

**OVERTON COMMUNITY COUNCIL  
MINUTES OF FULL COUNCIL MEETING  
11<sup>th</sup> March 2024 (at 18.50hrs)  
held in person**

**PRESENT:** Cllr Walker (Chair), Cllr Alstead, Cllr Coles, Cllr Copeman, Cllr Hellingman, Cllr Lynch, Cllr Pugh, Cllr Whittaker, County Cllr McCusker, Clerk

**1. 5308. APOLOGIES FOR ABSENCE**

**Apologies received:** Cllr Ashton, Cllr Herbert, PCSO Sawyer

• **Chair welcomed our new Community Council Member, Penelope Coles to the Community Council**

The acceptance documents were duly signed and validated by the Clerk

**2. 5309. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING**

- None declared.

**3. 5310. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING**

- None received.

**4. 5311. TO CONSIDER ANY POLICE MATTERS**

- Cllr Walker noted the March North Wales Police update.

**5. 5312. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS**

County Cllr McCusker updated members on:

- The Head of St. Mary's School and the Chair of the school governors support the request for double yellow lines on the junction of School Lane and Bangor Road. WCBC will now commence a consultation on the proposal.
- Cllr McCusker asked if it was possible to reset the fallen and damaged memorials in Overton Cemetery. After some discussion it was decided the cost and practicalities are prohibitive.

Highway Matters

- Road conditions on Musley Lane, A539 Queensbridge, Knolton Bryn and High Street (near the Pharmacy) need to be urgently addressed. Cllr McCusker has written an article for inclusion in the Oracle on this matter.
- Wrexham County Borough Council has so far spent £324,000 on implementing the new 20mph restrictions
- Vehicle activated sign for Salop Road

**Action:** Clerk to investigate costs and siting of the sign

**6. 5313. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 12<sup>TH</sup> FEBRUARY 2024**

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.  
Proposed by Cllr Copeman and seconded by Cllr Pugh.

**7. 5314. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS**

- None

**8. 5315. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

**For information only**

Decision notes and Actions updated

**9. 5316. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING**

- Clerks/WCBC Community Agents meeting 19<sup>th</sup> February 2024 – Clerk attended (zoom) - review of documentation e.g. monitoring and case study forms.
- Introducing Strategic Development Plans PAW - 21<sup>st</sup> February – Clerk attended (zoom) – good overview but planning at a high level as only 4 regional Strategic areas in Wales.
- Use of IT, Social Media and Websites (Welsh Local Government Association) – 26<sup>th</sup> February Cllr Copeman and Clerk attended (zoom) and found the content largely disappointing.

**10. 5317. TO RECEIVE REPORTS / ISSUES FROM**

a) Finance

- The Rainbow Foundation have tendered for the provision of the Community Agents service (Southern Consortia).

b) Cemetery

- War graves in Overton Cemetery – Proposal: Consent for the memorials

**Resolution:** Approved by Council.

- Moles – 2 caught in the Cemetery

c) Playingfields

- Football Association of Wales – the application (Fit for Future Facilities Programme) form has been completed by Andrew Jamieson and it will be submitted before 29<sup>th</sup> March.

Proposal: OCC to agree a new lease for a 15-year period for the football pavilion and football pitch

**Resolution:** Approved by Council.

- Playground Inspection, repair and maintenance

**Action:** General Amenities Committee members agreed to prioritise and address the maintenance issues highlighted

- Moles – 4 caught in the Playingfield area

d) Main Car Park toilets

- Lock for disabled toilet and toilet seat for the gents – in progress

e) Training for Councillors

- Nothing further to report

f) Community Hub

- Clerks update Good recent attendance. Clerk met with Hayley our local community agent to discuss how we may run courses at the Community Hub sessions e.g. Confidence building, Introduction to smartphones, Staying Safe Online and Introduction to Social Media (Groundworks, Wrexham based charity), Transport and volunteers are limiting factors.

g) Overton-on-Dee Jubilee Community Fund (OJCF)

- Transfer of existing Overton Jubilee Community Fund to a local charitable trustee

Proposal: Overton Jubilee Community Fund to be held in the St. Mary's Church bank account

**Resolution:** Approved by Council.

h) Oracle report for April 2024 to be completed by the Clerk

- Nothing to report this month from OCC

i) D-day 80<sup>th</sup> Anniversary

- Cllr Copeman will represent OCC at the Royal British Legion Meeting on Thursday 14<sup>th</sup> March 2024

