

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
11th OCTOBER 2022 (at 18.50hrs)
held in person**

PRESENT: Cllr Aston (Chair), Cllr Alstead, Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Kellaway, Cllr Lynch, Cllr Pugh, Cllr Walker, Cllr Whittaker, Clerk, PCSO Sawyer

1. 5042. APOLOGIES FOR ABSENCE

Apologies received: County Cllr McCusker **Absent:** Cllr Roberts

2. 5043. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

None

3. 5044. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- Mr. Nick Scott, Managing Director of Pickstock Homes, presented a pre-application plan for the development of 44 houses on land and off St Mary's Avenue, Overton.
 - The residents of Overton would be invited to attend presentations at two scheduled meetings in the village hall, in the next few weeks (TBC)
 - The meetings are being advertised by website, mail-drop, posters and noticeboards. Council agreed it was critical that all interested parties had a chance to attend. The pre-application consultation process is a new part of the development management process. Before submitting applications for major developments, developers must now advertise and consult communities for a minimum of 28 days before they submit a planning application.
 - Details of the development were shared with the council and some immediate questions were addressed
 - The developers are required to consult the community and how people's views were considered by submitting a Pre-Application Consultation Report (PAC Report) when they submit the planning application.

4. 5045. TO CONSIDER ANY POLICE MATTERS <https://www.police.uk/your-area/north-wales-police/overton/>

- PCSO Sawyer reported around 100 speeding offences in the area as the Go Safe van has been present in several local locations. Speed awareness courses invitations and endorsements will follow.

5. 5046. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

For County Cllr McCusker updated members on:

- Local Community Council meeting proposed for November 2022.
- Parkside car parking: A potential good spot for 5 cars was identified but a property owner has come forward and says they don't want it in front of their property. Another option was 5 spaces but would have to lose three roadside spaces for access. Needs to be revisited but not proving easy to address.
- Rainbow Foundation: "In my place" scheme being introduced from Jan 1st which will assist over 65's and improve response time for home support and relieve pressure on the ambulance service. More details next meeting.
- Replacement windows and doors on Council properties. Phase one is Overton and Maelor South. Residents to be contacted before year end and work to commence 2023.
- WCBC have created a list of warm places which is intended to give a bit of warmth to some who can't perhaps afford to heat their homes. Overton Library is on the list so details to follow.
- Council staff: issues with pay and recruiting and retaining staff putting massive pressure on delivering services so pay bands will be reviewed and adapted and then implemented quickly. The pay line was last set in 2009 and a review is a priority.
- Post Office: residents raising the issue of constant closures

Highway Matters

- Road Markings: Question raised but there is only one company in THE WHOLE OF NORTH WALES as far as Holyhead that has the equipment to do them and very hard to get availability. Awaiting an answer with regard to charges. Clerk had no response from WCBC highways department to renew the SLOW/ARAF road markings near Overton Park
- Unblocking of drains required in the High Street near the Chemist and on the Penley Road where flooding and freezing water was noted

6. 5047. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 30TH AUGUST 2022

Approved – that the Minutes of Full Council Meeting were approved by members. Proposed by Cllr Lynch and seconded by Cllr Pugh

7. 5048. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- Proposal for the Chair of the Committee in question to sign the minutes, once prepared (by the Clerk) and agreed by the Committee Members present. Any actions agreed at the meeting can be added to the agenda of a subsequent Full Council meeting

Resolution: Agreed by all Members

Note: Actions from the Strategic Planning Committee Meeting held on 20th September will be raised at the next Full Council Meeting.

Note: Actions from the Amenities Committee Meeting held on 20th will be raised at the next Full Council Meeting.

