

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
08th April 2024 (at 18.50hrs)
held in person**

PRESENT: Cllr Walker (Chair), Cllr Ashton, Cllr Copeman, Cllr Hellingman, Cllr Lynch, Cllr Pugh, Clerk

1. 5308. APOLOGIES FOR ABSENCE

Apologies received: Cllr Coles, Cllr Herbert, Cllr Whittaker, County Cllr McCusker, PCSO Sawyer

Absent: Cllr Alstead

2. 5309. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

- None declared.

3. 5310. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- Catrin Kenyon-Owen attended to discuss the Community Pub project. Catrin summarised the current position and a proposal to re-open the White Horse pub on the High Street, Overton. The Plunkett Foundation have helped with the future project plan and Catrin has plenty of support in the village with 120 responders to a plea for help. Joules brewery (current owners) are fully supportive, including addressing the necessary repairs to the building. They have agreed a six-month lease for £1 a month. Catrin hopes to open the pub for limited periods at weekends and build up its reputation introducing a decent food menu. Longer term options include outright purchase, a limited company and shareholder support. Cllr Coles has agreed to be the license holder. The Community Council agreed to support the proposal.

4. 5311. TO CONSIDER ANY POLICE MATTERS

- Cllr Walker noted the April North Wales Police update.

5. 5312. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- Clerk referred to the update sent by County Cllr McCusker on the poor standard of repair to the row of lock up garages in Parkside.
Highway Matters
- Nothing further to report

6. 5313. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 13TH MARCH 2024

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.
Proposed by Cllr Pugh and seconded by Cllr Lynch.

7. 5314. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- None

8. 5315. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

Decision notes and Actions updated

9. 5316. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- Cllr Ashton attended the latest St. Mary's School board of governors and reported that a new Headteacher will be appointed in due course.

10. 5317. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- British Gas Bills – 6 individual bills on 26th February, then demand for payment of £2449 by 11th March 2024
Clerk asked for regular payments and explanation (last was November 2022), money is in budget
- The Clerk noted the street lighting maintenance contract has increased from £29.77 (per light) to £32.80

b) Cemetery

- War graves in Overton Cemetery - Consent for two headstones, one plaque sent to CWGC

c) Playingfields

- Overton Community Football project – three quotes received and discussed
Proposal: To accept the preferred option, the Matthews Electrical consortium and Council agreed to match fund the 30% required at a cost of £5951.40 (plus VAT)

Resolution: Approved by Council

Action: Clerk to update the assets register when the improvements to the Football Pavilion are completed

- Proposal: To approve the quote from Dave Edwards and Matthew Chadwick, for £3000 (plus VAT) for replacement of fort edging timbers

Resolution: Approved by Council

- **Action:** Clerk to order replacement signage for the gates in the Playingfields

d) Main Car Park toilets

- Clerk has re-introduced a cleaning monitoring sheet and will regularly check the condition of the toilets

e) Training for Councillors

- Nothing further to report

f) Community Hub

- Cllr Copeman reported regular attendance. It was decided that including Groundworks Wrexham courses was not a viable option at present.

g) Overton-on-Dee Jubilee Community Fund (OJCF)

- The fund to be transferred to St. Mary's Church. Thanks to Ian Roberts, St Mary's Church treasurer for agreeing to this.

Action: Clerk to arrange

h) Oracle report for April 2024 to be completed by the Clerk

- A link to the Community Council monthly minutes is to be included in the Oracle

Action: Clerk to arrange

- Cllr Walker suggested an article on the Library facilities for inclusion

Action: Cllr Walker to write and submit

i) D-day 80th Anniversary

- Cllr Copeman updated the Community Council on the meeting she attended in March

j) Overton village fete

- Street market 10am-1pm, with proposal to house more stalls in the Church grounds and maybe inside the Church especially if wet weather.
- There will not be a raffle this year, but OCC may charge for stalls (TBC)
- Picnic to start at 4pm to include a dog show, bar, food stall(s), music? Overton Olympics was suggested (TBC)
- Cllr Copeman will start to advertise the event and organise the first fete meeting.
- Cllr Ashton will explore the possibility of hanging the banners in the high street

11.5318. TO RECEIVE ANY CORRESPONDENCE

- Clerk spoke to a local resident on the poor condition of the A528 at Queensbridge.

Action: Clerk to compose a letter regarding the chronic state of the roads in the area, asking for immediate action

12. 5319. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- None received

13. 5320. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 279-313 (March 2024)

