

VERTON COMMUNITY COUNCIL



Clerk to the Council: Mr David Williams
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1st May 2024

To the Councillors of Overton Community Council.

You are summoned to attend the ANNUAL MEETING (Local Government Act 1972 s. 12) of OVERTON COMMUNITY COUNCIL to be held remotely (The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020), on Wednesday 8th May 2024 at 6.50pm – Council meeting commences at 7.00pm. The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 6.50pm and 7.00pm – Please email the Clerk for log-in details.

David Williams (Clerk to Overton Community Council)

AGENDA

1. Election of Chairman of the Council
2. To receive Chairman declaration of acceptance of office
3. Election of Vice-Chairman of the Council and signing of declaration of office
4. To accept apologies for absence
5. To disclose personal and pecuniary interests in items of business to be discussed at the meeting
6. To receive any questions or comments from the public attending the meeting
7. To appoint a School Governor
8. To appoint committees and working parties
 - Planning Committee (6)
 - General Amenities Committee (5)
 - Finance Committee (4)
9. To appoint representatives to outside bodies
 - Overton United Charities (1)
 - Overton Twinning Association (1)
 - One Voice Wales (2)
 - Wrexham Town and Community Forum (2 on rotation)
10. Review of the terms of references for committees
11. Adopt previously reviewed Standing Orders
12. Review and Adopt Financial Regulations.
13. Review of inventory of land and assets including buildings and office equipment.

14. Review and confirmation of arrangements for insurance cover in respect of all insured risks.
15. Review and Adopt the Council's Complaints Procedure and Local Resolution Protocol.
16. Adopt Annual Investment Strategy
17. Adopt Reserve Policy
18. To consider any Police Matters <https://www.police.uk/your-area/north-wales-police/overton/>
 - See addendum
19. To consider any County Council matters
 - For Cllr McCusker to update members on – see addendum/update
 - Highway matters
 - Report from County Cllr McCusker
20. To agree and sign minutes of the previous full council meeting 8th April 2024
21. To agree and sign minutes of previous Committee meetings
 - Planning Meeting 13th March 2024
 - General Amenities Meeting 20th April 2024
22. To note actions arising from the minutes of previous meeting – see addendum
 - **For information only**
 - a) Clerks update – see Decision notes April (Actions)
23. To receive feedback from Cllrs re: consultations and meetings attended since the last council meeting
None received
24. To receive reports / issues from
 - a) Finance
 - End of year plus annual return
 - External Audit report has been received from Audit Wales – see addendum
 - 1 Explanation of how the publishing of Audit report was delayed
 - 2 Review fees – Cemetery
 - 3 Employees payments and AVOW charges
 - Notice and minute that the Notice of Conclusion of Audit for two consecutive years (2021-22 and 2022-23) was published on the OCC website and notice board
 - First Precept allocation of £24427 has been received from WCBC, so the total Precept after 3 payments will be £73281 as requested by OCC
 - Allocation of annual grants: Overton Playcentre £350, Overton Twinning Association £400, Overton Oracle £500
 - b) Cemetery
 - Review Fees. Last review December 2020, prices have not increased since 2017 - see addendum
 - c) Playingfields
 - Application to Football Association of Wales for funding of facilities at Overton FC – see addendum
Clerk's update
 - Replacement of fort edging timbers work and two other areas with edging -start date 17th May 2024
 - Replacement signs for gates
 - d) Main Car Park toilets
 - New cleaning schedule
 - Toilets blocked again. Cleared on 18th April.
 - e) Training for Councillors
 - Nothing further to report
 - f) Community Hub
 - Update
 - g) Overton-on-Dee Jubilee Community Fund

- Fund transfer TBC
- h) Oracle report March 2024
- i) D-day 80th Anniversary
- Fish and Chips proposal abandoned, now tea and cakes in the Church
- j) Overton Village Fete – latest update

25. To receive any correspondence

- Email from resident regarding the parking at junction of School Lane and Bangor road – see addendum
- Email regarding free food sharing cart – see addendum

26. To receive any additional planning applications/decisions

- P/2024/0120 Cintra, 39 Salop Road, Wrexham - Listed building consent for repairs to roof, chimney and guttering, installation of central heating system, replacement electrical system, remove and re-plaster and install insulation – No objection

27. To receive details of income and payment of accounts – see addendum

28. To receive any financial statements year to date – see addendum

29. To set any dates for meetings

Meetings to be arranged

- Finance meeting, end of financial year

30. To receive any agenda items for the meeting and confirm date (**17th June 2024**)