

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
12th JULY 2022 (at 18.50hrs)
held in person and remotely**

PRESENT: Cllr Ashton (Chairman), Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Lynch, Cllr Pugh
County Cllr McCusker, Clerk

1. 5005. APOLOGIES FOR ABSENCE

Apologies received: Cllr Alstead, Cllr Kellaway, Cllr Roberts, Cllr Walker, Cllr Whittaker

2. 5006. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

Note: Declaration of Acceptance of Office signed by Councillors Hellingman and Lynch

3. 5007. TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

None attended

4. 5008. TO CONSIDER ANY POLICE MATTERS <https://www.police.uk/pu/your-area/north-wales-police/overton/>

PCSO Sawyer absent

5. 5009. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

For County Cllr McCusker to update members on:

- The Laurel hedge will be removed if not addressed by the resident(s) by 31st July
- Penley swimming pool has re-opened with some restrictions/scheduling of opening times
- Holding joint local Community Council meetings (? twice a year) was approved
Action: County Cllr McCusker to organise
- Parkside and locality increased parking proposed
Action: County McCusker has arranged a meeting for 18th August 2022, OCC members to attend
- Local MP Simon Baines is now Welsh Undersecretary for Justice

Highway Matters

- Potholes on Musley lane have been repaired but the poor general state of other local highways remains a concern and was discussed by Council E.g. Burgess Lane and Penley bends (A539)
- Bike Tracks are near completion but may be relocated

6. 5010. TO AGREE AND SIGN MINUTES OF THE COUNCIL MEETING 14TH JUNE 2022

Approved – that the Minutes of Full Council Meeting were approved by members. Proposed by Cllr Hellingman and seconded by Cllr Lynch

7. 5011. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

Approved: That the Minutes of the Planning Committee Meeting held on 29th June were approved by Members.

8. 5012. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

9. 5013. QUEEN'S PLATINUM JUBILEE (QPJ)

- Cllr Herbert thanked the Council for the tankard he received as a thank you for his contribution
- Letters need drafting to thank those contributing to a very successful Jubilee celebration
Resolution: Council agreed that the Oracle article written by Cllr Ashton was sufficient in thanking those involved
- Clerk noted the budget and outstanding payments were all but completed
- Legacy:
Crown of the Beacon mounted/set in a stone plinth by Edgertons
Action: Clerk to contact the Beacon suppliers
- Photography exhibition organised in the village hall
Action: Agenda item on next Full Council Meeting

10. 5014. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

Cllr Ashton reported on the meeting with Tim Rosselli

- The Millennium Meadow will not be used for additional car parking
- An alternative site was proposed by Mr. Rosselli with access to what is presently agricultural land between the end of the football pitch and Wrexham Road as the village is entered near the village sign for Overton.
Several important issues were raised i.e. number of spaces (20-30), access to the site, reduced speed limit (20mph), planning permission, high cost to OCC, safety concerns
- Space could be available for the new bike track, adjacent to the proposed car park
Action: An initial meeting to be arranged by County Cllr McCusker with WCBC to explore possibilities and options

11. 5015. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

- Council approved a further £200 for the Oracle (increased from £300 to £500 as agreed previously)
- The annual grant for the twinning association was approved - £400
- A draft document detailing the Overton Community Fund will be on the agenda for 30th August

b) Cemetery

- A further report from Cllr Hellingman on the requirement for a steel anchor rod for securing headstones
Action: Clerk to contact Edgertons for clarification
- The gate post accessing the Cemetery extension needs replacing
Action: Clerk to address

c) Playingfields

- Awaiting delivery of bouldering wall. New swings were installed on 16th July 2022
- Representative Cllrs need to be present at the initial installation of any new equipment
- The annual RoSPA report has been circulated to members for scrutiny
Action: Cllrs Lynch and Walker to detail any recommendations that need addressing.
- Update to Playingfield inspection template/record. Note: the supporting walls enclosing the swings, Multiplay and slide need to be repaired urgently
Action: Playingfield Committee

d) Trim Trail

- Positive reports from the Community

e) Main Car Park toilets

- Has the cable entry hole been sealed?
Action: Clerk to check

f) Oracle contribution from the Council

Action: Cllr Ashton to write to report for next issue

- g) Training for Councillors
 - Training matrix needed
- h) Universal diagrammatic “Do not drop litter signs” need to be purchased
Action: Clerk to follow up
- i) Enhanced grass cuts in areas currently done by WCBC
Action: Proposal to seek the opinion of the village residents via the Overton Oracle – Cllr Ashton
- j) Clerk is meeting with Community growers on 16th July
Action: Clerk to report to council
- k) Phone box maintenance has been addressed by CADW
- l) Clerks leave record - approved by council
- m) WCBC forum was discussed, including the reduced local bus service
Action: Cllr Ashton to attend meeting on 14th July 2022

