

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
13th DECEMBER 2022 (at 18.50hrs)
held in person and remotely**

PRESENT: Cllr Aston (Chair), Cllr Alstead, Cllr Copeman, Cllr Herbert, Cllr Kellaway, Cllr Lynch, Cllr Pugh, Cllr Walker, Clerk

1. 5076. APOLOGIES FOR ABSENCE

Apologies received: County Cllr McCusker, Cllr Hellingman, Cllr Whittaker, PCSO Sawyer

Absent: Cllr Roberts

2. 5077. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

None declared

3. 5078. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None

4. 5079. TO CONSIDER ANY POLICE MATTERS <https://www.police.uk/pu/your-area/north-wales-police/overton/>

- PCSO Sawyer sent in local report

5. 5080. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- Mouldy flat – repairs to be addressed now have a job number from WCBC
- Hedges in three areas need cutting
- Water board - pressure issues at certain times which forces water out of hydrants. There are going to be three water pressure valves fitted between the park entrance and Overton hill. Each one is not very big just usual grid size and they will help regulate flow / pressure going forward
- Cllr Kellaway noted footpaths in Overton, namely the Maelor Way and Watt's Dyke need repairing

Highway Matters

- Sinkhole near village hall and gully/drains are being addressed
- Resurfacing work has been requested near Queensbridge

6. 5081. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 8TH NOVEMBER 2022

- **Approved** – that the Minutes of Full Council Meeting were approved by members. Proposed by Cllr Walker and seconded by Cllr Lynch
- **Approved** – that the minutes of the Extraordinary Full Council Meeting 10th November Proposed by Cllr Walker and seconded by Cllr Herbert
- **Approved** – that the minutes of the Extraordinary Full Council Meeting 15th November. Proposed by Cllr Copeman and seconded by Cllr Lynch
- **Approved** – that the minutes of the Extraordinary Full Council Meeting 29th November (Precept) Proposed by Cllr Kellaway and seconded by Cllr Walker

7. **5082. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS**

- Planning Committee Minutes 23rd November

8. **5083. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

For information only

- RoSPA report - Cllr Walker and Cllr Lynch will take any appropriate action(s) necessary
- Main Car Park Toilet seats have been repaired and replaced
- Actions from Extraordinary Full Council Meeting 29th November (Precept)
The clerk's office has no lease agreement
OCC will receive payment at the end of the financial year, for electricity used to charge electric vehicles in the main car park, village centre (there were 29 charging periods, March – December).

9. **5084. GROUND MAINTENANCE CONTRACT 2023-2026 – TENDER**

- Only 1 application was received
 - The application envelope was opened by the Clerk, in the presence of the Chair, Cllr Ashton
 - As only one application was received, it was not necessary to have an overseer at the Full Council Meeting
 - The Clerk went through the detail of the application, confirming the references received and previous experience noted. The applicant is currently contracted to provide the Ground Maintenance for the Community Council.
 - The Clerk explained there were some figures to be reviewed for clarity and the Council discussed the increase in current costs within the proposed revised contract

Resolution: To accept the Tender submitted, subject to the confirmation of some costings in the contract

Approved by Council

Action: Clerk to meet with the Contractor to finalise the Tender

10. **5085. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING**

- Cllr Lynch attended the WCBC forum on 01.12.22
 - Police meetings at the Llay headquarters would start up in the New Year
 - Update on policing and crime in the area and communication going forward
Can PSCO's issue fixed penalty notices on dog fouling as part of SLA agreement? - Essentially no, at present. There is to be a new chief constable next year who might have different views
 - Potential impact on rural communities of Wrexham's new City status - None, businesses may benefit from being in a city as might the university but there are no tangible benefits.
 - Update on Youth Councils and Youth Reps - Ruabon rep was not in attendance therefore moved on.
 - PSB Wellbeing plan - There was some discussion around this item, full brief is available on line.

11. **5086. TO RECEIVE REPORTS / ISSUES FROM**

a) Finance

- Precept 2023-2024
 - At the Extraordinary Full Council Meeting on 29th November, a figure of £66,882 was recommended by Full Council
 - The Actions from that meeting have been addressed (minute 8.5083)
 - No further costings were noted for Strategic Planning Projects in the near future
 - An increase in funding, due to the proposed new Tender was approved by Council (subject to some costings included to be confirmed). The precept line for Contractors to be increased by £2035
Final proposed Precept - £68,917
 - Three options were tabled and votes counted for each Option

Option 1	Proposed Precept of £68,917	NO VOTES
Option 2	Proposed Precept of £58,917 (reduction of £10,000)	1 VOTE

Option 3	Proposed Precept of £61,418 (reduction of £7,499) This is the same figure submitted for 2022-2023	7 VOTES
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Resolution: Approval for Option 3, the precept to be set at the previous year's figure of £61418 (effectively, the Strategic Planning budget is reduced by 52%)

- b) Cemetery
 - Improvements to the Cemetery path were discussed. The addition of stabilising grids maybe considered as an affordable option
- c) Playingfields
 - Annual RoSPA report - Cllrs Lynch and Walker to recommended any improvements necessary
Action: Cllr Walker will address all necessary issues
- d) Trim Trail
 - New litter bin – Clerk to follow up next year
- e) Main Car Park toilets
 - See correspondence
- f) Training for Councillors
 - Training plan to be confirmed next year
- g) Winter Fair
 - A successful event, especially as it was organised at relatively short notice and World Cup match and recent local fairs occurred at same time or in recent weeks.
Council agreed it was well worth considering a repeat event in 2023, maybe combined with other organisations
Overton Community Council expressed their gratitude for the hard work, organisation and enthusiasm of Cllr Copeman
 - Images from the Queen's Platinum Jubilee celebrations exhibited in the Parish Rooms were very well received
- h) Warm spaces
 - Two sessions have been held so far, with two different members of the public attending each session
 - Tea, coffee and cakes were provided, and two volunteers attended each session
- i) Village History Project – no further update
- j) Civility and Respect Pledge (NALC, SLCC, OVW) to be reviewed in the New Year
- k) Overton Jubilee Community Fund – Oracle Article (Cllr Copeman) and Application Form review
Approved by Council

