

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
14th FEBRUARY 2023 (at 18.50hrs)
held in person and remotely**

PRESENT: Cllr Aston (Chair), Cllr Copeman, Cllr Kellaway, Cllr Lynch, Cllr Pugh, Cllr Walker, County Cllr McCusker, Clerk

1. 5105. APOLOGIES FOR ABSENCE

Apologies received: Cllr Alstead, Cllr Hellingman, Cllr Herbert, Cllr Roberts, Cllr Whittaker, Dean Sawyer (PCSO)

2. 5106. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

None declared

3. 5107. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None

4. 5108. TO CONSIDER ANY POLICE MATTERS <https://www.police.uk/pu/your-area/north-wales-police/overton/>

- Nothing further to report

5. 5109. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- WCBC has put forward a five-year plan (2023-2028) looking at how it allocates funds with six draft priorities
 1. Developing and Decarbonising the environment
 2. Developing the economy
 3. Ensuring a modern and resilient Council
 4. Ensuring Wrexham is a fairer and safer place
 5. Improving education and learning
 6. Providing Health and Wellbeing
- In the light of the current cost of living crisis, over 16 yrs in education may get their transport to Maelor School subsidised (reversing a decision made in 2015)
- Large planning developments are on hold until pressing issues with water phosphate levels are addressed
- Wrexham had the 3rd best recycling in the world and more efforts could be made to recycle waste food
- There is a proposed rise Council Tax in Wales of 6%

Highway Matters

- Request to County Cllr McCusker to highlight urgent repairs to roads in the area

6. 5110. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 10TH JANUARY 2023

- **Approved** – that the Minutes of Full Council Meeting were approved by members. Proposed by Cllr Lynch and seconded by Cllr Pugh

7. 5111. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- Planning Committee Meeting minutes 11th January 2023
- Playingfield Committee Meeting minutes 12th January 2023
- Cemetery Committee Meeting minutes 11th January 2023

8. 5112. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- Cllr Lynch has ordered 3 new benches
- Cllr Copeman and Clerk have reviewed monitoring of the Community Council Facebook page. The Clerk will regularly review the page during his working hours

9. 5113. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- None reported

10. 5114. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- Increase of 27% in WCBC street lighting maintenance costs.

Action: Clerk to request breakdown of the costings

- The Council agreed that the Clerk could carry over up to 5 days leave to next year 2023-2024. The Council offered to remunerate the Clerk for up to five days salary as an alternative **if regulations allow.**

b) Cemetery

- Quote received from Coatech to repair cemetery path with a resin-based cover – too expensive.

c) Playingfields

- Water leakage into the ceiling of the Football Pavilion – Clerk to follow up
- Moles active near the Scout Hut and cemetery (widespread) have been being dealt with by Shropshire Mole Control at a cost of £250 (two separate visits to each site, 5 moles in total caught).

d) Trim Trail

- Nothing to report

e) Main Car Park toilets

- Nothing further to report

f) Training for Councillors

- Proposal to run two bespoke sessions with One Voice Wales – session 1 Module 1 The Council, session 2 Module 2 The Councillor. Maelor South have been invited to attend to share training and costs.

g) Warm spaces

- Recent marked increase in attendance. The sessions are proving to be a community meeting place and there is an opportunity to make the community aware of local groups/activities/advisory services in this “Community Hub”.

Resolution: To continue the Monday afternoon sessions for a further 3 months – April to June 2023

Approved by Council

h) Civility and Respect Pledge – for information only.

i) Overton Jubilee Community Fund (JCF)

- Nothing further to report.

j) King Charles III Coronation.

- Proposal for tree planting in St. Mary's Church (Cllr Whittaker to advise).
- Coronation lunch (May 7th 2023) held over until the annual fete on June 24th 2023.

Resolutions: Approved by Council

k) CPR training – Community First Responder

Action: Clerk to organise session for OCC and other interested parties.

