

**OVERTON COMMUNITY COUNCIL  
MINUTES OF FULL COUNCIL MEETING  
9<sup>th</sup> October 2023 (at 18.50hrs)  
held in person**

**PRESENT:** Cllr Walker (Chair), Cllr Alstead, Cllr Ashton, Cllr Hellingman, Cllr Herbert, Cllr Lynch, Cllr Pugh, County Cllr McCusker, PCSO Sawyer, Clerk

**1. 5228. APOLOGIES FOR ABSENCE**

**Apologies received:** Cllr Copeman, Cllr Whittaker      **Absent:** Cllr Roberts

**2. 5229. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING**

**3. 5230. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING**

- None received

**4. 5231. TO CONSIDER ANY POLICE MATTERS** <https://www.police.uk/pu/your-area/north-wales-police/overton/>

- PCSO Sawyer reported that when speaking to local residents they had been positive regarding the new speed limit of 20mph
- Drivers will be given the opportunity to adjust to the new speed limit for a few months.
- Cllr Ashton asked County Cllr McCusker if more camera warning signs could be erected on the approach roads to the village

**Action:** County Cllr McCusker

**5. 5232. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS**

County Cllr McCusker updated members on:

- The light on the corner near Plas Madoc has been repaired.
- £20 million has been pledged by the Welsh Government for Wrexham City.
- County Cllr McCusker was asked about the current bin strike and contingencies to reduce the waste backlog. County Cllr McCusker explained it was a fluid situation and WCBC were trying to arrange replacement collections.

Highway Matters

- Also see correspondence
- There has been £250,000 worth of claims for vehicle damage due to potholes in WCB.

**6. 5233. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 29<sup>TH</sup> AUGUST 2023**

- **Resolved** – that the Minutes of Full Council Meeting were approved by members.  
Proposed by Cllr Lynch and seconded by Cllr Hellingman

**7. 5234. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS**

- Planning Committee 22<sup>nd</sup> September 2023  
**Resolved** – that the Minutes of Committee Meetings held were approved by members

**8. 5235. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

**For information only**

- Vehicle activated Signs (VAS) are being reset to 20mph - the new speed limit in the village.

9. **5236. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING**

- Clerk reported on the two recent events he attended.  
**Action:** Clerk to contact our local MS, Ken Skates, and discuss several current problems with Audit Wales.
- Cllr Ashton (school governor) informed the Community Council that St. Mary's School would be advertising for a new Headteacher as the current Headteacher has resigned.

10. **5237. TO RECEIVE REPORTS / ISSUES FROM**

a) Finance

- The date of the 2024-2025 Budget Setting and Precept Meeting is confirmed as Thursday 30<sup>th</sup> November 2023.
- Information only: Clerk's pay increase TBC as industrial action will not proceed (less than 50% turnout)
- Costs of this year's Christmas tree and lights for 2023  
**Resolution:** £130 for the tree, £1200 for the erection of the tree and Christmas tree lights

**Approved by Council**

b) Cemetery

- Nothing further to report

c) Playingfields

**Resolution:** Request from a local football club sponsor to advertise on the dugout

**Approved by Council**

d) Main Car Park toilets

- Nothing to report

e) Training for Councillors

**Action:** Clerk to prepare a PowerPoint presentation on the Scribe Accounting System

f) Community Hub

- The Council discussed future possible arrangements. Current costs are £88 per month (4 afternoon sessions)

g) Overton-on-Dee Jubilee Community Fund

- The Community Council decided to postpone any discussion regarding the Fund and the financial implications for the future until November to enable Cllr Copeman and Cllr Whittaker to attend

h) War Memorial repairs

- White lines on the concrete edging

**Action:** Clerk to investigate

i) Defibrillator and cabinet approval

- The new cabinet has arrived and needs electrical installation

**Action:** Clerk to arrange

j) Oracle report for November 2023 to be completed by the Clerk.

k) Remembrance Sunday

- Arrangements are in place

l) Councillors Roberts position on the Community Council

**Resolution:** Letter to be sent to Cllr Roberts regarding withdrawal of the Community Council membership

11. **5238. TO RECEIVE ANY CORRESPONDENCE**

- Request from Twinning Association for further minibus hire funding  
**Resolution:** To reverse 10.221, and approve funding for second mini-bus as agreed by OCC at the Full Council Meeting on 12<sup>th</sup> June 2023 (11.5190)
- Access road to Waste Treatment Works and public footpath nearby  
**Action:** Clerk to ask WCBC to comment as this access road is a public right of way
- Salop road footpath -  
Cllr McCusker was asked to comment and he told the Council that resources was so short that there was a considerable backlog of jobs of this nature to be addressed  
Playingfield toilet –  
**Action:** Clerk to supply toilet brushes to all toilets

