

**OVERTON COMMUNITY COUNCIL  
MINUTES OF FULL COUNCIL MEETING  
08<sup>th</sup> FEBRUARY 2022 (at 18.50hrs)  
held remotely**

**PRESENT:** Cllr Ashton (Chairman), Cllr Alstead (joined meeting at 19:25), Cllr Copeman, Cllr Hellingman (joined meeting at 19:30), Cllr Herbert, Cllr Kellaway, Cllr Lynch, Cllr Pugh, Cllr Roberts and Cllr Walker  
County Councillor McCusker  
PCSO Sawyer  
Clerk

**1. 4905. APOLOGIES FOR ABSENCE**

**Apologies received:**

Cllr Whittaker

**2. 4906. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING**

None disclosed

**3. 4907.COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC ATTENDING**

No members of the public present

**4. 4908. TO CONSIDER ANY POLICE MATTERS <https://www.police.uk/your-area/north-wales-police/overton/>**

- PCSO Sawyer to monitor speeding in the vicinity of Overton – ongoing
- PCSO Sawyer requested feedback from Overton Community Council on North Wales Police and Community issues  
**Action:** Clerk to collate responses
- North Wales statistics online have been updated: -

**Crime Map –December 2021**

9 x Violence and Sexual Offences  
4 x Anti-social behaviour  
3 x Public order  
2 x Burglary

**5. 4909. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS**

For County Cllr McCusker to update members on:

- Street Light (30) – garages at the rear of Plas Madoc near Poethlyn Terrace. After some confusion as to the location of the light it should be fixed shortly
- The wooden hut, and associated litter, near the Tennis Club – no further issues reported
- Bike Track – Jay Davies (WCBC play and Youth Support Team) has been helping County Cllr McCusker with mapping out the Bike Track, including a site visit. A risk assessment/Health and Safety concerns need to be addressed.  
**Action:** Clerk to address Health and Safety concerns when mapping is finalised
- County Cllr McCusker discussed the refusal of planning for the proposed Waste site in Burgess Lane. The location has been deemed unsuitable, there is no premises licence and operations will cease.
- There has been a complaint (to County Cllr McCusker and Clerk) regarding Dogs urinating on fresh graves in the Cemetery. Hopefully this is a one-off occurrence and the dog owners concerned were empathetic in this matter.

## Highway Matters

- Obstruction of the dropped pavements near the corner shop by parked cars: -  
**Action:** PCSO Sawyer agreed to investigate further

### **6. 4910. TO AGREE AND SIGN MINUTES OF THE FULL COUNCIL MEETING 11<sup>TH</sup> JANUARY 2022**

**Resolved** – that the Minutes of Full Council Meeting were approved by members.

### **7. 4911. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS**

**Resolved** – that the Minutes of the Planning Committee Meeting, 24<sup>th</sup> January 2022 were approved by Members

### **8. 4912. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

#### **For information only**

- One new bench has been delivered to Cllr Lynch, two are on order. All three will be stored until the spring when siting will be finalised. Cllr Lynch commented that the benches seemed to be solid and a quality build.
- Parish Room internet – no further progress.  
**Action:** Clerk to address.
- TSB Bank Mandate for additional signatories – document sent to TSB Business Support.

### **9. 4913. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING**

AcePlay Ltd held a consultation in the Playingfields with Cllr Lynch and the Clerk regarding the Trim Trail

### **10. 4914. TO RECEIVE REPORTS / ISSUES FROM**

#### a) Finance

Nothing to report

- b) EV charging - Two EV charging points – to be installed Monday 14<sup>th</sup> February in the Main Car Park.
- c) Clerk sent an email to Darren Williams (WCBC), with an attachment illustrating priority areas for pavement maintenance work by WCBC – awaiting response. Email to be circulated to Council Members.
- d) Cemetery
  - Spoil Heap and Gate post - in progress.
  - Gravel Path – Cllr Kellaway had some success with a compactor, but questioned how sustainable this option is. Other options discussed included laying a “grass” mat and treating with a lacquer. The Clerk will ask for more information from Funeral Director(s).
  - Headstone check – Section C  
**Action:** Cllr Walker and Clerk to address
- e) Playingfields
  - Damaged stepping posts and edging to be replaced on Thursday 10<sup>th</sup> February
  - AcePlay Ltd quoted a total of £6832.00 (Inc. VAT) for double large swings and a bouldering frame  
**Action:** Clerk to obtain additional quotes from other suppliers
- f) Trim Trail – nothing further to report at present.
- g) Review of Disciplinary and Grievance Policy and Complaints Policy – in progress
- h) Oracle contribution from the Council  
**Resolution:**
- i) Clerks post:
  - Probationary review  
**Resolution:** Clerk to continue in post full time, approved by Members
  - Finance of ILCA qualification:  
**Resolution:** Approved by Members

- j) Rainbow Foundation stakeholder's meetings – Cllr Ashton and Cllr Lynch agreed to attend future meetings
- k) Queens Platinum Jubilee (QPJ) – Cllr Copeman gave an overview
  - Working party volunteers – successful first meeting, lots of good ideas
  - Next meeting in the White Horse at 19:00, Thursday 10<sup>th</sup> February
  - Poster with overview of the planned weekend's events over four days presented and circulated

**Resolution:** Fully approved by Members

  - Beacon is most pressing issue, hopefully the Scouts will help
  - Insurance cover has been requested
  - First Aid cover is a must
  - Funds available to address costs – Clerk to discuss costings with Cllr Copeman and Cllr Ashton

