

**OVERTON COMMUNITY COUNCIL  
MINUTES OF FULL COUNCIL MEETING  
13<sup>th</sup> November 2023 (at 18.50hrs)  
held in person**

**PRESENT:** Cllr Walker (Chair), Cllr Alstead, Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Lynch, Cllr Pugh, Cllr Whittaker, County Cllr McCusker, Clerk

**1. 5244. APOLOGIES FOR ABSENCE**

**Apologies received:** Cllr Ashton                      **Absent:** PCSO Sawyer

**2. 5245. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING**

- None received

**3. 5246. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING**

- None received

**4. 5247. TO CONSIDER ANY POLICE MATTERS**

- Report received

**5. 5248. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS**

County Cllr McCusker updated members on:

- North East Wales has been allocated an £80 million Prosperity Fund. Cllr Copeman noted that requesting funds is a complicated process

Highway Matters

- Cllr Walker has adjusted the two Vehicle Activated Signs in the village to the new speed limit of 20mph
- County Cllr McCusker informed the Community Council that the Go Safe vans will record speeding over 20mph in December and NW Police will prosecute where appropriate
- Severe potholes were noted in the Queensbridge dip (A528)
- No rebates will be issued by WCBC as a result of the recent refuse collection strike action. As WCBC continue to catch up with services, collections are at times confused and incomplete

**6. 5249. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 9<sup>TH</sup> OCTOBER 2023**

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.  
Proposed by Cllr Hellingman and seconded by Cllr Pugh

**7. 5250. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS**

- Planning Committee Minutes 11<sup>th</sup> October  
**Resolved** – that the Minutes of Committee Meetings held were approved by members

**8. 5251. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

**For information only**

- Many actions have been addressed (as reported in the addendum)

9. **5252. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING**

- None reported

10. **5253. TO RECEIVE REPORTS / ISSUES FROM**

b) Finance

- Nothing further report

c) Cemetery

- Following a recent burial, the Clerk noted that the Cemetery records were again found to be inaccurate requiring careful amendments and reorganisation of existing plots

d) Playingfields

- The potential funding for a Football Association of Wales grant was discussed. As the details were not available when the agenda was prepared the Council decided to review the proposal and make a final decision after any further considerations clarified
- Holly tree to be removed to the left of the Millennium Meadow gates on Wrexham Road and replanted if possible  
**Action:** Clerk to arrange with grounds maintenance contractor

e) Main Car Park toilets

- Damages due to faulty lock in the disabled toilet  
**Action:** Clerk to arrange repairs
- The urinals in the mens toilet were descaled and unblocked (£155). It is recommended this is carried out regularly – 3 times a year

f) Training for Councillors

- PowerPoint presentation on the Scribe Accounting System – feedback requested by the Clerk

g) Community Hub

- Cllr Whittaker confirmed the Church as a possible future location for the Community Hub sessions, held on Monday afternoons. This was dependent on the installation a new heating system in the Church in the New Year. The Council decided to support the current arrangements through the winter

h) Overton-on-Dee Jubilee Community Fund

- Cllr Whittaker clarified the current issues and presented the options for the Overton Community Jubilee Fund (OCJF)
  - the OCJF is a specific fund where monies raised by donations and receipts of Overton Events (raffles, stall fees) are deposited for the stated use, which is to benefit the members of Overton Community. Trustees of the fund can decide to allocate a grant according to need in response to requests submitted
  - Overton Community Council (OCC) is legally required to amend the current arrangements and hold the OCJF in a new, separate bank account or transfer the account to an existing local Community Charitable Fund. The trustees would still manage the account
  - OCC has the option (now or in the future) to effectively wind up the OCJF and allocate all current funds to another local charitable fund, should it choose to do so
  - Cllr Copeman agreed to explore the possible options as stated, and the Community Council will discuss at the next opportunity