- Bridle paths (Queensbridge)  
This needs to be addressed by WCBC  
**Action:** Clerk to reply to the request
- PayPal link for church fund donations – the links can be included on the St. Mary's Church links which can be accessed on the OCC webpage  
**Action:** Clerk to reply to the request
- A resident has asked if the bus stop near the Salop Road crossroads (near the Two Doves Café) can be highlighted with double yellow lines to aid passengers when alighting at the raised kerb  
**Action:** Clerk to ask WCBC to paint the curbstone yellow

## **12. 5239. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS**

- P/2023/0533 Littleoaks Barn, Overton Road, Penley, Wrexham, LL13 0LU  
Listed building consent for replacement of French windows with bi-folds (07.08.23)

### 13. 5240. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

#### PAYMENTS LIST 115-145 (August and September 2023)

| Voucher | Status | Code  | Description                              | Supplier                            | Total      |
|---------|--------|---|--|-------------------------------------|------------|
| 115     | Paid   | WCBC refuse collection charge for bin         | Litter collection                        | WCBC                                | £32.70     |
| 117     | Paid   | Community Agents Allocation                   | Community Agents Initial Funding Payment | Penley Rainbow Centre               | £40,456.50 |
| 118     | Paid   | Mole clearance in Cemetery                    | Moles in cemetery                        | Shropshire Mole and Pest Control    | £125.00    |
| 116     | Paid   | Water at car park Public Toilets              | Public Toilets car park - water          | Hafren Dyfrdwy                      | £32.21     |
| 121     | Paid   | Rates Non dom for garage store                | Non Dom Rates - Pavillion Garage         | WCBC                                | £62.00     |
| 122     | Paid   | Hedges and trees Cenotaph                     | Cenotaph maintenance                     | Blackwells StoneCraft Ltd           | £2,080.00  |
| 120     | Paid   | Office Stationery/Stamps/Misc                 | Ink cartridges                           | Amazon.co.uk                        | £66.42     |
| 119     | Paid   | Cleaning materials for both Public Toilet sit | Cleaning items for the public toilets    | Booker Cash and Carry               | £71.95     |
| 141     | Paid   | Water bill at cemetery                        | Water bill - Cemetery                    | Hafren Dyfrdwy                      | £5.00      |
| 124     | Paid   | Public Toilet Caretakers wages                | Caretaker's Wages August                 | AVOW                                | £559.13    |
| 123     | Paid   | AVOW Payroll charges                          | AVOW Payroll Charge - August             | AVOW                                | £22.00     |
| 125     | Paid   | Clerk's wages                                 | Clerk's wages August                     | AVOW                                | £1,345.32  |
| 126     | Paid   | Telephone and Broadband                       | Telephone and broadband service          | Vodafone Limited                    | £33.20     |
| 128     | Paid   | Defibrillator and associated costs            | Defibrillator and cabinet                | Prestatyn and Rhyl first responders | £250.00    |
| 127     | Paid   | Electricity at Car Park Public Toilets        | Electricity charge for Public Toilets    | British Gas                         | £63.06     |
| 129     | Paid   | Grass Cutting Cemetery                        | Grasscutting in the Cemetery             | J D Bell                            | £420.00    |
| 130     | Paid   | Litter collection and Litter bins Cemetery    | Litter collection                        | J D Bell                            | £75.00     |
| 131     | Paid   | Cutting Cemetery extension                    | Grass cutting in Cemetery Extension      | J D Bell                            | £105.00    |
| 132     | Paid   | Ad Hoc Tasks Cemetery                         | Cemetery path sprayed and weeded         | J D Bell                            | £40.00     |
| 133     | Paid   | Ad Hoc Tasks Cemetery                         | Weed new G of R & path                   | J D Bell                            | £30.00     |
| 134     | Paid   | Grass Cutting Cenotaph                        | Grass cutting Cenotaph                   | J D Bell                            | £90.00     |
| 135     | Paid   | Grass cutting                                 | Grasscutting in the Playing Field        | J D Bell                            | £180.00    |
| 136     | Paid   | Raking existing bark                          | Rake existing bark                       | J D Bell                            | £50.00     |
| 137     | Paid   | Litter Collections / Dustbins                 | Litter collection                        | J D Bell                            | £240.00    |
| 138     | Paid   | Weeding barked area o/s Pavillion & Scout     | Weeding barked area                      | J D Bell                            | £35.00     |
| 139     | Paid   | Emptying dog bin in Millennium Ave            | Emptying Dog wast bin MM                 | J D Bell                            | £60.00     |
| 140     | Paid   | Cut grass/tide area front of MM gate          | Cutting grass by Millennium Meadow gate  | J D Bell                            | £35.00     |