12.5016. TO RECEIVE ANY CORRESPONDENCE

- Letter of thanks from the Royal British Legion regarding the recent Jubilee celebrations

13. 5017. Highway Matters

Nothing further to report

14. 5018. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

- P/2022/0438 P/2022/0558, P/2022/0559, P/2022/0560, P/2022/0575, P/2022/0579
– Decisions made (Planning Meeting 29th June 2022)

15. 5019. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 64-107

Voucher	Status	Code	Description	Supplier	Total	
64	Paid		Grass Cutting	Grass cutting in the cemetery	J D Bell	£280.00
65	Paid		Litter collection and Litter bins	Litter collecting	J D Bell	£75.00
66	Paid		Cutting Cemetery extension	Grass in the Cemetery extension cut & litter cleared	J D Bell	£90.00
67	Paid		Strimming Graves (inside)	Strimming Graves	J D Bell	£50.00
68	Paid		Grass Cutting	Grass cutting Cenotaph	J D Bell	£105.00
69	Paid		Parks and Open Spaces - Misc	Grass cutting	J D Bell	£45.00
70	Paid		Miscellaneous work	Strimming and tidy inside millennium gates	J D Bell	£15.00
71	Paid		Grass cutting	Grasscutting in the Playing Field	J D Bell	£400.00
72	Paid		Raking existing bark	Rake existing bark	J D Bell	£75.00
73	Paid		Litter Collections / Dustbins	Litter collecting	J D Bell	£131.03
74	Paid		Cutting Football Pitch	Grass cutting football pitch	J D Bell	£350.00
75	Paid		Weeding barked area o/s Pavillion & Scout Hut	Weeding barked area	J D Bell	£30.00
76	Paid		Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00
77	Paid		Cut grass/tide area front of MM gate	Grass cutting in front of Millennium gate	J D Bell	£30.00
78	Paid		Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£11.49
79	Paid		WCBC refuse collection charge for bin	Litter collection	WCBC	£56.00
80	Paid		Village Fete - Renewal of Gambling Licence	Gambling licence renewal	WCBC	£20.00
81	Paid		Grant for Parade (Social Inclusion Grant)	Queens Jubilee	David Williams	£510.21
82	Paid		Grant for Parade (Social Inclusion Grant)	Queens Jubilee	Charlotte Copeman	£792.59
83	Paid		Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£51.00
84	Paid		Rates Non dom Cemetery	Non Dom Rates - Cemetery	WCBC	£58.00
85	Paid		Grant - Fete	Queens Jubilee	Homefarm	£675.00
86	Paid		Grant - Fete	Queens Jubilee	Flamingo Lounge	£250.00
87	TBP		Parade expenditure	Queens Jubilee	Alistair Young	£90.00
89	TBP		Work Mobile	Mobile phone & monthly pay as you go set	David Williams	£70.00
91	Paid		Community Agents expenses	Community Agents 1st quarterly payment	Penley Rainbow Centre	£18,613.75
88	Paid		Cleaning materials for both Public Toilet sites	Cleaning items for the public toilets	David Williams	£99.36
90	Paid		Misc	Safety Signs	Peter Lynch	£20.58
92	Paid		Hire of sanitary unit at both Public Toilet sites	Sanitary unit for the public toilets	Supremem Hygiene	£573.45
95	Paid		Miscellaneous work	Outdoor Gym Equipment (Trim Trail)	Aceplay	£11,470.34