Resolution: £50 donation to Community First Responders Charity.

Approved by Council

l) War Memorial repairs as listed

Action: Clerk to make enquiries regarding costs. The wrought iron benches also nearby need a coat of paint. The Clerk will confirm who is responsible for them

m) Community Stakeholder report

- Comments received.

n) Defibrillator

- St. Mary's school acknowledged support from the Community Council.

11. 5115. TO RECEIVE ANY CORRESPONDENCE

- Letter received from local scout attending World Scout Jamboree this year. As he has worked hard to raise funds a donation (previously agreed by council) will be paid to help with the costs.

12. 5116. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- OCC received the details of the proposed repairs to Barton's bridge on the B5069 to St. Martins on the river crossing/border. It was agreed not to comment as it is not really in OCC's remit, although it is nevertheless an interesting application.

13. 5117. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS**PAYMENTS LIST 284-313 (JANUARY 2023)**

| Voucher | Status | Code | Description | Supplier | Total | |
|----------------|---------------|-------------|--|---|---------------------------|-----------|
| 284 | Paid | | Street lighting maintenance | Quarterly Street Light Maintenance | WCBC | 266.84 |
| 285 | Paid | | Grass Cutting | Grass cutting in the cemetery | J D Bell | 140.00 |
| 286 | Paid | | Litter collection and Litter bins | Litter collecting | J D Bell | 60.00 |
| 288 | Paid | | Raking existing bark | Rake existing bark | J D Bell | 60.00 |
| 289 | Paid | | Litter Collections / Dustbins | Litter collecting | J D Bell | 131.03 |
| 287 | Paid | | Strimming Graves (inside) | Strimming Graves | J D Bell | 25.00 |
| 291 | Paid | | Overton Community Fund | Jubilee Community Fund payment | Overton Community Council | 250.00 |
| 292 | Paid | | SLCC | SLCC Membership | SLCC | 177.00 |
| 294 | Paid | | Website Maintenance and Support - annual | Annual maintenance and support package | Visionict | 21.60 |
| 295 | Paid | | Cleaning materials for both Public Toilet sites | Cleaning items for the public toilets | Booker Cash and Carry | 53.96 |
| 290 | Paid | | Emptying dog bin in Millennium Ave | Emptying Dog waste bin MM | J D Bell | 60.00 |
| 293 | Paid | | Zoom Meetings | Zoom Contract Dec 2022-2023 | Zoom Video Communications | 295.00 |
| 297 | Paid | | Telephone and Broadband | Mobile phone & monthly pay as you go set | David Williams | 60.00 |
| 296 | Paid | | Misc | Domain renewal (GoDaddy) | GoDaddy.com | 28.78 |
| 298 | Paid | | Office Stationery/Stamps/Misc | Printer paper | David Williams | 9.50 |
| 299 | Paid | | Fire Extinguisher annual check Pavilion and Garage | Fire Extinguisher Test at Pavilion and Garage | Celtic Fire Service Ltd | 53.82 |
| 300 | Paid | | Community Agents Allocation | 4th quarter payment for Community Agents | Penley Rainbow Centre | 18,613.75 |
| 301 | Paid | | Bank Charge | Bank Charge | TSB | 15.00 |
| 303 | Paid | | Rent for Millennium Meadow | Rent for the Millennium Meadow | Bryn-y-Pys Estate | 490.00 |
| 302 | Paid | | Water bill at cemetery | Water bill - Cemetery | Hafren Dyfrdwy | 6.28 |
| 309 | Paid | | Clerk's wages | Clerk's January wages | AVOW | 1,296.64 |
| 308 | Paid | | Public Toilet Caretakers wages | Caretaker's Wages January | AVOW | 559.13 |
| 307 | Paid | | AVOW Payroll charges | Bank Charge | AVOW | 22.00 |
| 305 | Paid | | Electricity at Car Park Public Toilets | Electricity charge for Public Toilets | British Gas | 48.30 |