8. 5049. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- Remembrance Sunday
 - Royal British Legion Wreath has been received and donation of £50 to be arranged
 - Clerk has arranged for signage to be collected from Amberon (FOC)
 - Road closure application agreed by WCBC
 - Council volunteers agreed to help with the service arrangements on the High Street
 - Lamp Post Poppies need to be attached
- Mike Lawrenson to arrange the repair of the boundary fence of the Cricket field, damaged by a large fallen branch
- Clerk has updated the Assets register and informed the Insurers – Trim Trail and new Playground equipment

9. 5050. QUEEN'S PLATINUM JUBILEE (QPJ)

- *Crown of the Beacon*
Council agreed to display the Beacon Crown indoors as it would be cheaper and not exposed to the elements. Cllr Copeman will ask St. Mary's School if they are interested and the village hall is another option

10. 5051. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- Clerk proposed OCC arrange a First Aid Course in the village hall based on the by the course organised by AVOW Clerk has contacted the organiser with a view to hold one or two dates next year (£150 for 9 places "Emergency First Aid" or £100 for 10 places (Basic Life Support and AED)

11. 5052. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- Payment of £417.50 for Village Hall rental during the Winter fair approved by Council
- Payment of £6138.87 for outstanding electricity lighting payment (British Gas supplier) approved by Council
- Tender for the new Grounds Maintenance Contract

Added the requirement for NPTC Certificates PA1 and PA6 "The Safe Application of Pesticides"

Resolution: Approved by Council

Action: Clerk to ask David Bellis to be an independent overseer of the process where required

- Overton on Dee Jubilee Community Fund (JCF) Deed
 - Resolution:** Approved by Council
- Independent Review Panel for Wales (IRPW) return
 - **Resolution:** Approved by Council
- b) Cemetery
 - Nothing to add
- c) Playingfields
 - Climbing wall is installed
 - *The annual RoSPA report has been circulated to members for scrutiny Cllrs Lynch and Walker to recommended any improvements necessary*
 - *Update to Playingfield inspection template/record. Cllr Copeman to progress*
- Cllr Lynch asked for quotes for replacement supporting walls enclosing play areas with bark - STILL no response
- d) Trim Trail
 - Nothing to add
 - New litter bin – Clerk to progress
- e) Main Car Park toilets
 - Disabled toilet - Sink fixed to wall plus extra tiling and Flush fixed
- f) Oracle contribution from the Council
 - Action:** Cllr Ashton to write report for next issue
- g) *Training for Councillors*
 - *Training skills matrix needed to address strengths and weaknesses and record the Council skill set*
 - *Clerk is collating records*
- h) Litter signs agreed by Council have been received
- i) WCBC forum – nothing to add
- j) Annual report 2021-2022
 - Clerk to complete
- k) Winter Fair
 - Cllr Copeman has received many bookings and has obtained several raffle prizes
 - Photography Exhibition in progress

12.5053. TO RECEIVE ANY CORRESPONDENCE

- Food bank donation and warm places
 - Action:** Cllr Copeman to circulate suggestions on the Community response to address cost of living/energy Crisis
- Pedestrian Crossing
 - Action:** This has recently been addressed, Clerk to reply to resident
- Positive feedback on Cemetery maintenance, noted by Council
- Civility and Respect Pledge – next FCM agenda

13. 5054. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- None received

14. 5055. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS**PAYMENTS LIST 170-194**