93	Paid	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£6.28
94	Paid	Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas	£42.82
96	Paid	Mowing Millennium Meadow	Grass cutting	Andrew Jones	£240.00
97	Paid	Grant - Fete	Village Hall Rent	Overton Village Hall	£233.00
98	Paid	Grant - Fete	Village Hall Rent	Overton Village Hall	£117.00
99	Paid	Misc	Parish Room Hire	Overton Village Hall	£135.00
100	Paid	Maintaining spoil/top soil/turf piles	Soil Heap - Cemetery	Matthew Chadwick	£550.00
101	Paid	AVOW Payroll charges	June wages	AVOW	£22.00
102	Paid	Clerk's wages	Clerk's June Wages	AVOW	£1,195.56
103	Paid	Public Toilet Caretakers wages	Caretaker's June wages	AVOW	£484.50
104	Paid	Misc	Parish Room Hire	Overton Village Hall	£135.00
105	Paid	Parade expenditure	Queens Jubilee	Beacon Brass	£120.00
106	TBP	AVOW Membership	Membership	AVOW	£15.00
107	TBP	Maintenance work at both toilet sites	Maintenance and repair work on the FC Pavilion	R.J. Kupski Plumbing and Heating	£108.00

Total £38,501.96

RECEIPTS LIST 15-28

Voucher	Code	Description	Supplier	Total
15	Overton Community Fund	Donation	Timber Direct Ltd	£75.00
16	Community Agents expenses	Community Agents expenses	WCBC	£75,455.00
17	Fete - stall fees & donations	Stall at fete	Overton Community Council stalls	£12.08
18	Fete - stall fees & donations	Stall at fete	Overton Community Council stalls	£24.16
19	Fete - stall fees & donations	Stall at fete	Overton Community Council stalls	£17.00
20	Bank interest	Bank interest	TSB	£17.64
21	Fete - stall fees & donations	Stall at fete	Overton Community Council stalls	£83.49
22	Fete - stall fees & donations	Raffle ticket for fete	Overton Community Council stalls	£275.00
23	Cemetery - burials & headstones	Headstone	Edgertons Funeral Directors	£150.00
24	Fete - stall fees & donations	Queens Jubilee	Overton Community Council stalls	£855.00
25	Fete - stall fees & donations	Stall at fete	Overton Community Council stalls	£16.00
26	Solar contribution to community	Solar Panel contribution to community	Snellius Energy	£3,244.78
27	Fete - stall fees & donations	Stall at fete	Overton Community Council stalls	£10.00
28	Fete - stall fees & donations	Stall at fete	Overton Community Council stalls	£10.00
			Total	£80,245.15

Resolution: Approval of income and expenditure by Cllr Herbert and seconded by Cllr Copeman – all in favour

16.5020. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE

Forecast 2022/2023	£	Comments - Clerk
As at 30th June 2022		
Opening Balance 1st April 2022	£ 59,297.59	
Precept 2021/22 received to 30th April 2022	£ 20,473.00	
Other Income (Burials, Loss of Income Grant, Bank Interest etc)	£ 3,867.40	Please see "Donation receipts"
Community Chest Grant (Solar Panels)	£ 3,244.78	
Community Agent Contract (Proposed) 1st April 2022 to 30th April 2023	£ 74,455.00	
Income Total	£ 161,337.77	See bank reconciliation 30th June 2022
Expenditure to date 30th June 2022	£ 49,238.94	See bank reconciliation 30th June 2022
Balance to date 30th June 2022	£112,098.83	See bank reconciliation 30th June 2022
Remaining Precept due in July and December	£ 40,946.00	
Forecasted expenditure between 1st July 2022 and 31st March 2023	TBC	
Please Note: The following figures need to be factored in		
Reserve Figure	£ 21,915.59	
Community Agents Contract Salary	£ 74,455.00	
Earmarked expenditure - Strategic Projects Fund, Queen's Jub. Funding (held over)	£ 16,309.00	Expend. QPJ F £4839, Trim trail (inc VAT) £11,470
Ringfenced Total	£ 112,679.59	
Remaining funds	£ 40,365.24	

Resolution: Approval of the Financial Statement proposed by Cllr Herbert and seconded by Cllr Copeman – all in favour

17.5021. TO SET ANY DATES FOR MEETINGS

- Strategic Planning Committee Meeting – July 2022
- Amenities Committee Meeting
- Playingfield Committee

18.5022. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (14TH JUNE 2022) - TO BE HELD IN PERSON

- Training for Councillors
- Community Fund
- Replacement and additional benches
- WCBC forum and issues raised

The Chair closed the meeting at 21:14 hrs.