

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
11th December 2023 (at 18.50hrs)
held in person**

PRESENT: Cllr Walker (Chair), Cllr Herbert, Cllr Lynch, Cllr Pugh, Cllr Whittaker, Clerk

1. 5260. APOLOGIES FOR ABSENCE

Apologies received: Cllr Ashton, Cllr Copeman, Cllr Hellingman, County Cllr McCusker, PCSO Sawyer

Absent: Cllr Alstead

2. 5261. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

- Cllr Whittaker disclosed his personal interest in agenda item 10a (WCBC contract with Rainbow Centre)

3. 5262. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None received

4. 5263. TO CONSIDER ANY POLICE MATTERS

- Report received
- County Cllr McCusker and the Clerk walked around the village with PCSO Sawyer to discuss any local issues and problems

5. 5264. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- Nothing to report, but the source of the local humming noise remains a mystery

Highway Matters

- Due to the recent heavy rain flooding was discussed especially with regard to Red Hall Lane, Penley which has become impassable

6. 5265. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 13TH NOVEMBER 2023

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.
Proposed by Cllr Pugh and seconded by Cllr Lynch

7. 5266. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- General Amenities Minutes 3rd December
Resolved – that the Minutes of Committee Meetings held were approved by members

8. 5267. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- Decision notes and Actions updated

9. 5268. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- Clerk attended the Rainbow Foundation Community Agents Stakeholder Meeting on 21st November 2023
- Several new Community Agents (CA) spoke on their contributions

- A Penley Heritage Project is being started by Rebecca Griffiths, to capture Penley's history as a village from WW2 onwards

10. 5269. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- Precept to be discussed further in January FCM. The budget lines in the precept spreadsheet were accepted and a final figure of £73281 was confirmed. Further clarification is needed with regard to the general and earmarked reserves.

- Review of the WCBC contract with Southern Cluster Consortia (Rainbow Centre) for the provision of a Community Agents Scheme. This was discussed at length by the Council.

- From 1st April 2024 the provision of the Community Agents service will be provided by WCBC or by a contract delivered by the successful applicant of a tender process undertaken by Overton Community Council.

The Community Council considered the Community Agents Scheme and how best the local Community will be served from April onwards. The extra work involved, should Overton Community Council undertake the tender process, was taken into account.

Action: Clerk to follow up a request to the other members of the Southern Cluster Consortia and their views on the options available.

b) Cemetery

- General Amenities report – Cllr Lynch emphasised the importance of planning for the additional spaces needed when the current capacity of the existing Cemetery and Garden of Remembrance is exceeded. OCC will arrange a meeting to discuss this

Action: Cllr Lynch/Clerk

c) Playingfields

- The potential funding for a Football Association of Wales grant was discussed. The general funding idea is accepted as a positive step for the Community, however the practicalities need further clarification

Action: Clerk to ask the Football club to clarify the practical details and detailed proposals and arrange a meeting

d) Main Car Park toilets

- General Amenities report – Cllr Lynch proposed an annual deep clean of the toilets to improve the cleanliness of the toilets

Action: Cllr Lynch/Clerk

e) Training for Councillors

Approved by Council: Proposed Training Documents for OCC

f) Community Hub

- There has been a good attendance in recent weeks. Cllr Lynch praised the work of local volunteers helping out and baking cakes (free of charge)

g) Overton-on-Dee Jubilee Community Fund

- Cllr Whittaker clarified the current issues and presented the options for the Overton Community Jubilee Fund (OCJF)

- the OCJF is a specific fund of monies raised by donations and receipts at Overton Events (raffles, stall fees) are deposited for the stated use, which is to benefit individual members of Overton Community in need by making grants available (the current fund is £3531). Trustees of the fund can decide to allocate a grant according to need in response to requests submitted. The process is anonymous. This is clearly stated in the OCJF deed (constitution), which established the fund and appointed its trustees, who represent organisations in the community with the support of an identified councillor. The intention was to hold the money in OCC bank account to enable councillors to have oversight of administration of the scheme.

It is very important to understand that the OCJF is generated by proceeds of events organised by OCC. The funds are raised specifically for the fund. The nature of the fund, its purposes and how it was to be administered were advertised to the community in advance of the fundraising. The OCJF is separate from the precept budget and is not derived from the Community budget. (N.B. Section 137 – LGA 1972 expenditure is not considered here).

- Cllr Copeman and Cllr Whittaker have reviewed options to hold the OCJF in a new, separate bank account but this is fraught with difficulties. It may be possible to transfer the account to an existing local

Community Charitable Fund from which the OJCF trustees have been drawn. The trustees (of the fund) would still manage the account and payments, subject to OCC oversight.