Voucher	Status	Code	Description	Supplier	Total
170	Paid		Grass Cutting	J D Bell	£420.00
171	Paid		Hedges and trees	J D Bell	£245.00
172	Paid		Litter collection and Litter bins	J D Bell	£75.00
173	Paid		Cutting Cemetery extension	J D Bell	£60.00
174	Paid		Strimming Graves (inside)	J D Bell	£75.00
175	Paid		Grass Cutting	J D Bell	£70.00
176	Paid		Grass cutting	J D Bell	£160.00
177	Paid		Raking existing bark	J D Bell	£75.00
178	Paid		Litter Collections / Dustbins	J D Bell	£122.58
179	Paid		Weeding barked area o/s Pavillion & Scout Hut	J D Bell	£30.00
180	Paid		Emptying dog bin in Millennium Ave	J D Bell	£60.00
181	Paid		Cut grass/tide area front of MM gate	J D Bell	£30.00
182	Paid		Water at car park Public Toilets	Hafren Dyfrdwy	£34.73
183	Paid		Rates Non dom for garage store	WCBC	£51.00
184	Paid		Water bill at cemetery	Hafren Dyfrdwy	£6.28
185	Paid		Telephone and Broadband	Vodaphone Limited	£29.03
186	Paid		Electricity at Car Park Public Toilets	British Gas	£122.11
187	Paid		Playing Field rent	Bryn-y-Pys Estate	£200.00
188	Paid		Parish Room Hire	Overton Village Hall	£15.00
189	Paid		Street lighting maintenance	WCBC	£266.84
190	Paid		Litter Collections / Dustbins	WCBC	£56.00
191	Paid		AVOW Payroll charges	AVOW	£22.00
192	Paid		Clerk's wages	AVOW	£1,195.56
193	Paid		Public Toilet Caretakers wages	AVOW	£484.50
194	Paid		Street lighting maintenance	British Gas	£87.72

RECEIPTS LIST

Voucher	Code	Description	Supplier	Total
38	Bank interest	Bank interest	TSB	£48.22
			Total	£48.22

Resolution: Approval of income and expenditure proposed by Cllr Kellaway and seconded by Cllr Walker – all in favour

15.5056. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Forecast 2022/2023	£	Comments - Clerk
As at 30th September 2022		
Opening Balance 1st April 2022	£ 59,297.59	
Precept 2022/23 received to 30th September 2023	£ 40,946.00	
Other Income (Burials, Bank Interest etc)	£ 3,867.40	
Community Chest Grant (Solar Panels)	£ 3,244.78	
Community Agent Contract (Proposed) 1st April 2022 to 30th April 2023	£ 75,455.00	
Income Total	£ 182,795.71	See bank reconciliation 30th September 2022
Expenditure to date 30th September 2022	£ 81,655.27	See bank reconciliation 30th September 2022
Balance to date 30th September 2022	£101,140.44	See bank reconciliation 30th September 2022
Remaining Precept due in July and December	£ 20,473.00	
Forecasted expenditure between 1st October 2022 and 31st March 2023	TBC	
Please Note: The following figures need to be factored in		
Reserve Figure	£ 21,915.59	
Community Agents Contract Payments	£ 37,600.55	
Earmarked expenditure - Strategic Projects Fund, Queen's Jub. Funding (held over)	£ 16,309.00	to be paid 5544 (playground)+6139(Bgas)
Ringfenced Total	£ 75,825.14	
Remaining funds	£ 45,788.30	

Resolution: Approval of the Financial Statement proposed by Cllr Herbert and seconded by Cllr Hellingman – all in favour

16.5057. TO SET ANY DATES FOR MEETINGS

- Extra-Ordinary Meeting to discuss the precept 29th November 2022
- Playingfield Committee Meeting
- Tender applications review – Thursday 1st December 2022 19:00
To attend: Cllr Hellingman, Cllr Kellaway, Member of Public, Clerk

17.5058. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (8TH NOVEMBER 2022) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

- Those agenda items from the FCM October 11th not addressed due to time constraints – highlighted in italics above and listed here

5050. QUEEN'S PLATINUM JUBILEE (QPJ)

- *Crown of the Beacon*
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5052. TO RECEIVE REPORTS / ISSUES FROM

- c) *Playingfields*
 - *The annual RoSPA report has been circulated to members for scrutiny*
Cllrs Lynch and Walker to recommend any improvements necessary
 - *Update to Playingfield inspection template/record.*
Cllr Copeman to progress
- g) *Training for Councillors*
 - *Training skills matrix needed to address strengths and weaknesses and record the Council skill set*
Clerk is collating records
- Replacement and addition of benches

The Chair closed the meeting at 21:05 hrs.