- D-day 80 Flag of Peace – 3 to be purchased by OCC (includes one for St. Mary's School, Overton)

j) Overton village fete

- Street market 10am-1pm following a similar format to previous successful markets

- Evening entertainment, either indoors at the village hall or outdoors on the Playingfield. Music, food and drink options are being considered and need to be agreed before the next OCC meeting in April

**Action:** Cllr Copeman and Clerk to follow up

- St Johns ambulance have been booked and road closure applied for (Dark Lane)

**11.5318. TO RECEIVE ANY CORRESPONDENCE**

- Appeal letter from Family Friends – rejected by Council
- Appeal letter from Welsh National Eisteddfod 2025 Appeal – rejected by Council
- Appeal letter from Calon FM – rejected by Council

## **12. 5319. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS**

- None received

### 13. 5320. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

#### **PAYMENTS LIST 269-278 (February 2024)**

<b>Voucher</b>	<b>Status</b>	<b>Code</b>	<b>Description</b>	<b>Supplier</b>	<b>Total</b>	
269	Paid		WCBC refuse collection charge for bin	Litter collection	WCBC	£32.70
270	Paid		Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£32.21
271	Paid		Website Maintenance and Support - annual	Website hosting	WP Maintain	£432.00
276	Paid		Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£5.00
277	Paid		Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£119.89
274	Paid		Clerk's wages	Clerk's wages	AVOW	£1,451.15
273	Paid		Public Toilet Caretakers wages	Caretakers wages February	AVOW	£573.45
272	Paid		AVOW Payroll charges	AVOW Payroll charge - February	AVOW	£22.00
278	Paid		Telephone and Broadband	Telephone and broadband service	Vodafone Limited	£33.20
275	Paid		Community Chest Grant (solar farm)	Sports Pitch Spray Line marker	Trade Gear Ltd	£754.79
<b>Total</b>					<b>£3,456.39</b>	

#### **RECEIPTS LIST 56-58 (FEBRUARY 2024)**

<b>Voucher</b>	<b>Code</b>	<b>Description</b>	<b>Supplier</b>	<b>Total</b>
56	VAT Refund	VAT Refund	HMRC	£1,990.33
57	Cemetery - burials & headstones	Burial	J Francis Roberts and Son	£350.00
58	Bank interest	Bank interest	TSB	£62.94
<b>Total</b>				<b>£2,403.27</b>

**Resolution: Approval of income and expenditure proposed by Cllr Hellingman and seconded by Cllr Copeman – all in favour**

**14.5321. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE**

<b>Forecast 2023/2024</b>	<b>£</b>	<b>Comments - Clerk</b>
<b>As at 28th February 2024</b>		
Opening Balance 1st April 2023	£ 44,951.50	
Community Agents Contract	£ 80,913.00	
Precept 2023/24 to date	£ 61,418.00	
VAT return	£ 1,990.33	
Cemetery	£ 1,750.00	
Bank Interest	£ 529.17	
Overton Community Fund Proceeds	£ 898.90	
Community Chest (Solar farm)	£ 3,615.22	
Others (EVC rebate, playcentre error)	£ 549.03	
<b>Income Total</b>	£ 196,615.15	<b>See bank reconciliation 28th February 2024</b>
<b>Expenditure to date</b>	£ 147,334.95	<b>See bank reconciliation 28th February 2024</b>
<b>Balance to date</b>	<b>£ 49,280.20</b>	<b>See bank reconciliation 28th February 2024</b>
<b>Earmarked/Reserves</b>		
Reserve Figure	£ 15,776.72	
Strategic Planning Projects	£ 6,732.39	
Overton Events Fund	£ 3,891.98	
Community Chest Fund (solar farm)	£ 3,028.51	
Overton Community Fund	£ 3,531.20	
<b>Ringfenced Total</b>	£ 32,960.80	<b>See reserves balance</b>
<b>General Fund</b>	£ 16,319.40	
<b>Balance to date</b>	<b>£ 49,280.20</b>	

**Resolution: Approval of the Financial Statement proposed by Cllr Whittaker and seconded by Cllr Hellingman – all in favour**

**15.5322. TO SET ANY DATES FOR MEETINGS**

- Finance meeting

**16.5323. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (8<sup>TH</sup> APRIL 2024) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)**

- Invitation to Community Pub committee to attend the next Full Council Meeting

The Chair closed the meeting at 20:45 hrs.