

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
10th JANUARY 2023 (at 18.50hrs)
held in person and remotely**

PRESENT: Cllr Aston (Chair), Cllr Copeman, Cllr Herbert, Cllr Kellaway, Cllr Lynch, Cllr Pugh, Cllr Walker, Cllr Whittaker, County Cllr McCusker, Dean Sawyer PCSO (Zoom), Clerk

1. 5092. APOLOGIES FOR ABSENCE

Apologies received: Cllr Alstead

Absent: Cllr Hellingman, Cllr Roberts

2. 5093. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

None declared

3. 5094. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

- None

4. 5095. TO CONSIDER ANY POLICE MATTERS <https://www.police.uk/pu/your-area/north-wales-police/overton/>

- PCSO Sawyer noted that there was more detail recorded on the regular report
- Cllr Ashton asked about Arrive Alive van data – operator has been off for a month, future data to be forwarded
- Cllr Ashton noted the presence of traffic loops in the area, but this was not a Police initiative, possibly WCBC
- PCSO Sawyer confirmed that the best way to contact him was by email as he always views and answers his emails

5. 5096. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

County Cllr McCusker updated members on:

- Mouldy flat – internal repairs have been completed, external repairs will follow when weather improves
- Cllr Kellaway noted footpaths in Overton, namely the Maelor Way and Watt's Dyke need repairing. The local authority is responsible for the maintenance of public rights of way in Wales
- County Cllr McCusker explained the focus on updating technology (SMART initiative) in the Wrexham town area. This would provide information to help businesses in the area

Highway Matters

- Cllr Ashton emphasised the importance of addressing the water drainage and flooding issues in the dip on the A539 Station Road

6. 5097. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 13TH DECEMBER 2022

- **Approved** – that the Minutes of Full Council Meeting were approved by members. Proposed by Cllr Walker and seconded by Cllr Pugh

7. 5098. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

- Planning Committee Minutes 23rd November

8. 5099. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- Cllr Lynch will order three new benches in the next few months to be located in the Millennium Meadow

9. 5100. GROUND MAINTENANCE CONTRACT 2023-2026 – TENDER

- The Contract was signed by the Community Council Chair and will be signed by the Contractor in the next week

10. 5101. TO RECEIVE FEEDBACK FROM COUNCILLORS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

- None received

11. 5102. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- Nothing to report

b) Cemetery

- Cemetery Committee Meeting confirmed (12th January 2022) and headstone inspection TBC

c) Playingfields

- Water leakage into the ceiling of the Football Pavilion due to several burst pipes after several days of severe frost

Action: Clerk to arrange meeting with Chair of the Football Club, Cllr Lynch and Cllr Ashton

- Playingfield Committee Meeting confirmed for 12th January 2023

d) Trim Trail

- New litter bin – Clerk to follow up

e) Main Car Park toilets

- Cleaning and maintenance of toilets

Action: Clerk will monitor the situation

f) Training for Councillors

- Training plan to be completed

g) Warm spaces

- Further sessions planned weekly till March when a decision will be taken re future sessions - Article in Oracle.

- Further update in March, proposed article in the Oracle

h) Village History Project

- Further update in April

i) Civility and Respect Pledge (NALC, SLCC, OVW)

- Council reviewed eight statements suggested by the above organisations

Resolution: Agreed and approved by Full Council

j) Overton Jubilee Community Fund (JCF)

- Thank you letter sent to St. Mary's Church for their kind donation from The Harvest Festival

- Council agreed that information on the JCF is included in the Oracle every month

12. 5103. TO RECEIVE ANY CORRESPONDENCE

- Community First Responders (based in St. Martin's) offer to help train Councillors

Action: Clerk to meet with Effie Cadwallader to discuss options

- Overton Community Council has recently received online correspondence (Facebook/email) with two different Anti-Hunt supporters. The response by the Community Council, to the allegations and implied support for the Hunting fraternity, was discussed

- Comments received were generic and no specific references or examples were made to the Community of Overton

- There were no addresses given by the two individuals involved

- It was agreed not to respond to either message received and monitor any further correspondence

- In principal, any illegal activity and evidence of wrong doing with regard to Hunt participants or supporters should be referred to the appropriate police authority
- Currently there is only one recipient for Facebook notifications for the Overton Community page when there should be more than one person.