The most convenient way to hold the OCJF money (considering the modest sums involved) is within the community council accounts where the allocated fund has a separate cost centre with clearly auditable receipts and payments, reviewed regularly.

- If a satisfactory solution to holding the monies cannot be found the deed (constitution) makes provision for circumstances where the purposes of the fund cannot be fulfilled (now or in the future) which is to wind up the OCJF and allocate all current funds to another local charitable fund with similar purposes. The money cannot be allocated to some other OCC fund or purpose.

Action: Clerk to contact AVOW with a clear explanation of the above

- h) Oracle report for December 2023 to be completed by the Clerk
- Nothing for the next edition
- i) D-day 80th Anniversary June 2024
- OCC to work with the local Royal British Legion on any planned event
- j) Community Chest Applications 2023
- The successful applicants expressed their gratitude to OCC for the allocated grants
- k) Changes to the law on workplace recycling
- No foreseeable implication for the Community at present

10.5270. TO RECEIVE ANY CORRESPONDENCE

- None received

11. 5271. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- P/2023/0613 Bryn Y Pys Home Farm, Wrexham Road, Overton, Wrexham, LL13 0HG
Change of use from class a3 (food and drink) to b1 (business) – Application granted

12. 5272. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 196-209 (November 2023)

Voucher	Status	Code	Description	Supplier	Total
196	Paid	WCBC refuse collection charge for bin	Litter collection	WCBC	£32.70
197	Paid	Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£32.21
199	Paid	Maintenance work at both toilet sites	Drains cleared at the main toilet	A-N-L Drainage Contractors	£186.00
198	Paid	Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£62.00
201	Paid	Christmas lights & Christmas tree outside VH	Christmas tree	Out There	£130.00
200	Paid	Donation - Poppy Appeal	Wreath for Remembrance Day	Overton Community Council	£50.00
202	Paid	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£5.00
203	Paid	ico software	ICO annual fee	ICO	£35.00
208	Paid	Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£109.85
209	Paid	Telephone and Broadband	Telephone and broadband service	Vodaphone Limited	£33.20
207	Paid	Clerk's wages	Clerk's wages November	AVOW	£1,345.32
206	Paid	Public Toilet Caretakers wages	Caretaker's wages Nov	AVOW	£535.50
205	Paid	AVOW Payroll charges	Payroll charge	AVOW	£22.00
204	Paid	Street lighting maintenance	Quarterly Street Light Maintenance	WCBC	£1,126.87
Total					£3,705.65

RECEIPTS LIST 49-50 (December 2023)

Voucher	Code	Description	Supplier	Total
50	Maintenance work at both toilet sites	THIS IS ACTUALLY A PAYMENT: REF 19	A-N-L Drainage Contractors	
49	Bank interest	Bank interest	TSB	£46.21
Total				£46.21

Resolution: Approval of income and expenditure proposed by Cllr Lynch and Cllr Herbert – all in favour

13.5273. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Forecast 2022/2023	£	Comments - Clerk
As at 30th November 2023		
Opening Balance 1st April 2022	£ 44,951.50	NB: Community Agents Contract 2023/24 TBC
Precept 2023/24 to date	£ 40,945.33	
Cemetery	£ 1,250.00	
Bank Interest	£ 339.48	
Overton Community Fund Proceeds	£ 898.90	
Community Chest (Solar farm)	£ 3,615.22	
Others (EVC rebate, playcentre error)	£ 549.03	
Income Total	£ 92,549.46	See bank reconciliation 30th November 2023
Expenditure to date	£ 47,077.75	See bank reconciliation 30th November 2023
Balance to date	£ 45,471.71	See bank reconciliation 30th November 2023
Earmarked/Reserves		
Reserve Figure	£ 15,776.72	
Strategic Planning Projects	£ 6,732.39	
Overton Events Fund	£ 3,891.98	
Community Chest Fund (solar farm)	£ 4,857.50	
Overton Community Fund	£ 3,531.20	
Ringfenced Total	£ 34,789.79	See reserves balance
General Fund	£ 10,681.92	
Balance to date	£ 45,471.71	

Resolution: Approval of the Financial Statement proposed by Cllr Herbert and seconded by Cllr Whittaker – all in favour

14.5274. TO SET ANY DATES FOR MEETINGS

- Finance meeting TBC
- Meeting with Overton Football Club TBC
- Council meeting to discuss provisions for the Cemetery extension TBC

**15.5275. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (8TH JANUARY 2024)
- TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)**

- None

The Chair closed the meeting at 20:40 hrs.