

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
29th August 2023 (at 18.50hrs)
held in person**

PRESENT: Cllr Walker (Chair), Cllr Hellingman, Cllr Herbert, Cllr Lynch, Cllr Pugh, County Cllr McCusker, Clerk

1. 5212. APOLOGIES FOR ABSENCE

Apologies received: Cllr Alstead, Cllr Ashton, Cllr Copeman, Cllr Whittaker, PCSO Sawyer

2. 5213. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

3. 5214. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- Father Jeremy attended and presented a summary of his new role in the Community, building partnerships between the Church and the local Community and making more use of the Church building itself. Father Jeremy covers 5 local churches and has to liaise with them all.

4. 5215. TO CONSIDER ANY POLICE MATTERS <https://www.police.uk/your-area/north-wales-police/overton/>

- Nothing further to report

5. 5216. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- The light on the corner near Plas Madoc is still not operating and Scottish Power are working on it.

Highway Matters

- 20mph speed limit restrictions will come into force on 17th September 2023. The signage will be amended and Go Safe vans will work within the new restrictions, although no more resources will be assigned.
Action: Clerk to arrange adjustments to the speeds recorded on the two Vehicle Activated Signs in the village
- Parking near the Methodist Church on Salop Road is legal, although it can cause congestion at the crossroads with vehicles backing up.
- Cllr McCusker was asked to arrange for the vegetation to be cleared off the footpath along the A528 towards Ellesmere and further along to be cut down allowing better vision for traffic.
- Cllr Walker was asked to raise the issue of intrusive hedges on the bends approaching the village from Lightwood Green. Foliage is very close to the side and has apparently caused damage HGV wing mirrors.

6. 5217. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 17TH JULY 2023

- **Resolved** – that the Minutes of Full Council Meeting were approved by members. Proposed by Cllr Hellingman and seconded by Cllr Lynch

7. 5218. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- Planning Committee Meetings 28th July and 14th August 2023
Resolved – that the Minutes of Committee Meetings held were approved by members
- General Amenities Committee Minutes 22nd July 2023
Resolved – that the Minutes of Committee Meeting held were approved by members

8. 5219. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- No applications were received for a new member of Overton Community Council by Co-option (Section 116 of Local Government Measure (Wales) Act 2011 Appendix 4). The Council decided to re-advertise for a further month
- No further progress in the contractual arrangements between WCBC, OCC and the Rainbow Centre

9. 5220. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- Nothing to report

10. 5221. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- Request for funding for the piano currently owned by the Father Jeremy

Resolution: The Community Council considered the request and rejected any proposed financial assistance

b) Cemetery

- Adjustments to hedge height on Cemetery path.

Action: Clerk to discuss with grounds maintenance contractor

c) Playingfields

- No further action on the plumbing, installation and electrical supply in the football pavilion

d) Main Car Park toilets

- The gents broken toilet seat has been fixed

e) Training for Councillors

In progress

f) Community Hub

- Update - Legal advice was available in one session (Wills and power of Attorney). Cllr Copeman asked for any ideas for future speakers (and their contact details) at the sessions. As two volunteers, one of which should be a Community Councillor, are needed each week, any further volunteers from the Community Council would be welcomed as we plan for the Oct-Dec period.
- There was discussion around the possible use of the Church as a community space/hub.
- It was pointed out that the attendees are largely the same people each week.

g) Overton-on-Dee Jubilee Community Fund

- The Community Council considered the recent legal advice from One Voice Wales provided by the Clerk.

Resolution: The Community Council decided to suspend the current Jubilee Community Fund application activity.

The Community council will discuss the fund and the way forward at the next full council meeting in October.

h) CPR training – Community First Responder

- Very good first session, well attended and well presented.

i) War Memorial repairs

- The concrete surround has been jet washed by Cllr Lynch. White painted edging will be completed as soon as possible and further superficial repairs completed.

j) Defibrillator and cabinet approval

- The old cabinet on the village hall has been removed and a new NON-lockable cabinet will be ordered. An electrical connection already present will be used to heat the cabinet.

Action: Clerk to arrange

- k) Oracle report for August to October 2023 to be completed by the Clerk.

11. 5222. TO RECEIVE ANY CORRESPONDENCE

- The Community Council considered a request from St. Mary's Church, to add a Paypal link to the St. Mary's webpage link on OCC website

Approved by Council

- A Mini-bus hire invoice for £297 from the Twinning Association was left with the Clerk on Wednesday 23rd August.

The Community Council approved an application from the Twinning association as part of the annual Community Chest grant process. This was agreed in October 2022 for an amount of £500 and it was duly paid in February 2023.

Resolution: No further funding for this application (Community Chest October 2022)

12. 5223. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- P/2023/0186
Housing Development near St. Mary's Avenue – Update received from WCBC “The application is currently being assessed and there are on-going discussions between the Local Planning Authority and the Applicant. Further documents are now viewable on WCBC applications webpage(s)
- P2023/0452
13 Salop Road, Overton, Wrexham, LL13 0EG Replacement windows and door (25.06.23)
- P2023/0441
Fair View, Cloy Lane, Overton, Wrexham, LL13 0HR
Formation of new access and construction of new garage and first floor extension above (05.07.23)
- P2023/0461
Plas Newydd, Lightwood Green, Overton, Wrexham, LL13 0HT
Removal of condition (occupancy) of planning permission ove 18412 (07.07.23)
- P/2023/0466
Bumble Bee Cottage, 20 High Street, Overton, Wrexham, LL13 0DT
Listed building consent for two stoves (07.07.23)

13. 5224. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS**PAYMENTS LIST 77-114 (July 2023)**

