

# OVERTON COMMUNITY COUNCIL



Clerk to the Council: Mr David Williams  
Overton Village Hall, Penyllan Street, Overton, LL13 0EE  
Telephone: 01978 710055  
e-mail [clerk@overton-on-dee.co.uk](mailto:clerk@overton-on-dee.co.uk)

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15<sup>th</sup> May 2024

To the Finance Committee Councillors.

The Finance Committee Meeting will take place on Tuesday 21<sup>st</sup> May 2024 at 9.00am – please note this meeting will be held remotely (The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020). The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 08:45hrs and 09:00hrs – **Please email [clerk@overton-on-dee.co.uk](mailto:clerk@overton-on-dee.co.uk) for log-in details.**

A handwritten signature in black ink that reads "David Williams".

**David Williams (Clerk to Overton Community Council)**

## AGENDA

1. To accept apologies for absence
2. To elect a new Chair of the Finance Committee
3. To disclose personal and pecuniary interests in items of business discussed at the meeting
4. To receive any questions or comments from the public attending the meeting
5. To discuss the proposed new Precept for the new financial year 2024-2025 aligned with the budget in the summary report – see addendum
6. To discuss the reserves for 2024-2025 – see addendum
7. To discuss the provision of grants, funds and donations
  - Community Chest
  - Overton Events fund
  - Strategic Planning fund
  - Overton Community fund (Jubilee)
  - Annual grants (Playcentre, Twinning, Oracle, RBL)
8. To discuss any issues with payments and receipts, including bank statements
9. To discuss the financial statement (current balance) – see addendum
10. To discuss controls of financial management
  - Monthly bank reconciliation (Scribe see addendum)
  - Monthly Summary report of receipts and payments (cost centres and codes in scribe)
  - Monthly reserve balance
11. Audit
12. To receive any agenda items for the meeting and confirm date of next meeting