

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
14th JUNE 2022 (at 18.50hrs)
held in person and remotely**

PRESENT: Cllr Ashton (Chairman), Cllr Alstead, Cllr Copeman, Cllr Herbert (remotely), Cllr Lynch (remotely), Cllr Pugh, Cllr Roberts (remotely) and Cllr Walker
Clerk

1. 4988. APOLOGIES FOR ABSENCE

Apologies received: Cllr Hellingman, Cllr Kellaway

2. 4989. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

Declaration of Acceptance of Office signed for all newly accepted Councillors

3. 4990. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

None attended

4. 4991. TO CONSIDER ANY POLICE MATTERS <https://www.police.uk/your-area/north-wales-police/overton/>

PCSO Sawyer absent

5. 4992. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

For County Cllr McCusker to update members on:

- Hybrid attendance at County Council but back to meeting in person as a principle going forward
- The Borough Council to review Economic “levelling up”, Town Centre planning (more businesses) and the redevelopment of the Wrexham football Club (and Welsh Football Museum sited in Wrexham).
- Revisiting the Sundorne Laurel fence issue
- Revisiting the broken garage door in St. Mary’s Avenue
- Cllr Ashton asked for the reason behind the closure of public access to Penley school swimming pool

Highway Matters

- Consider options for more car parking near Parkside residencies, County Cllr McCusker proposed an options appraisal meeting for the village, to include any TPO’s. Suggestion included near the Bowling Green
- Cllrs Pugh and Ashton asked if the pothole problems on Musley lane could be completed
- Council asked if faded road markings could be highlighted with WCBC e.g. Lightwood Green vicinity
- The proposed Bike Track plans are near completion

6. 4993. TO AGREE AND SIGN MINUTES OF THE AGM COUNCIL MEETING 10TH MAY 2022

Approved – that the Minutes of Full Council Meeting were approved by members. Proposed by Cllr Walker and seconded by Cllr Pugh

7. 4994. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

Resolved: That the Minutes of the Planning Committee Meeting held on 24th May were approved by Members.

8. 4995. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

9. 4996. QUEEN'S PLATINUM JUBILEE (QPJ)

- Letters need drafting to thank those contributing to a very successful Jubilee celebration
Action: Cllrs to share the work
- Positive feedback from the public
- Cllrs stressed the importance of acknowledging that the village and its community were celebrated as well as the Queen's Jubilee
- Legacy:
Cllr Ashton proposed that all Overton School children receive medals as a memo (purchase from OCC funds)
Resolution: Council not in favour
Official head of the Beacon mounted/set in a stone plinth
Resolution: Approved in principle by Council, more details to follow
Photography exhibition organised in the village hall
Resolution: Approved by Council

10. 4997. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

Maelor South Community Council report by Cllr Ashton who attended:

- 3/10 members elected to Bangor CC, so WCBC were added to ensure they remained quorate
- More use of Penley swimming pool
- Re-appraisal/merging of dire local bus service(s)

11. 4998. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

Annual return to be submitted for External Audit and Audit notice:

Resolution: Approved by Council

- WCBC funding received into OCC account - £74,500
- b) Cemetery
- Spoil heaps update: these have now been removed
- c) Playingfields
- Awaiting delivery of bouldering wall and new swing
- Additional Car parking
Action: Cllr Ashton to write a letter to Tim Rosselli
Clerk to supply coded padlock for access gate to the football pitch
Action: Clerk to order
- Playing field inspection back on schedule
- Blocked toilet
Action: Clerk to order sign from Amazon
- d) Trim Trail and Swings
- Work started on Tuesday 14th June
- e) Blocked Main Car Park toilets were unblocked by local contractor
Action: Clerk to order sign from Amazon, warning of danger of blockage by inappropriate waste material (see also 11c)
- f) Oracle contribution from the Council
Action: Cllr Ashton to write to report
- g) Training for Councillors
- Propose merging of training for local Community Councils
- h) Community Agents funding – see above

- i) Village Forum – September
- j) Litter issues - ongoing
- k) Proposals for funds for Clerk's office
Resolution: Approved by Council
Action: Clerk to ask for use of village hall balcony for OCC storage items
- l) Extra grass cuts in areas currently done by WCBC
Resolution: Proposal to seek the opinion of the village residents via the Overton Oracle
Residents must be informed as will be paid for by public funds
- m) Phone box maintenance has been addressed by CADW

12.4999. TO RECEIVE ANY CORRESPONDENCE

- Mini meadows
Action: Clerk to review with Community Growers and address potential toxicity of Foxglove growth

13. 5000. Highway Matters

Nothing further to report – see above

14. 5001. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- P/2022/0438 – Decisions made (Planning Meeting 24th May 2022)

15. 5002. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS – see below page 4

