



2<sup>nd</sup> May 2023

To the Councillors of Overton Community Council.

You are summoned to attend the ANNUAL GENERAL MEETING (Local Government Act 1972 s. 12) of OVERTON COMMUNITY COUNCIL to be held remotely (The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020), on Tuesday 9th May 2022 at 6.50pm – Council meeting commences at 7.00pm. The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 6.50pm and 7.00pm – Please email the Clerk for log-in details.

A handwritten signature in black ink that reads "David Williams".

David Williams (Clerk to Overton Community Council)

#### AGENDA

1. Election of Chairman of the Council
2. To receive Chairman declaration of acceptance of office
3. Election of Vice-Chairman of the Council and signing of declaration of office
4. Advertise for a new council member (receive co-option applications if necessary)
5. To accept apologies for absence
6. To disclose personal and pecuniary interests in items of business to be discussed at the meeting
7. To receive any questions or comments from the public attending the meeting
8. To appoint a School Governor
  
9. To appoint committees and working parties
  - Planning Committee (6)
  - Cemetery Committee (4)
  - Playingfield Committee (5)
  - Website Committee (3)
  - Strategic Planning Committee (4)
  - Amenities Committee (5) **(proposal to delete)**
  - Finance Committee (4)
  
10. To appoint representatives to outside bodies
  - Overton United Charities (1)
  - Overton Twinning Association (1)
  - One Voice Wales (2)
  - Wrexham Town and Community Forum (2 on rotation)
  
11. Review of the terms of references for committees

12. Adopt previously reviewed Standing Orders

- Note with reference to items 12,13,14,15,16,17 and 18.

**The Joint Panel on Accountability and Governance** have issued the new Practitioners Guide (March 2023).

This will be used as guidance when reviewing next year's policies at the AGM

13. Review and Adopt Financial Regulations.

14. Review of inventory of land and assets including buildings and office equipment.

15. Review and confirmation of arrangements for insurance cover in respect of all insured risks.

16. Review and Adopt the Council's Complaints Procedure and Local Resolution Protocol.

17. Adopt Annual Investment Strategy

18. Adopt Reserve Policy

19. To consider any Police Matters - <https://www.police.uk/your-area/north-wales-police/overton/>

20. To consider any County Council matters

For County Cllr to update members on:

- Barton Bridge update - The stretch from the nearby wooden house gate round the bend has had kerb fitted and the traffic lights moved back and the house doesn't shake anymore. The gully is being sorted as well.
- WCBC refuse collection issues with litter falling from the rear of refuse collection vehicles.
- WCBC voted not to adopt the LDP deemed sound by Welsh Government Inspectors.

Highway matters

21. To agree and sign minutes of the previous Full Council Meeting 11<sup>th</sup> April 2023

22. To agree and sign minutes from committee meetings

Website Committee – Monday April 17<sup>th</sup> 2023

Planning Committee – Friday April 21<sup>st</sup> 2023

23. To note actions completed from the minutes from the previous meetings

**For information only**

- Increase in the cost of street lighting maintenance (27%) is due to "The rise in the rate is due to the price increases we have seen across the industry for materials along with the increase in staffing and plant costs".
- Blackwell's Stonecraft quote for War Memorial restoration - Full machine cleaning of all stonework, pointing where needed and scaffolding £1900 plus VAT, two weeks to complete, 4 weeks waiting time
- CPR training course – Clerk will schedule an initial session as soon as the response form the Oracle advert is collated

24. To receive feedback from Cllrs re: consultations and meetings attended since the last Full Council Meeting

25. To receive reports / issues from

a) Finance

- To confirm reserve figure as quoted in reserve policy – see finance
- Internal Audit received by Morris Cook Chartered Accountants
- Street Lighting Agreement WCBC – see above
- Water payments are in credit so no new increases proposed by Hafren Dyfrdwy for this year
- Clerk's pay – see addendum
- Electricity price (British Gas) for 12 months for Car Park Toilets – new 12 cheaper rate
- Electricity price for street lighting (British Gas) remains at (unmetered low rate)

- b) Cemetery
  - Nothing further to report
- c) Playingfields
  - Water leakage into the ceiling of the Football Pavilion – Clerk to contact new plumber (R.Kupski retired)
- d) Trim Trail
  - Nothing further to report
- e) Main Car Park toilets
  - Major blockage cleared within 24 hours at a cost of £290. The drain consultant explained that this will periodically occur due to the amount of waste and diameter of pipes. OCC needs to continue to budget for this.
- f) Training for Councillors
  - Clerk to schedule training sessions with One Voice Wales.
- g) Warm spaces
  - Cllr Copeman to provide feedback
- h) Overton-on-Dee Jubilee Community Fund
  - Nothing further to report.
- i) King Charles III Coronation.
  - Overton Recreational Club raised £100 for Hope House at the recent charity bake off, supported by OCC
- j) CPR training – Community First Responder
  - Clerk to organise session
- k) War Memorial repairs
  - In progress – see above
- l) Fete lite on Saturday 24<sup>th</sup> June 2023 – in progress
  - Update from Cllr Copeman

26.To receive any correspondence

- Letter to Cllr Hellingman TBC

27.To receive planning applications/decisions

- P/2023/1032
  
- P02023/1086

28.To receive and approval details of income and payment of accounts

29.To receive any financial statements and reserves - year to date

30.To agree any meeting dates

31.To receive any agenda items for the full council meeting and confirm date (**13<sup>th</sup> June 2023**).