



4th May 2022

To the Councillors of Overton Community Council.

You are summoned to attend the ANNUAL GENERAL MEETING (Local Government Act 1972 s. 12) of OVERTON COMMUNITY COUNCIL to be held remotely (The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020), on Tuesday 10th May 2022 at 6.50pm – Council meeting commences at 7.00pm. The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 6.50pm and 7.00pm – Please email the Clerk for log-in details.

A handwritten signature in black ink that reads 'David Williams'.

David Williams (Clerk to Overton Community Council)

AGENDA

1. Election of Chairman of the Council
2. To receive Chairman declaration of acceptance of office
3. Election of Vice-Chairman of the Council and signing of declaration of office
4. To receive co-option applications
5. To accept apologies for absence
6. To disclose personal and pecuniary interests in items of business to be discussed at the meeting
7. To receive any questions or comments from the public attending the meeting
8. To appoint a School Governor

9. To appoint committees and working parties
 - Planning Committee (6)
 - Cemetery Committee (4)
 - Playingfield Committee (5)
 - Website Committee (3)
 - Strategic Planning Committee (4)
 - Amenities Committee (5)
 - Finance Committee (4)

10. To appoint representatives to outside bodies
 - Overton United Charities (1)
 - Overton Twinning Association (1)
 - One Voice Wales (2)
 - Wrexham Town and Community Forum (2 on rotation)

11. Review of the terms of references for committees

12. Adopt previously reviewed Standing Orders
13. Review and Adopt Financial Regulations.
14. Review of inventory of land and assets including buildings and office equipment.
15. Review and confirmation of arrangements for insurance cover in respect of all insured risks.
16. Review and Adopt the Council's Complaints Procedure and Local Resolution Protocol.
17. Adopt Annual Investment Strategy
18. Adopt Reserve Policy
19. To consider any Police Matters - <https://www.police.uk/your-area/north-wales-police/overton/>

Last update February 2022

20. To consider any County Council matters

For County Cllr to update members on:

- Member of public raised concerns with the noise levels of Clarks haulage vehicles on Bangor Road going through the village (Bangor Road) at 04:00 in the early morning (potholes add to the noise)
- *"Light on the give way sign where school lane joins Bangor Rd being out and the large street light outside 26 Bangor Rd (right on the same junction between Bangor Rd and School Lane) as being faulty. Intermittent flashing on and off, definitely more off than on and not full on disco mode" Overton Resident.*
- Dangerous road – see addendum

Highway matters

21. To agree and sign minutes of the previous Full Council Meeting 12th April 2002

22. To agree and sign minutes from committee meetings

Finance Meeting – Monday 25th April

Planning Committee – Tuesday 3rd May

23. To note actions completed from the minutes from the previous meetings

For information only

- Clerk sent a draft letter to Cllr Whitaker and searched for Memorial safety guidelines
- Clerk to arrange Village Forum Meeting
- Clerk requested signage information from Keep Wales Tidy. Cllr Ashton has volunteered to follow up

24. To receive feedback from Cllrs re: consultations and meetings attended since the last Full Council Meeting

25. To receive reports / issues from

a) Finance

- To confirm reserve figure as quoted in reserve policy – see addendum, reference item 18
- Internal Audit received by Morris Cook Chartered Accountants on 26th April
- Outstanding mandate from British Gas regarding the electricity supply for Street Lighting - Clerk following up
- Overton Community Fund donations, set up cost code to record these. Currently there is a "*Fetes-stall fees and donations*" code

b) Cemetery

Headstones – Cllr Whittaker

c) Playing fields

Playground equipment – meeting planned

d) Trim Trail - work is scheduled to commence on the 13th June once it arrives.

e) Overton Oracle monthly report

Posters for Queen's Jubilee events printed to circulate to all households which receive the Oracle

f) Queens Platinum Jubilee -

- Charlotte to update
- 32 lanterns have arrived

26. To receive any correspondence

- Email regarding street lighting received by Clerk – see 20
- Email regarding traffic safety measures – see 20
- Email asking about Millennium Meadow grass cutting schedule received by Clerk – frequency confirmed
- Letter – fundraising for attendance at 25th World Scout Jamboree – see addendum
- Email received by Cllr Ashton regarding Small brook development (SSI)

27. To consider any highway matters

28. To receive planning applications/decisions

- P/2022/0387 7, Sundorne, Overton, Wrexham, LL13 0EB
Installation of 10 panel solar pv system on roof
- P02022/0396 Ty Newydd, Knolton, Overton, Wrexham, LL13 0LE
Erection of agricultural building
- P/2022/0406 Coach House, School Lane, Overton, Wrexham, LL13 0FA
Works to trees in Overton conservation area

29. To receive and approval details of income and payment of accounts

30. To receive any financial statements year to date including – including financial forecast

31. To agree any meeting dates

- Strategic Planning meeting - May
- Village Forum - June

32. To receive any agenda items for the full council meeting and confirm date (**13th June 2022**).