**Resolution:** Fully approved by Members, up to a capped limit of £6,500.00

**11. 4915. TO RECEIVE ANY CORRESPONDENCE**

None received

**12. Highway Matters**

Cllr Pugh – pot holes in Red Hall Lane are in need of repair

**13. 4917. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS**

- P/2022/0031, P/2022/0036, and P/2022/0037 – decisions made (Planning meeting 24<sup>th</sup> January 2022)
- Next meeting, Wednesday 9<sup>th</sup> February 2022, 14:00 - P/2022/0069 and P/2022/0083

## 14.4918. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

### **PAYMENTS LIST 338-358**

<b>Voucher</b>	<b>Payment Status</b>	<b>Code</b>	<b>Description</b>	<b>Supplier</b>	<b>Total</b>	
338	Paid		Fire Extinguisher annual check Pavilion and Garage	Fire Extinguisher Test at Pavilion and Garage	Celtic Fire Service Ltd	£193.20
339	Paid		Website Maintenance and Support - annual	Annual maintenance and support package	Visionict	£21.60
340	Paid		SLCC	SLCC Membership	SLCC	£171.00
341	Paid		Community Agents expenses	Community Agents December Expenses	Community Agents expenses	£230.15
342	Paid		Grass cutting	Grass cutting	J D Bell	£140.00
343	Paid		Litter collection and Litter bins	Litter collecting	J D Bell	£75.00
344	Paid		Strimming Graves (inside)	Strimming Graves	J D Bell	£25.00
345	Paid		Raking existing bark	Rake existing bark	J D Bell	£75.00
346	Paid		Litter Collections / Dustbins	Litter collecting	J D Bell	£131.03
347	Paid		Emptying dog bin in Millennium Ave	Emptying Dog wast bin MM	J D Bell	£60.00
348	Paid		Rent for Millennium Meadow	Rent for the Millennium Meadow	Bryn-y-Pys Estate	£490.00
349	Paid		Benches	Three Seater Bench	Charlie's Home and Garden Welshpool	£839.97
350	Paid		AVOW Payroll charges	AVOW Payroll charges - monthly	AVOW	£22.00
351	Paid		Public Toilet Caretakers wages	Caretaker's Wages January	AVOW	£387.59
352	Paid		Clerk's wages	Clerk's January wages	AVOW	£1,193.70
353	Paid		Maintenance work at both toilet sites	Public Toilet repairs	R.J.Kupski Plumbing and Heating	£192.00
354	Paid		Zoom Meetings	Zoom Contract Dec 2021 - Dec 2022	Zoom Video Communications	£266.22
355	Paid		Zoom Meetings	Zoom Contract Dec 2021 - Dec 2022	Zoom Video Communications	£6.00
356	Paid		Zoom Meetings	Zoom Contract Dec 2021 - Dec 2022	Zoom Video Communications	£20.00
357	Paid		Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£51.00
358	Paid		Christmas lights & Christmas tree outside VH	Christmas tree lights and High Street lights	Bebbington and Wilson Limited	£993.30
<b>Total</b>					<b>£5,583.76</b>	

### RECEIPTS LIST 37-38

Voucher	Code	Description	Supplier	Total
37	Bank interest	Bank interest	TSB	£17.73
38	Bank interest	Interest earned	TSB	£19.19
			<b>Total</b>	<b>£36.92</b>

**Resolution: Approval of the Financial Statement proposed by Cllr Walker and seconded by Cllr Hellingman – all in favour**

**15. 4919. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE**

Forecast 2021/2022		
As at 7th February 2021		
Opening Balance 1st April 2021	£ 48,951.15	
Precept 2021/22 received to 31st January 2022	£ 67,605.00	
Other Income (Burials, Loss of Income Grant, Bank Interest and Reimbursement of Community Agent Expenses)	£ 6,896.29	
Community Chest Grant (Solar Panels)	£ 2,919.91	
Community Agent Contracted Salary received 1st April to 30th April 2021	£ 60,000.00	
<b>Income Total</b>	<b>£ 186,372.35</b>	<b>See bank reconciliation 7th February 2022</b>
<b>Expenditure to date 7th February 2022</b>	£ 122,026.66	<b>See bank reconciliation 7th February 2022</b>
<b>Balance to date 7th February 2022</b>	£ 64,345.69	<b>See bank reconciliation 7th February 2022</b>
<b>December precept received</b>		
<b>Forecasted expenditure between 1st February 2022 and 31st March 2022</b>	£ 16,643.00	<b>See note against Reserve Figure</b>
<b>Please Note: The following figures need to be factored in</b>		
Reserve Figure	£ 13,521.00	<b>Once the D/D to British Gas has been set up - reserve Figure will be reduced.</b>
Community Agents Contract Salary received December 2021		
Earmarked expenditure -i.e. Strategic Projects Fund, Community Chest Grant, Parade Grant, Final payment re toilet	£ 40,674.00	
<b>Ringfenced Total</b>	<b>£ 54,195.00</b>	<b>See Reserve Report (earmarked items)</b>
<b>Remaining funds</b>	<b>-£ 6,492.31</b>	

**Resolution: Approval of the Financial Statement proposed by Cllr Roberts and seconded by Cllr Kellaway – all in favour**

16. **4920. TO SET ANY DATES FOR MEETINGS**

None planned

17. **4921. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (8<sup>TH</sup> MARCH 2022) - TO BE HELD IN PERSON**

- External Audit Report
- Clerk's request – Morris Cook to be asked to perform the end of year audit.  
**Resolution:** Approved by Members

The Chair closed the meeting at 20.40hrs.