| Voucher | Status | Code | Description | Supplier | |
|---------|--------|---|--|----------------------------------|-----------|
| 279 | Paid | Parish Room Hire | Hire of parish rooms for meetings | Overton Village Hall | £37.50 |
| 280 | Paid | Parish Room Hire | Hire of parish rooms for meetings | Overton Village Hall | £15.00 |
| 281 | Paid | Parish Room Hire | Hire of parish rooms for meetings | Overton Village Hall | £128.00 |
| 282 | Paid | Community Chest Grant (solar farm) | Community Chest Grant | Overton Community Council | £1,200.00 |
| 283 | Paid | Cleaning materials for both Public Toilet sites | Cleaning items for the public toilets | Booker Cash and Carry | £87.54 |
| 284 | Paid | Website Maintenance and Support - annual | Annual maintenance and support package | Visionict | £21.60 |
| 285 | Paid | WCBC refuse collection charge for bin | Litter collection | WCBC | £32.70 |
| 286 | Paid | Litter collection and Litter bins Cemetery | Litter collection | J D Bell | £60.00 |
| 287 | Paid | Raking existing bark | Rake existing bark | J D Bell | £40.00 |
| 288 | Paid | Litter Collections / Dustbins | Litter collection | J D Bell | £240.00 |
| 289 | Paid | Weeding barked area o/s Pavillion & Scout Hut | Weeding barked area | J D Bell | £35.00 |
| 290 | Paid | Emptying dog bin in Millennium Ave | Emptying Dog wast bin MM | J D Bell | £60.00 |
| 291 | Paid | Mole clearance in Cemetery | Moles in cemetery | Shropshire Mole and Pest Control | £225.00 |
| 304 | Paid | Water bill at cemetery | Water bill - Cemetery | Hafren Dyfrdwy | £5.00 |
| 305 | Paid | Electricity at Car Park Public Toilets | Electricity charge for Public Toilets | British Gas | £71.26 |
| 306 | Paid | Telephone and Broadband | Telephone and broadband service | Vodafone Limited | £33.20 |
| 292 | Paid | Grass Cutting Cemetery | Grasscutting in the Cemetery | J D Bell | £420.00 |
| 293 | Paid | Litter collection and Litter bins Cemetery | Litter collecting | J D Bell | £60.00 |
| 294 | Paid | Cutting Cemetery extension | Grass cut in extension field | J D Bell | £70.00 |
| 297 | Paid | Grass Cutting Cenotaph | Grass cutting Cenotaph | J D Bell | £90.00 |
| 298 | Paid | Grass cutting | Grasscutting in the Playing Field | J D Bell | £180.00 |
| 299 | Paid | Raking existing bark | Rake existing bark | J D Bell | £40.00 |
| 300 | Paid | Litter Collections / Dustbins | Litter collecting | J D Bell | £240.00 |
| 301 | Paid | Emptying dog bin in Millennium Ave | Emptying Dog wast bin MM | J D Bell | £60.00 |
| 302 | Paid | Cut grass/tide area front of MM gate | Cut grass at Millennium gate | J D Bell | £35.00 |
| 295 | Paid | Ad Hoc Tasks Cemetery | Weed path | J D Bell | £40.00 |
| 296 | Paid | Ad Hoc Tasks Cemetery | Weeding new G of R | J D Bell | £30.00 |
| 303 | Paid | One Voice Wales | Membership | One Voice Wales | £282.00 |

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|--------------|------|--|--------------------------------------|----------------------|------------------|
| 310 | Paid | Clerk's wages | Clerk's March wages | AVOW | £1,451.15 |
| 308 | Paid | Public Toilet Caretakers wages | Caretaker's March wages | AVOW | £627.48 |
| 309 | Paid | Public Toilet Caretakers holiday cover | Caretaker's holiday cover March | AVOW | £183.02 |
| 307 | Paid | AVOW Payroll charges | Payroll Charge March and End of Year | AVOW | £45.50 |
| 313 | Paid | Street lighting maintenance | Community Street Lighting | British Gas | £2,449.23 |
| 311 | Paid | Parish Room Hire | Parish Room Hire | Overton Village Hall | £37.50 |
| 312 | Paid | Parish Room Hire | Parish Room Hire | Overton Village Hall | £128.00 |
| 314 | Paid | Water at car park Public Toilets | Public Toilets car park - water | Hafren Dyfrdwy | £32.21 |
| Total | | | | | £8,792.89 |

RECEIPTS LIST 59-61 (March 2024)

| Voucher | Code | Description | Supplier | Total |
|--------------|---------------------------------|---------------|------------------|----------------|
| 59 | Bank interest | Bank interest | TSB | £55.97 |
| 60 | Cemetery - burials & headstones | Headstone | Marcherstone | £150.00 |
| 61 | Cemetery - burials & headstones | Burial | Roberts Brothers | £75.00 |
| Total | | | | £280.97 |

Resolution: Approval of income and expenditure proposed by Cllr Copeman and seconded by Cllr Lynch – all in favour

14.5321. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

| Forecast 2023/2024 | £ | Comments - Clerk |
|---------------------------------------|--------------------|--|
| As at 31st March 2024 | | |
| Opening Balance 1st April 2023 | £ 44,951.50 | |
| Community Agents Contract | £ 80,913.00 | |
| Precept 2023/24 to date | £ 61,418.00 | |
| VAT return | £ 1,990.33 | |
| Cemetery | £ 1,975.00 | |
| Bank Interest | £ 585.14 | |
| Overton Community Fund Proceeds | £ 898.90 | |
| Community Chest (Solar farm) | £ 3,615.22 | |
| Others (EVC rebate, playcentre error) | £ 549.03 | |
| Income Total | £ 196,896.12 | See bank reconciliation 31st March 2024 |
| Expenditure to date | £ 154,747.34 | See bank reconciliation 31st March 2024 |
| Balance to date | £ 42,148.78 | See bank reconciliation 31st March 2024 |
| Earmarked/Reserves | | |
| Reserve Figure | £ 15,776.72 | |
| Strategic Planning Projects | £ 6,732.39 | |
| Overton Events Fund | £ 3,891.98 | |
| Community Chest Fund (solar farm) | £ 3,028.51 | |
| Overton Community Fund | £ 3,531.20 | |
| Ringfenced Total | £ 32,960.80 | See reserves balance |
| General Fund | £ 9,187.98 | |
| Balance to date | £ 42,148.78 | |
| | | |

Resolution: Approval of the Financial Statement proposed by Cllr Hellingman and seconded by Cllr Ashton – all in favour

Proposal: Transfer the general fund total to the Strategic Planning Projects reserve

Resolution: Approved by Council

15.5322. TO SET ANY DATES FOR MEETINGS

- Finance meeting
- General Amenities meeting, Saturday 20th April 2024 at 9:30am

16.5323. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (8TH APRIL 2024) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

- None recorded

The Chair closed the meeting at 21:05 hrs.