i) War Memorial repairs

- White lines on the concrete edging have been painted by the Clerk

j) Oracle report for November 2023 to be completed by the Clerk

- Cllr Herbert's report on the role of the Community Councillor to be included
- News on the re-established village hall defibrillator to be included

k) Remembrance Sunday

- The service at the War Memorial and road closure passed without issue

l) D-day 80<sup>th</sup> Anniversary June 2024

- OCC to work with the local Royal British Legion on any planned event

m) Community Chest Applications 2024

Summarised below

<b>Applicant</b>	<b>Summary</b>	<b>Amount Applied for</b>	<b>Resolution:</b>
1 St. Mary's School	Football goals Display screen Reading books and Educational Resource Subscriptions Garden tools De Cal lettering	£2765	Approved
2 White Horse Community Pub	Plunkett Foundation Case Manager meetings and presentations	£240	Rejected
3 Overton Playcentre	Waterproof jackets, dungarees and wellies	1350	Approved
4 Welsh Air Ambulance	General donation	£100	Rejected
5 Overton recreational football club	Sports pitch spray marker – white line markings Grassline Titan 30L	£755	Approved
6 Overton Twinning Association*	Advertising Board Picnic Tables Picnic Plates	£300	Rejected
Total Approved		£4870	
Current Community Chest Fund		4857.50	
Remaining Fund (to be topped from the general fund - £12.50)		-£12.50	

\*Note: A handwritten application form was received on the 08.11.23, one week after the closing date for applications

#### **11. 5254. TO RECEIVE ANY CORRESPONDENCE**

- None received

#### **12. 5255. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS**

- None received

### 13. 5256. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

#### PAYMENTS LIST 156-195 (October 2023)

Voucher	Status	Code	Description	Supplier	Total	
156	Paid		Cleaning materials for both Public Toilet sites	Cleaning items for the public toilets	Booker Cash and Carry	£75.53
157	Paid		WCBC refuse collection charge for bin	Litter collection	WCBC	£32.70
159	Paid		Misc	Payment error - OCC instead of Overton Playcentre	Overton Community Council	£277.12
158	Paid		Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£32.21
160	Paid		Grass Cutting Cemetery	Grass cutting in the cemetery	J D Bell	£420.00
161	Paid		Laurel hedge cut Cemetery	Hedge cutting cemetery	J D Bell	£800.00
162	Paid		Litter collection and Litter bins Cemetery	Litter collecting	J D Bell	£60.00
163	Paid		Cutting Cemetery extension	Grass cut in extension field	J D Bell	£70.00
164	Paid		Grass Cutting Cenotaph	Grass cutting Cenotaph	J D Bell	£90.00
165	Paid		Grass cutting	Grasscutting in the Playing Field	J D Bell	£180.00
166	Paid		Raking existing bark	Rake existing bark	J D Bell	£40.00
167	Paid		Litter Collections / Dustbins	Litter collection	J D Bell	£240.00
168	Paid		Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00
170	Paid		Work Mobile	Mobile phone & monthly pay as you go set	David Williams	£80.00
169	Paid		Cut grass/tide area front of MM gate	Cut grass at Millennium gate	J D Bell	£35.00
171	Paid		Mowing Millennium Meadow	Cutting Millennium meadow	Andrew Jones	£240.00
173	Paid		Overton Events Fund	Animal zoo at fete	Theramals	£375.00
172	Paid		Microshade - backups & Office	Website hosting	Microshade	£558.48
174	Paid		Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£62.00
175	Paid		Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£5.00
176	Paid		Grant - Overton Twinning	Annual Grant	Overton Community Council	£297.60
177	Paid		Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£107.66
178	Paid		Telephone and Broadband	Telephone and broadband service	Vodafone Limited	£33.20
182	Paid		Clerk's wages	Clerk's October wages	AVOW	£1,345.32
180	Paid		Public Toilet Caretakers wages	caretaker's October wages	AVOW	£559.13