Voucher	Status	Code	Description	Supplier	Total
90	Paid	Litter Collections / Dustbins	Litter collection	WCBC	£32.70
91	Paid	Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£32.18
77	Paid	Grass Cutting Cemetery	Grasscutting in the Cemetery	J D Bell	£420.00
78	Paid	Litter collection and Litter bins Cemetery	Litter collection	J D Bell	£60.00
79	Paid	Cutting Cemetery extension	Grass cut in extension field	J D Bell	£70.00
80	Paid	Grass Cutting Cenotaph	Grass cutting Cenotaph	J D Bell	£90.00
81	Paid	Grass cutting	Grasscutting in the Playing Field	J D Bell	£180.00
82	Paid	Raking existing bark	Rake existing bark	J D Bell	£40.00
84	Paid	Cutting Football Pitch	Grass cutting football pitch	J D Bell	£385.00
85	Paid	Weeding barked area o/s Pavillion & Scout Hut	Weeding barked area	J D Bell	£35.00
86	Paid	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00
87	Paid	Cut grass/tide area front of MM gate	Cut grass at Millennium gate	J D Bell	£35.00
88	Paid	Misc work - Cutting wildflower areas	Cutting wildflower area	J D Bell	£200.00
83	Paid	Litter Collections / Dustbins	Litter collecting	J D Bell	£240.00
89	Paid	Overton Events Fund	Attraction at village fete	Giggles and Games	£175.00
92	Paid	Maintenance work at both toilet sites	Drains cleared at the main toilet	A-N-L Drainage Contractors	£198.00
94	Paid	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£5.00
93	Paid	Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£62.00
96	Paid	Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£237.58
95	Paid	Audit & Accountancy charges	Internal Audit 2022-2023	Morris Cook Chartered Accounta	£288.00
97	Paid	Telephone and Broadband	Telephone and broadband service	Vodaphone Limited	£33.20
100	Paid	Clerk's wages	Clerk's wages July	AVOW	£1,345.32
99	Paid	Public Toilet Caretakers wages	Caretaker's wages (July)	AVOW	£567.00
98	Paid	AVOW Payroll charges	AVOW Payroll charges - monthly	AVOW	£22.00
104	Paid	Ad Hoc Tasks Cemetery	Cemetery path sprayed and weeded	J D Bell	£40.00
105	Paid	Ad Hoc Tasks Cemetery	Weed new G of R & path	J D Bell	£30.00
101	Paid	Grass Cutting Cemetery	Cutting cemetery grass	J D Bell	£420.00

102	Paid	Litter collection and Litter bins Cemetery	Litter collecting	J D Bell	£60.00
103	Paid	Cutting Cemetery extension	Grass cut in extension field	J D Bell	£70.00
106	Paid	Grass Cutting Cenotaph	Grass cutting Cenotaph	J D Bell	£90.00
107	Paid	Grass cutting	Grasscutting in the Playing Field	J D Bell	£270.00
108	Paid	Hedges and trees cutting	Hedge cutting Playingfield	J D Bell	£400.00
109	Paid	Raking existing bark	Rake existing bark	J D Bell	£40.00
110	Paid	Litter Collections / Dustbins	Litter collecting	J D Bell	£240.00
111	Paid	Weeding barked area o/s Pavillion & Scout Hut	Weeding barked area	J D Bell	£35.00
112	Paid	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00
113	Paid	Cut grass/tide area front of MM gate	Cutting grass by Millennium Meadow gate	J D Bell	£35.00
114	Paid	Ad Hoc Tasks	Trimming trees in car park	J D Bell	£15.00
Total					£6,617.98

RECEIPTS LIST 35-37 (July 2023)

Voucher	Code	Description	Supplier	Total
35	Bank interest	Bank interest	TSB	£36.27
37	Refund to playcentre parent	L Evans CD Playcentre	CD Playcentre	£277.12
Total				£313.39

Note: Receipt 38 was received on 07.08.23

Resolution: Approval of income and expenditure proposed by Cllr Herbert and seconded by Cllr Hellingman – all in favour

14.5225. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Forecast 2022/2023	£	Comments - Clerk
As at 31st July 2023		
Opening Balance 1st April 2022	£ 44,951.50	NB: Community Agents Contract 2023/24 TBC
Precept 2023/24 to date	£ 20,472.66	
Cemetery	£ 255.00	
Bank Interest	£ 154.65	
Overton Community Fund Proceeds	£ 898.90	
Others (EVC rebate)	£ 271.91	
Income Total	£ 67,281.74	See bank reconciliation 31st July 2023
Expenditure to date	£ 23,244.95	See bank reconciliation 31st July 2023
Balance to date	£ 44,036.79	See bank reconciliation 31st July 2023
Earmarked/Reserves		
Reserve Figure	£ 15,776.72	
Strategic Planning Projects	£ 6,732.39	
Overton Events Fund	£ 4,266.98	
Community Chest Fund (solar farm)	£ 1,242.28	
Overton Community Fund	£ 3,531.20	
Ringfenced Total	£ 31,549.57	See reserves balance
General Fund	£ 12,487.22	
Balance to date	£ 44,036.79	

Resolution: Approval of the Financial Statement proposed by Cllr Lynch and seconded by Cllr Walker – all in favour

15.5226. TO SET ANY DATES FOR MEETINGS

- Finance General Committee TBC
- Annual meeting to consider the Precept for 2024-2025 – proposed Monday 29th November

16.5227. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (9TH OCTOBER 2023) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

- Jubilee Community Fund.

The Chair closed the meeting at 20:40 hrs.