

**OVERTON COMMUNITY COUNCIL  
MINUTES OF FULL COUNCIL MEETING  
08<sup>th</sup> MARCH 2022 (at 18.50hrs)  
held in person and remotely**

**PRESENT:** Cllr Ashton (Chairman), Cllr Alstead, Cllr Copeman, Cllr Hellingman, Cllr Herbert, Cllr Kellaway, Cllr Pugh, Cllr Roberts (remotely) and Cllr Walker  
County Councillor McCusker  
PCSO Sawyer  
Clerk

**1. 4922. APOLOGIES FOR ABSENCE**

**Apologies received: None**

**2. 4923. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING**

None disclosed

**3. 4924.COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC ATTENDING**

No members of the public present

**4. 4925. TO CONSIDER ANY POLICE MATTERS <https://www.police.uk/pu/your-area/north-wales-police/overton/>**

- PCSO Sawyer – recently recorded speeding in the vicinity of Overton on A539 – 52 readings were taken with 6 over the speed limit. Go safe will be asked to monitor A539.
- PCSO Sawyer has monitored potential obstruction by parked cars near the corner shop. No problems reported.
- Clerk reported graffiti in the gent's toilet, main car park (agenda item 10e)
- North Wales statistics online not updated since December 2021.

**5. 4926. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS**

For County Cllr McCusker to update members on:

- Bike Track – Jay Davies (WCBC play and Youth Support Team) and Alexandra Drury have been helping County Cllr McCusker with mapping out the Bike Track. As the track is essentially soil/grass only, a risk assessment should be straightforward. Clerk to finalise with County Cllr McCusker.
- Planning applications for uPVC window replacements were approved by WCBC (numbers 1 and 2 Bramble Cottages, Bryn-y-Pys Court). The new windows replaced rotting wood frames, in a matching design.

Highway Matters

- Repairs on the sharp bend near village hall (mains water leak) – a temporary repair has already broken down and a permanent, more substantial repair, has been requested urgently by County Cllr McCusker.
- A recent traffic diversion through Overton, due to A483 road viaduct closure (high winds), caused gridlock at times and heavy traffic for several hours. Alternative diversions through Llangollen are inconvenient, and through Newbridge are non-existent. County Cllr McCusker will follow this up with WCBC.

**6. 4927. TO AGREE AND SIGN MINUTES OF THE FULL COUNCIL MEETING 08<sup>TH</sup> FEBRUARY 2022**

**Resolved** – that the Minutes of Full Council Meeting were approved by members.

**7. 4928. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS**

**Resolved** – that the Minutes of the Planning Committee Meetings on the 9<sup>th</sup> February and 24<sup>th</sup> February 2022 were approved by Members.

**8. 4929. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

**For information only**

- Clerk has asked for a reply to the letter sent to WCBC regarding clearance of pavement debris and repair.
- Clerk met with Steve Latham-White, WCBC, to discuss Community Agent provision – report for next meeting.
- Damaged stepping posts and edging - Repairs by Paul (Eastwick) have been completed

**9. 4930. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING**

None

**10. 4931. TO RECEIVE REPORTS / ISSUES FROM**

a) Finance

Nothing to report (note: Jubilee budget, see agenda item 10m)

b) Cemetery

- Spoil Heap and Gate post - in progress.
- Gravel Path – Edgerton and Son Funeral Directors reported no real issues with transporting coffins to the gravesites
- Headstone anchoring issue reported to Clerk.  
It was agreed that Overton Community Council has the responsibility to check the stability of headstones with regular inspections. However, the Council cannot reasonably be held responsible if inadequate anchors (as specified by national standards) have been used. This is the responsibility of the person(s) erecting the headstones.

**Actions:**

Clerk to write to Edgerton and Son to highlight the issues.

Clerk and Cllr Walker to check headstones.

c) Playingfields

- Clerk obtained quotes from four suppliers for discussion by the Council.  
**Resolution:** Council chose AcePlay Ltd to supply a bouldering frame and two new swings (Clerk to confirm costs).
- RoSPA inspection date TBC for 2022 - last inspection July 2021

d) Trim Trail

**Action:** Clerk to ask for installation date.

e) Main toilet

- Offensive graffiti in gent's cubicle  
**Action:** Clerk to arrange cleaning immediately and to ask caretaker to report graffiti immediately in the future.
- Rotten wood near flat roof needs to be monitored (it has been repaired previously).

f) Proposed new template/format for Policies and Procedures

**Resolution:** Approved by Council

g) Oracle contribution from the Council

Nothing to report.

h) Review and adoption of Local Resolution Protocol and Complaints Procedure

**Action:** Cllr Hellingman and Cllr Whittaker to review

i) Parish rooms internet provision – Clerk to test Overton Club's Wi-Fi and explore other alternatives

j) Overton's Yew Tree repairs and maintenance

**Resolution:** £500 to be carried over to be paid in next financial year, approved by council

k) Queens Platinum Jubilee (QPJ) – Cllr Copeman gave an update

- Beacon brazier will be ordered by the Clerk

- It was agreed that proceeds from the Jubilee would be put into an Overton Community Fund administered by OCC to which local organisations, associations or individuals can apply for funds. Cllr Paul Whittaker agreed to set up the governance of the fund.
- There may be a qualified Cherry Picker operator in the village, which would save money.
- First Aid cover has been arranged for four days, if necessary.
- Costs spreadsheet was presented - almost complete with contingency budget.  
**Resolution:** Fully approved by Members, up to a capped limit of £6,500.
- Next meeting in the White Horse at 19:00, Wednesday 9<sup>th</sup> March