12. 5087. TO RECEIVE ANY CORRESPONDENCE

- Condition of the Main Car Park Toilets
Action: Clerk to speak with the caretaker and discuss improvements

13. 5088. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- P/2022/0926 - Cloy Bank Farm, Cloy Lane, Overton, Wrexham LL13 0HR - Erection of agricultural building following demolition of existing, and increase in roof height to existing agricultural - Granted

14. 5089. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS**PAYMENTS LIST 228-255**

Voucher	Code	Description	Supplier	Total
228	Grass Cutting	Grasscutting in the Cemetery	J D Bell	£280.00
229	Litter collection and Litter bins	Litter collecting	J D Bell	£60.00
230	Cutting Cemetery extension	Grass cutting in Cemetery Extension	J D Bell	£60.00
232	Grass Cutting	Grasscutting in the Cenotaph	J D Bell	£35.00
233	Grass cutting	Grasscutting in the Playing Field	J D Bell	£160.00
234	Raking existing bark	Rake existing bark	J D Bell	£60.00
235	Litter Collections / Dustbins	Litter collecting	J D Bell	£131.03
236	Weeding barked area o/s Pavillion & Scout Hut	Weeding barked area	J D Bell	£30.00
237	Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00
231	Strimming Graves (inside)	Strimming Graves	J D Bell	£50.00
238	Cut grass/tide area front of MM gate	Cutting grass by Millennium Meadow gate	J D Bell	£30.00
239	Litter Collections / Dustbins	Litter collecting	WCBC	£56.00
240	Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£34.73
241	Insurance Renewal	Increase to insurance premium	Gallagher (formally Came and Co.)	£53.67
242	Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£51.00
254	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£6.28
253	ico	ICO annual fee	ICO	£35.00
255	Telephone and Broadband	Telephone and broadband service	Vodafone Limited	£29.03
243	Office Rent	Office Rent	Overton Village Hall	£406.00
245	Misc	Tree Assessment - Overton Churchyard	St.Mary's Church	£500.00
246	Parish Room Hire	Parish Room Hire	Overton Village Hall	£15.00
244	Items for the village fete	Fete flyers	Excel Signs	£54.00
247	Hire of Village Hall	Village Hall Rent	Overton Village Hall	£66.00

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249	Clerk's wages	Caretaker's wages Nov	AVOW	£923.01
250	Clerk's wages	Caretakers Holiday Cover backpay	AVOW	
251	Clerk's wages	Caretakers Holiday Cover backpay	AVOW	£41.25
252	AVOW Payroll charges	Payroll charge	AVOW	£30.50
248	Clerk's wages	Clerk's wages November	AVOW	£2,037.48
			Total	£5,294.98

RECEIPTS LIST 61-65

Voucher	Code	Description	Supplier	Total
61	Fete - stall fees & donations	Stall at fete	Overton Community Council stalls	£10.00
62	Fete - stall fees & donations	Stall at fete	Overton Community Council stalls	£10.00
63	Bank interest	Bank interest	TSB	£34.08
64	Overton Community Fund	Winter fair raffle	Overton Community Council stalls	£585.00
65	Precept	3rd Precept installment	WCBC	£20,472.00
			Total	£21,111.08

Resolution: Approval of income and expenditure proposed by Cllr Herbert and seconded by Cllr Copeman – all in favour

15.5090. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Forecast 2022/2023	£	Comments - Clerk
As at 30th November 2022		
Opening Balance 1st April 2022	£ 59,297.59	
Precept 2022/23 received to 31st October 2023	£ 61,418.00	
Other Income (Burials, Bank Interest etc)	£ 4,435.78	
Community Chest Grant (Solar Panels)	£ 3,244.78	2022-23 allocation
Community Agent Contract - 1st April 2022 to 30th April 2023	£ 75,455.00	
Income Total	£ 204,325.33	See bank reconciliation 30th November 2022
Expenditure to date 31st October 2022	£ 125,093.78	See bank reconciliation 30th November 2022
Balance to date 31st October 2022	£ 79,231.55	See bank reconciliation 30th November 2022
Remaining Precept due in December		
Forecasted expenditure between 1st December 2022 and 31st March 2023	TBC	
Please Note: The following figures need to be factored in		
Reserve Figure	£ 15,776.72	
Community Agents Contract Payments	£ 18,613.75	
Earmarked expenditure - Strat.Projects, QJF credit,Comm. Chest credit (22-23)	£ 18,459.85	
Ringfenced Total	£ 52,850.32	
Remaining funds	£ 26,381.23	

Resolution: Approval of the Financial Statement proposed by Cllr Kellaway and seconded by Cllr Copeman – all in favour

16.5091. TO SET ANY DATES FOR MEETINGS

- Playingfield Committee Meeting – TBA
- Strategic Planning Committee Meeting - TBA
- Finance Committee Meeting - TBA

17.5092. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (10TH JANUARY 2022) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

The Chair closed the meeting at 20:40 hrs.