PAYMENTS LIST 22,23 29-63

Voucher	Code	Description	Supplier	Total	
21		Grant - Overton Oracle	Annual Grant	Overton Community Council	£300.00
22		Grant - Overton Playcentre	Annual Grant	Overton Community Council	£350.00
29		Community Agents expenses	Community Agents March expenses	Penley Rainbow Centre	£373.05
32		Grass Cutting	Grasscutting in the Cemetery	J D Bell	£280.00
33		Litter collection and Litter bins	Litter collecting	J D Bell	£60.00
34		Cutting Cemetery extension	Grass cutting in Cemetery Extension	J D Bell	£60.00
35		Strimming Graves (inside)	Strimming Graves	J D Bell	£50.00
36		Ad Hoc Tasks	Weed path	J D Bell	£25.00
37		Ad Hoc Tasks	Weeding new G of R	J D Bell	£15.00
38		Grass Cutting	Grass cutting Cenotaph	J D Bell	£70.00
39		Grass cutting	Grasscutting in the Playing Field	J D Bell	£160.00
40		Raking existing bark	Rake existing bark	J D Bell	£60.00
41		Litter Collections / Dustbins	Litter collecting	J D Bell	£131.03
42		Weeding barked area o/s Pavillion & Scout Hut	Weeding barked area	J D Bell	£30.00
43		Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00
44		Cut grass/tide area front of MM gate	Cutting grass by Millennium Meadow gate	J D Bell	£60.00
45		Ad Hoc Tasks	Grass collection	J D Bell	£125.00
46		Hire of sanitary unit at both Public Toilet sites	Sanitary unit for the public toilets	PHS Group	£246.48
47		Street lighting maintenance	Street lighting maintenance	WCBC	£261.73
48		Grass cutting	Grass cutting	Andrew Jones	£240.00
50		Audit & Accountancy charges	Internal audit 2021-22	Morris Cook Chartered Accountants	£264.00
49		Maintenance work at both toilet sites	Drains cleared at the main toilet	A-N-L Drainage Contractors	£198.00
51		Litter Collections / Dustbins	Litter collection	WCBC	£56.00
52		Water at car park Public Toilets	Water bill WC	Hafren Dyfrdwy	£11.49
53		Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£51.00
54		Rates Non dom Cemetery	Non Dom Rates - Cemetery	WCBC	£58.00
55		Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£6.26
56		Electricity Playingfield Public Toilets	Electricity charge for Public Toilets	British Gas	£30.18
57		Rent for Millennium Meadow	Rent for the Millennium Meadow	Bryn-y-Pys Estate	£40.00
58		Grass cutting	Grass cutting	Andrew Jones	£240.00
60		AVOW Payroll charges	Payroll Charge May	AVOW	£22.00
61		Public Toilet Caretakers wages	Caretaker's wages May	AVOW	£505.88
62		Clerk's wages	Clerk's May wages	AVOW	£1,195.56
63		Street lighting maintenance	Street lighting maintenance	WCBC	
59		Grant for Parade (Social Inclusion Grant)	Fete flyers	Excel Signs	£348.00
Total				£5,983.66	

RECEIPTS LIST 7-14

Voucher	Code	Bank	Description	Supplier	Total
7	Fete - stall fees & donations	Deposit Account	Stall at fete	Overton Community Council	£12.08
8	Fete - stall fees & donations	Deposit Account	Stall at fete	Overton Community Council	£9.06
12	Overton Community Fund	Deposit Account	Community Fund Donation	JA Malam	£500.00
9	Bank interest	Deposit Account	Bank interest	TSB	£18.05
10	Cemetery - burials & headstones	Deposit Account	Burial B21	Edgertons Funeral Directors	£350.00
11	Cemetery - burials & headstones	Deposit Account	Headstone	Roberts Brothers	£150.00
13	Fete - stall fees & donations	Deposit Account	Stall at fete	Overton Community Council	£3.02
14	Fete - stall fees & donations	Deposit Account	Stall at fete	Overton Community Council	£9.06
Total					£1,051.27

Resolution: Approval of income and expenditure by Cllr Walker and seconded by Cllr Whittaker – all in favour

16.5003. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Forecast 2022/2023	£	Comments - Clerk
As at 31st May 2022		
Opening Balance 1st April 2022	£ 59,297.59	
Precept 2021/22 received to 30th April 2022	£ 20,473.00	
Other Income (Burials, Loss of Income Grant, Bank Interest etc)	£ 1,322.00	
Community Chest Grant (Solar Panels)	£ -	2022 TBC: due June?
Community Agent Contract (Proposed) 1st April 2022 to 30th April 2023	£ 74,455.00	Due June: Current £81,092.62
Income Total	£ 155,547.59	See bank reconciliation 31st May 2022
Expenditure to date 31st May 2022	£ 10,736.98	See bank reconciliation 31st May 2022
Balance to date 31st May 2022	£ 70,355.64	See bank reconciliation 31st May 2022
Remaining Precept due in July and December	£ 40,946.00	
Forecasted expenditure between 1st June 2022 and 31st March 2023	TBC	
Please Note: The following figures need to be factored in		
Reserve Figure	£ 21,915.59	
Community Agents Contract Salary	£ 74,455.00	To include all expenses, salary + travel for 2022-23
Earmarked expenditure - Strategic Projects Fund, Queen's Jub. Funding (held over)	£ -	£22,000 allocated to QPJ F, Trim trail and Swings
Ringfenced Total	£ 96,370.59	
Remaining funds	£ 14,931.05	

Resolution: Approval of the Financial Statement proposed by Cllr Walker and seconded by Cllr Whittaker – all in favour

17.5004. TO SET ANY DATES FOR MEETINGS

- Strategic Planning Meeting – late June 2022

18.5005. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (14TH JUNE 2022) - TO BE HELD IN PERSON

- Training for Councillors

The Chair closed the meeting at 21:14 hrs.