**11. 4932. TO RECEIVE ANY CORRESPONDENCE**

None received

**12. 4933.Highway Matters**

**Action:** Cllr Hellingman - evidence of pot holes and general road repairs to be sent to the Clerk.

**13. 4934. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS**

- P/2022/0069 and P/2022/0083 – Decisions made (Planning Meeting Wednesday 9<sup>th</sup> February 2022)
- P/2022/0136 – Decision made (Planning Meeting Wednesday 23<sup>rd</sup> February 2022)

## 14.4935. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

### **PAYMENTS LIST 359-379**

<b>Voucher</b>	<b>Payment status</b>	<b>Code</b>	<b>Description</b>	<b>Supplier</b>	<b>Total</b>
359	D/D		Water bill at cemetery	Hafren Dyfrdwy	£2.89
360	D/D		Electricity at Car Park Public Toilets	British Gas SP Energy Networks	£39.39
361	D/D		WCBC refuse collection charge for bin	WCBC	£54.83
362	Paid		AVOW Payroll charges	AVOW	£5.00
363	Paid		Public Toilet Caretakers wages	AVOW	£98.01
364	Paid		Website Maintenance and Support - annual	WP Maintain	£432.00
365	Paid		Community Chest Grant (solar farm)	Overton Community Council	£441.90
366	Paid		Litter collection and Litter bins	J D Bell	£60.00
367	Paid		Raking existing bark	J D Bell	£60.00
368	Paid		Litter Collections / Dustbins	J D Bell	£131.03
369	Paid		Emptying dog bin in Millennium Ave	J D Bell	£60.00
370	Paid		Christmas lights & Christmas tree outside VH	J D Bell	£25.00
371	D/D		Water at car park Public Toilets	Hafren Dyfrdwy	£11.49
372	Paid		Community Agents expenses	Community Agents expenses	£237.60
373	D/D		Electricity at Car Park Public Toilets	British Gas SP Energy Networks	£29.19
374	D/D		Water bill at cemetery	Hafren Dyfrdwy	£2.89
375	Paid		Training for the Clerk	SLCC	£144.00
376	Paid		AVOW Payroll charges	AVOW	£37.00
377	Paid		Public Toilet Caretakers wages	AVOW	£427.68
378	Paid		Clerk's wages	AVOW	£1,193.70
379	Paid		One off purchases	Shields Arboricultural Consultancy	£500.00
<b>Total</b>					<b>£3,993.60</b>

### RECEIPTS LIST 39-42

Voucher	Code	Bank	Description	Supplier	Total
39	Cemetery - burials & headstone	Current Account	Burial plot 72	Roberts Brothers	£350.00
40	Cemetery - burials & headstone	Current Account	Headstone for B155	Edgertons Funeral Directors	£150.00
41	VAT Refund	Deposit Account	VAT Refund	HMRC	£1,783.65
42	Bank interest	Deposit Account	Interest earned	TSB	£16.94
<b>Total</b>					<b>£2,300.59</b>

**Resolution: Approval of income and expenditure by Cllr Whitaker and seconded by Cllr Kellaway – all in favour**

15. **4936. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE**

Forecast 2021/2022		
As at 1st March 2022		
Opening Balance 1st April 2021	£ 48,951.15	
Precept 2021/22 received to 28th February 2022	£ 67,605.00	
Other Income (Burials, Loss of Income Grant, Bank Interest and Reimbursement of Community Agent Expenses	£ 9,196.88	
Community Chest Grant (Solar Panels)	£ 2,919.91	
Community Agent Contracted Salary received 1st April to 30th April 2021	£ 60,000.00	
<b>Income Total</b>	<b>£ 188,672.94</b>	<b>See bank reconciliation 28th February 2022</b>
<b>Expenditure to date 28th February 2022</b>	£ 124,598.72	<b>See bank reconciliation 28th February 2022</b>
<b>Balance to date 28th February 2022</b>	£ 64,074.22	<b>See bank reconciliation 28th February 2022</b>
<b>December precept received</b>		
<b>Forecasted expenditure between 1st March 2022 and 31st March 2022</b>	£ 16,643.00	<b>See note against Reserve Figure</b>
<b>Please Note: The following figures need to be factored in</b>		
Reserve Figure	£ 13,521.00	Once the D/D to British Gas has been set up - reserve Figure will be reduced.
Community Agents Contract Salary received December 2021		
Earmarked expenditure -i.e. Strategic Projects Fund, Community Chest Grant, Parade Grant, Final payment re toilet	£ 40,674.00	
<b>Ringfenced Total</b>	<b>£ 54,195.00</b>	<b>See Reserve Report (earmarked items)</b>
<b>Remaining funds</b>	<b>-£ 6,763.78</b>	

**Action: Members required further clarification on remaining funds figure prior to approving the financial statement**

16. **4937. TO SET ANY DATES FOR MEETINGS**

None planned

17. **4938. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (12<sup>TH</sup> APRIL 2022) - TO BE HELD IN PERSON**

- Training for Councillors

The Chair closed the meeting at 21.00 hrs.