
- Thank you letters from, the Royal British Legion, St. Mary's School and the Overton Oracle.

12. 5365. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- There is an issue accessing the new Planning applications site on WCBC. This involves both new and older applications which are accessed separately. WCBC planning department are aware of the issues.

13. 5366. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 30-67 (May 2024)

| Voucher | Status | Code | Description | Supplier | Total |
|---------|--------|--|--|-----------------------------------|----------|
| 31 | Paid | Litter Collections / Dustbins | Litter collecting | WCBC | 47.25 |
| 30 | Paid | Water - New Public Toilets | Public Toilets car park - water | Hafren Dyfrdwy | 32.21 |
| 32 | Paid | Street light Electricity Cost | Street lighting electricity bill payer | British Gas | 157.13 |
| 34 | Paid | Mowing Millennium Meadow | 2nd cut of the Millennium Meadow | Andrew Jones | 240.00 |
| 33 | Paid | Community Chest Grant (solar farm) | Community Chest Grant payment | Overton Community Council | 2,798.09 |
| 39 | Paid | Audit & Accountancy charges | Internal Audit 2023-2024 | Morris Cook Chartered Accountants | 312.00 |
| 35 | Paid | Rates Non dom Cemetery | Non Dom Rates - Cemetery | WCBC | 59.00 |
| 36 | Paid | Rates Non dom for garage store | Non Dom Rates - Pavillion Garage | WCBC | 65.00 |
| 40 | Paid | Overton Community Fund | Jubilee Community Fund payment | Overton Community Council | 3,531.20 |
| 38 | Paid | Reimbursement | D-day Flag | David Williams | 57.60 |
| 37 | Paid | Reimbursement | Gate or Fence repair | Peter Lynch | 17.05 |
| 42 | Paid | Grant - Overton Playcentre | Annual Grant | Overton Community Council | 350.00 |
| 41 | Paid | Grant - Overton Oracle | Annual Grant | Overton Community Council | 500.00 |
| 43 | Paid | Grant - Overton Twinning | Annual Grant | Overton Community Council | 400.00 |
| 44 | Paid | Water bill at cemetery | Water bill - Cemetery | Hafren Dyfrdwy | 5.09 |
| 45 | Paid | Electricity at Car Park Public Toilets | Electricity charge for Public Toilets | British Gas | 89.14 |
| 46 | Paid | Telephone and Broadband | Telephone and broadband service | Vodafone Limited | 34.93 |
| 48 | Paid | Play Equipment repairs | Repairs to play surrounds | Matthew Chadwick | 2,213.38 |
| 47 | Paid | Play Equipment repairs | Repairs to play surrounds | Matthew Chadwick | 1,636.62 |
| 51 | Paid | Clerk's wages | Clerk's May wages | AVOW | 1,451.15 |
| 50 | Paid | Public Toilet Caretakers wages | Caretaker's wages May | AVOW | 610.05 |
| 49 | Paid | AVOW Payroll charges | Payroll charge | AVOW | 22.00 |
| 52 | Paid | Grass Cutting Cemetery | Cutting cemetery grass | J D Bell | 630.00 |
| 54 | Paid | Litter collection and Litter bins Cemetery | Grass cut in extension field | J D Bell | 70.00 |
| 53 | Paid | Litter collection and Litter bins Cemetery | Litter collection | J D Bell | 75.00 |
| 55 | Paid | Grass Cutting Cenotaph | Grass cutting Cenotaph | J D Bell | 90.00 |
| 56 | Paid | Grass cutting | Grasscutting in the Playing Field | J D Bell | 180.00 |

| | | | | | |
|--------------|------|---|------------------------------|----------------------|------------------|
| 57 | Paid | Raking existing bark | Rake existing bark | J D Bell | 50.00 |
| 58 | Paid | Litter Collections / Dustbins | Litter collection | J D Bell | 240.00 |
| 59 | Paid | Cutting Football Pitch | Grass cutting football pitch | J D Bell | 385.00 |
| 60 | Paid | Weeding barked area o/s Pavillion & Scout Hut | Weeding barked area | J D Bell | 35.00 |
| 61 | Paid | Emptying dog bin in Millennium Ave | Emptying Dog wast bin MM | J D Bell | 60.00 |
| 62 | Paid | Cut grass/tide area front of MM gate | Cut grass at Millennium gate | J D Bell | 35.00 |
| 63 | Paid | Misc work - Cutting wildflower areas | Cutting wildflower area | J D Bell | 200.00 |
| 67 | Paid | Mowing Millennium Meadow | Cutting Millennium meadow | Andrew Jones | 240.00 |
| 64 | Paid | Parish Room Hire | Parish Room Hire | Overton Village Hall | 15.00 |
| 65 | Paid | Parish Room Hire | Parish Room Hire | Overton Village Hall | 37.50 |
| 66 | Paid | Parish Room Hire | Parish Room Hire | Overton Village Hall | 64.00 |
| Total | | | | | 17,035.39 |

RECEIPTS LIST 24-29 (May 2024)

| Voucher | Code | Description | Supplier | Total |
|--------------|-------------------------------|---------------|-----------------------|---------------|
| 24 | Bank interest | Bank interest | TSB | 69.80 |
| 25 | Fete - stall fees & donations | Stall at fete | Penley Rainbow Centre | 10.00 |
| 26 | Fete - stall fees & donations | Stall at fete | Farley G | 10.00 |
| 27 | Fete - stall fees & donations | Stall at fete | Confection Fairy | 10.00 |
| 28 | Fete - stall fees & donations | Stall at fete | Author | 10.00 |
| 29 | Fete - stall fees & donations | Stall at fete | Willow Bank Crafts | 10.00 |
| Total | | | | 119.80 |

Resolution: Approval of income and expenditure proposed by Cllr Hellingman and seconded by Cllr Pugh– all in favour

14.5367. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

| Forecast 2024/2025 | £ | Comments - Clerk |
|-----------------------------------|--------------------|--|
| As at 29th May 2024 | | |
| Opening Balance 1st April 2023 | £ 42,148.78 | |
| Precept 2023/24 to date | £ 24,427.00 | |
| VAT return | £ - | |
| Cemetery | £ 850.00 | |
| Bank Interest | £ 122.03 | |
| Overton Community Fund Proceeds | £ - | |
| Community Chest (Solar farm) | £ - | |
| Others (Fete stalls) | £ 230.00 | |
| Income Total | £ 67,777.81 | See bank reconciliation 29th May 2024 |
| Expenditure to date | £ 22,479.87 | See bank reconciliation 29th May 2024 |
| Balance to date | £ 45,297.94 | See bank reconciliation 29th May 2024 |
| Earmarked/Reserves | | |
| Reserve Figure | £ 15,776.72 | |
| Strategic Planning Projects | £ 6,732.39 | |
| Overton Events Fund | £ 3,891.98 | |
| Community Chest Fund (solar farm) | £ 230.42 | |
| Overton Community Fund | £ - | |
| Ringfenced Total | £ 26,631.51 | See reserves balance |
| General Fund | £ 18,666.43 | See reserves balance |
| Balance to date | £ 45,297.94 | |

Resolution: Approval of the Financial Statement proposed by Cllr Copeman and seconded by Cllr Coles – all in favour

15.5368. TO SET ANY DATES FOR MEETINGS

- General Amenities meeting Saturday 3rd August 2024 10:00am

16.5369. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (17TH JUNE 2024) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

The Chair closed the meeting at 21.00 hrs.