|              |      |  |                                       |                      |                   |
|--------------|------|--|---------------------------------------|----------------------|-------------------|
| 142          | Paid | WCBC refuse collection charge for bin      | Litter collection                     | WCBC                 | £32.70            |
| 143          | Paid | Water at car park Public Toilets           | Public Toilets car park - water       | Hafren Dyfrdwy       | £32.21            |
| 144          | Paid | Rates Non dom for garage store             | Non Dom Rates - Pavillion Garage      | WCBC                 | £62.00            |
| 146          | Paid | Electricity at Car Park Public Toilets     | Electricity charge for Public Toilets | British Gas          | £77.62            |
| 145          | Paid | Water bill at cemetery                     | Water bill - Cemetery                 | Hafren Dyfrdwy       | £5.00             |
| 150          | Paid | Public Toilet Caretakers wages             | Caretaker's Wages August              | AVOW                 | £543.38           |
| 151          | Paid | Public Toilet Caretakers wages             | Clerk's wages August                  | AVOW                 | £1,345.32         |
| 149          | Paid | AVOW Payroll charges                       | AVOW Payroll Charge - August          | AVOW                 | £22.00            |
| 148          | Paid | Playing Field rent                         | Rent for the playing field            | Bryn-y-Pys Estate    | £200.00           |
| 147          | Paid | Telephone and Broadband                    | Telephone and broadband service       | Vodafone Limited     | £32.37            |
| 152          | Paid | Misc items purchased for use at the Public | Lock for playing field toilet         | Paul Ashby Locksmith | £120.00           |
| 153          | Paid | Accountancy Software renewal               | Accounts software                     | Scribe               | £673.92           |
| 155          | Paid | Parish Room Hire                           | Hire of parish rooms for meetings     | Overton Village Hall | £15.00            |
| 154          | Paid | Defibrillator and associated costs         | Defibrillator and cabinet             | Defib Warehouse      | £552.00           |
| <b>Total</b> |      |  |                                       |                      | <b>£50,278.01</b> |

### RECEIPTS LIST 38-45 (August and September 2023)

| Voucher Code | Description           | Supplier                              | Total                       |            |
|--------------|-----------------------|---------------------------------------|-----------------------------|------------|
| 38           | Community Agents A    | Community Agent Funding               | WCBC                        | £40,456.50 |
| 39           | Cemetery - burials &  | Headstone                             | Edgertons Funeral Directors | £80.00     |
| 40           | Cemetery - burials &  | Burial                                | Edgertons Funeral Directors | £310.00    |
| 41           | Bank interest         | Bank interest                         | TSB                         | £36.11     |
| 42           | N/A (Solar contributi | Solar Panel contribution to community | Snellius Energy             | £3,615.22  |
| 43           | Cemetery - burials &  | Headstone                             | Stephen Price Memorials     | £80.00     |
| 44           | Bank interest         | Bank interest                         | TSB                         | £53.48     |
| 45           | Cemetery - burials &  | Burial                                | Roberts Brothers            | £75.00     |
| <b>Total</b> |                       |                                       | <b>£44,706.31</b>           |            |

**Resolution: Approval of income and expenditure proposed by Cllr Hellingman and seconded by Cllr Herbert – all in favour**

**14.5241. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE**

| <b>Forecast 2022/2023</b>             | <b>£</b>           | <b>Comments - Clerk</b>                            |
|---------------------------------------|--------------------|--|
| <b>As at 30th September 2023</b>      |                    |  |
| Opening Balance 1st April 2022        | £ 44,951.50        | NB: Community Agents Contract 2023/24 TBC          |
| Precept 2023/24 to date               | £ 40,945.33        |  |
| Cemetery                              | £ 800.00           |  |
| Bank Interest                         | £ 244.24           |  |
| Overton Community Fund Proceeds       | £ 898.90           |  |
| Community Chest (Solar farm)          | £ 3,615.22         |  |
| Others (EVC rebate, playcentre error) | £ 549.03           |  |
| <b>Income Total</b>                   | £ 92,004.22        | <b>See bank reconciliation 27th September 2023</b> |
| <b>Expenditure to date</b>            | £ 33,066.46        | <b>See bank reconciliation 27th September 2023</b> |
| <b>Balance to date</b>                | <b>£ 58,937.76</b> | <b>See bank reconciliation 27th September 2023</b> |
| <b>Earmarked/Reserves</b>             |                    |  |
| Reserve Figure                        | £ 15,776.72        |  |
| Strategic Planning Projects           | £ 6,732.39         |  |
| Overton Events Fund                   | £ 4,266.98         |  |
| Community Chest Fund (solar farm)     | £ 4,857.50         |  |
| Overton Community Fund                | £ 3,531.20         |  |
| <b>Ringfenced Total</b>               | £ 35,164.79        | <b>See reserves balance</b>                        |
| <b>General Fund</b>                   | £ 23,773.07        |  |
| <b>Balance to date</b>                | <b>£ 58,937.86</b> |  |
|                                       |                    |  |

**Resolution: Approval of the Financial Statement proposed by Cllr Herbert and seconded by Cllr Lynch – all in favour**

**15.5242. TO SET ANY DATES FOR MEETINGS**

- General Amenities Meeting Saturday 4<sup>th</sup> November 2023

**16.5243. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (13<sup>TH</sup> NOVEMBER 2023) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)**

- Jubilee Community Fund.
- Community Hub.

The Chair closed the meeting at 20:35 hrs.