181	Paid	Public Toilet Caretakers holiday cover	Caretaker holiday cover - Sept	AVOW	£141.75
179	Paid	AVOW Payroll charges	AVOW Payroll charges - monthly	AVOW	£30.50
183	Paid	Insurance Renewal	Insurance renewal	Gallagher (formally Came and Co.)	£2,330.58
184	Paid	Grass Cutting Cemetery	Grass cutting in the cemetery	J D Bell	£630.00
185	Paid	Litter collection and Litter bins Cemetery	Litter collection	J D Bell	£75.00
186	Paid	Cutting Cemetery extension	Grass cut in extension field	J D Bell	£70.00
187	Paid	Grass Cutting Cenotaph	Grass cutting Cenotaph	J D Bell	£90.00
188	Paid	Grass cutting	Grasscutting in the Playing Field	J D Bell	£180.00
189	Paid	Raking existing bark	Rake existing bark	J D Bell	£50.00
195	Paid	Hedges and trees Cenotaph	Cenotaph maintenance	David Williams	£61.86
190	Paid	Litter Collections / Dustbins	Litter collecting	J D Bell	£240.00
191	Paid	Weeding barked area o/s Pavillion & Scout Hut	Weeding barked area	J D Bell	£35.00
192	Paid	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00
193	Paid	Cut grass/tide area front of MM gate	Cut grass at Millennium gate	J D Bell	£35.00
194	Paid	Misc work - Cutting wildflower areas	Cutting wildflower area	J D Bell	£200.00
<b>Total</b>					<b>£10,305.64</b>

#### RECEIPTS LIST 46-48 (October 2023)

Voucher	Code	Description	Supplier	Total
46	Bank interest	Bank interest	TSB	£49.03
47	Cemetery - burials & headstones	Headstone	Stephen Price Memorials	£150.00
48	Cemetery - burials & headstones	Burial	Edgertons Funeral Directors	£300.00
<b>Total</b>				<b>£499.03</b>

**Resolution: Approval of income and expenditure proposed by Cllr Herbert and seconded by Cllr Hellingman – all in favour**

**14.5257. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE**

<b>Forecast 2022/2023</b>	<b>£</b>	<b>Comments - Clerk</b>
<b>As at 31st October 2023</b>		
Opening Balance 1st April 2022	£ 44,951.50	NB: Community Agents Contract 2023/24 TBC
Precept 2023/24 to date	£ 40,945.33	
Cemetery	£ 1,250.00	
Bank Interest	£ 293.27	
Overton Community Fund Proceeds	£ 898.90	
Community Chest (Solar farm)	£ 3,615.22	
Others (EVC rebate, playcentre error)	£ 549.03	
<b>Income Total</b>	£ 92,503.25	<b>See bank reconciliation 31st October 2023</b>
<b>Expenditure to date</b>	£ 43,372.10	<b>See bank reconciliation 31st October 2023</b>
<b>Balance to date</b>	<b>£ 49,131.15</b>	<b>See bank reconciliation 31st October 2023</b>
<b>Earmarked/Reserves</b>		
Reserve Figure	£ 15,776.72	
Strategic Planning Projects	£ 6,732.39	
Overton Events Fund	£ 3,891.98	
Community Chest Fund (solar farm)	£ 4,857.50	
Overton Community Fund	£ 3,531.20	
<b>Ringfenced Total</b>	£ 34,789.79	<b>See reserves balance</b>
<b>General Fund</b>	£ 14,341.36	
<b>Balance to date</b>	<b>£ 49,131.15</b>	

**Resolution: Approval of the Financial Statement proposed by Cllr Copeman and seconded by Cllr Pugh – all in favour**

**15.5258. TO SET ANY DATES FOR MEETINGS**

- General Amenities Meeting (rescheduled) Sunday 3<sup>rd</sup> December 10:00am
- Annual Overton Fete Saturday 29<sup>th</sup> June 2024

**16.5259. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (11<sup>TH</sup> DECEMBER 2023) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)**

- Further discussion on the potential funding for a Football Association of Wales grant for Overton FC

The Chair closed the meeting at 20:40 hrs.