Action: Clerk to be added to the list of recipients

13. 5104. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- P/2022/1024 - Cloy Bank Farm, Cloy Lane, Overton, Wrexham, LL13 0HR
Single storey rear extension (01.12.22)
- P/2022/1039 - Stable Cottage, Hill Farm, Station Road, Overton, LL13 0LJ
Single and two storey rear extensions (09.12.22)

Please note: In the absence of Cllr Roberts, Cllr Ashton will be called upon as a member of the Planning Committee, when necessary

14. 5105. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 256-283

Voucher	Status	Code	Description	Supplier	Total	
281	Paid		Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£51.00
256	Paid		Grass Cutting	Grass cutting in the cemetery	J D Bell	£140.00
257	Paid		Litter collection and Litter bins	Litter collecting	J D Bell	£75.00
258	Paid		Cutting Cemetery extension	Grass cutting in Cemetery Extension	J D Bell	£30.00
261	Paid		Hedges and trees	Hedge cutting	J D Bell	£60.00
259	Paid		Strimming Graves (inside)	Strimming Graves	J D Bell	£25.00
260	Paid		Grass Cutting	Grasscutting in the Cenotaph	J D Bell	£35.00
268	Paid		Grant for Parade (Social Inclusion Grant)	First Aid cover at Fete	St John Ambulance	£936.00
265	Paid		Weeding barked area o/s Pavillion & Scout Hut	Weeding barked area	J D Bell	£30.00
263	Paid		Raking existing bark	Rake existing bark	J D Bell	£75.00
267	Paid		Cut grass/tide area front of MM gate	Cutting grass by Millennium Meadow gate	J D Bell	£30.00
262	Paid		Grass cutting	Grasscutting in the Playing Field	J D Bell	£80.00
266	Paid		Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00
264	Paid		Litter Collections / Dustbins	Litter collecting	J D Bell	£131.03
269	Paid		Litter Collections / Dustbins	Litter collection	WCBC	£56.00
277	Paid		Public Toilet Caretakers holiday cover	Clerk's wages - Dec	AVOW	£1,296.64
274	Paid		AVOW Payroll charges	AVOW Payroll charges - monthly	AVOW	£30.50
275	Paid		Public Toilet Caretakers holiday cover	Caretaker holiday cover - Dec	AVOW	£94.50
276	Paid		Public Toilet Caretakers holiday cover	Caretaker's wages - Dec	AVOW	£559.13
270	Paid		Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£34.73
272	Paid		Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£51.00
273	Paid		Street lighting maintenance	Community Street Lighting	British Gas	£198.91
271	Paid		Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£54.78
278	Paid		Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£6.28
280	Paid		Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£47.25
279	Paid		Telephone and Broadband	Telephone and broadband service	Vodafone Limited	£29.03
282	Paid		Christmas lights & Christmas tree outside VH	Christmas tree	Out There	£129.00
283	Paid		Christmas lights & Christmas tree outside VH	Christmas tree lights and High Street lights	Wilson Facilities Management Services Ltd	£1,302.00
Total					£5,647.78	

RECEIPTS LIST 66-70

Voucher	Code	Description	Supplier	Total
66	Bank interest	Bank interest	TSB	£33.48
67	Overton Community Fund	Stall at fete	Overton Community Council stalls	£6.82
68	Cemetery - burials & headstones	Headstone	Edgertons Funeral Directors	£150.00
69	Cemetery - burials & headstones	Burial plot C133	Mr PD Williams and Mrs KR Williams	£100.00
70	Cemetery - burials & headstones	Burial plot C136	Mr Antoni Ratcliffe and Mrs Marilyn Ratcliffe	£100.00
Total				£390.30

Resolution: Approval of income and expenditure proposed by Cllr Copeman and seconded by Cllr Kellaway – all in favour

15.5106. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

As at 31st December 2022		
Opening Balance 1st April 2022	£ 59,297.59	
Precept 2022/23 received to 31st December 2023	£ 61,418.00	
Other Income (Burials, Bank Interest, JCF donations)	£ 4,765.25	
Community Chest Grant (Solar Panels)	£ 3,244.78	2022-23 allocation
Community Agent Contract - 1st April 2022 to 30th April 2023	£ 75,455.00	
Income Total	£ 204,824.80	See bank reconciliation 31st December 2022
Expenditure to date 31st October 2022	£ 130,978.40	See bank reconciliation 31st December 2022
Balance to date 31st October 2022	£ 73,846.40	See bank reconciliation 31st December 2022
No outstanding precept payments		
Forecasted expenditure between 1st January 2023 and 31st March 2023	TBC	
Please Note: The following figures need to be factored in		
Reserve Figure	£ 15,776.72	
Community Agents Contract Payments	£ 18,613.75	
Earmarked expenditure/reserves	£ 18,503.00	Strat.Projects,Comm. Chest (31.03.22),2022 QPJF
Ringfenced Total	£ 52,893.47	
Remaining funds	£ 20,952.93	

Resolution: Approval of the Financial Statement proposed by Cllr Lynch and seconded by Cllr Walker – all in favour

16.5107. TO SET ANY DATES FOR MEETINGS

- Finance Committee Meeting – TBC
Please note: In the absence of Cllr Roberts, Cllr Kellaway agreed to be acting chair of the Finance Committee

17.5108. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (14TH FEBRUARY 2023) - TO BE HELD IN PERSON (REMOTE ACCESS AVAILABLE)

The Chair closed the meeting at 20:40 hrs.