| | | | | | |
|--------------|------|---------------------------------------|----------------------------------|----------------------------------|------------------|
| 304 | Paid | Maintenance work at both toilet sites | Public Toilet repairs | R.J. Kupski Plumbing and Heating | 348.00 |
| 306 | Paid | Telephone and Broadband | Telephone and broadband service | Vodafone Limited | 29.03 |
| 310 | Paid | Litter Collections / Dustbins | Litter Bin | Roadware Ltd | 212.34 |
| 311 | Paid | Water at car park Public Toilets | Public Toilets car park - water | Hafren Dyfrdwy | 34.73 |
| 312 | Paid | Rates Non dom for garage store | Non Dom Rates - Pavillion Garage | WCBC | 51.00 |
| 313 | Paid | Litter Collections / Dustbins | Litter collection | WCBC | 56.00 |
| Total | | | | | 23,474.73 |

RECEIPTS LIST 71 - 74 (JANUARY 2023)

| Voucher | Code | Description | Supplier | VAT Type | Total |
|--------------|---------------------------------|-------------------------|----------------------------------|----------|------------------|
| 71 | Overton Community Fund | Community Fund Donation | Overton Community Council stalls | | £109.17 |
| 72 | Bank interest | Bank interest | TSB | | £54.33 |
| 73 | Cemetery - burials & headstones | Burial C131 | Tilston's Funeral Services | | £350.00 |
| 74 | VAT Refund | VAT Refund | HMRC | | £5,303.51 |
| Total | | | | | £5,817.01 |

Resolution: Approval of income and expenditure proposed by Cllr Walker and seconded by Cllr Lynch – all in favour

14.5118. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

| Forecast 2022/2023 | £ | Comments - Clerk |
|--|--------------|--|
| As at 31st January 2023 | | |
| Opening Balance 1st April 2022 | £ 59,297.59 | |
| Precept 2022/23 received to 31st December 2023 | £ 61,418.00 | |
| Other Income (Burials, Bank Interest, JCF donations) | £ 5,089.00 | |
| Community Chest Grant (Solar Panels) | £ 3,244.78 | 2022-23 allocation |
| Community Agent Contract - 1st April 2022 to 30th April 2023 | £ 75,455.00 | |
| VAT return | £ 5,303.00 | |
| Income Total | £ 210,532.64 | See bank reconciliation 31st January 2023 |
| Expenditure to date | £ 154,186.29 | See bank reconciliation 31st January 2023 |
| | | |
| Balance to date | £ 56,346.35 | See bank reconciliation 31st January 2023 |
| Earmarked/Reserves | | |
| Reserve Figure | £ 15,776.72 | |
| Strat.Project reserve + Comm. Chest (31.03.22) + 2022 QPJ unspent + OvJuCoFund | £ 20,576.00 | |
| Ringfenced Total | £ 36,352.72 | £7779 less in precept 2023-2024 |
| | | |
| Remaining funds (non-earmaked) | £ 19,993.63 | |
| Projected spend | | |
| Community chest payments for 2022-23 | £ 3,696.00 | |
| Forecasted expenditure between 1st February 2023 and 31st March 2023 | £ 10,236.00 | |
| End of year surplus | £ 6,066.63 | |
| | | |

Resolution: Approval of the Financial Statement proposed by Cllr Copeman and seconded by Cllr Walker – all in favour

15.5119. TO SET ANY DATES FOR MEETINGS

- Finance Committee Meeting – Tuesday 21st February.
- The date for Full Council Meeting on Tuesday 12th September has been rescheduled to Tuesday 29th August 2023 at the request of the Clerk.
- Clerk's appraisal TBC in February. Cllr Ashton and Cllr Walker appointed as appraisers.

**16.5120. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (14TH MARCH 2023)
- TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)**

- To discuss this year's Fete Lite to include a street market and picnic

The Chair closed the meeting at 21:10 hrs.