

**OVERTON COMMUNITY COUNCIL
MINUTES OF FULL COUNCIL MEETING
11th JANUARY 2021 (at 18.50hrs)
held remotely**

PRESENT: Cllr Ashton (Chairman), Cllr Alstead, Cllr Copeman, Cllr Herbert, Cllr Kellaway, Cllr Lynch, Cllr Pugh
Cllr Roberts, Cllr Walker and Cllr Whittaker
County Councillor McCusker
PCSO Sawyer
Clerk

1. 4889. APOLOGIES FOR ABSENCE

Apologies received:

None

2. 4890. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING

None disclosed

3. 4891.COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC ATTENDING

No members of the public present

4. 4892. TO CONSIDER ANY POLICE MATTERS <https://www.police.uk/your-area/north-wales-police/overton/>

- North Wales Police (Go Safe) and PCSO Sawyer to monitor speeding in the vicinity of Overton.
- Notification of an abandoned car on Overton high street near the Pharmacy.
- Cars parking near the primary school in Overton - PCSO Sawyer handed out leaflets and spoke with residents.
- County Cllr McCusker noted selective reporting of car parking on pavements in Overton, in the local media. PCSO assured Council Overton had not been singled out or had particular issues.
- North Wales statistics online have updated: -

Crime Map –November 2021

4 x Violence and Sexual Offences
1 x Burglary
1 x Criminal Damage or Arson
1 x Other theft

5. 4893. COUNTY COUNCIL MATTERS AND HIGHWAYS MATTERS

For County Cllr McCusker to update members on:

- Street Light on School Lane (20) – light appears to be fixed.
- Poethlyn Terrace light (30) needs fixing – County Cllr McCusker to address.
- County Cllr McCusker to address the issue of the wooden hut, and associated litter, near the Tennis Club.

Avenue

- Comments on overfilling of Dog Poo bin, Collapsed seat(s) and possible use of Tree Stump as a seat.
- Revisit proposed Bike run
Action: Clerk to search for existing references to Bike Track to update County Cllr McCusker and Council Members.

Highway Matters

- Cllr Pugh commented on the obstruction of the dropped pavements near the corner shop by parked cars.
Action: Clerk to address with PCSO Sawyer.

6. 4894. TO AGREE AND SIGN MINUTES OF THE FULL COUNCIL MEETING 14TH DECEMBER 2021

Resolved – that the Minutes of Full Council Meeting were approved by members.

7. 4895. TO AGREE AND SIGN MINUTES FROM COMMITTEE MEETINGS

No outstanding meetings.

8. 4896. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

For information only

- Three new benches will be ordered from Charlie's Stores (Welshpool) and delivered to Cllr Lynch.
- The Trim Trail contract was given to AcePlay Ltd – Cllr Lynch and Clerk are arranging a site visit.

9. 4897. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETINGS ATTENDED SINCE THE LAST COUNCIL MEETING

Nothing to report

10. 4898. TO RECEIVE REPORTS / ISSUES FROM

a) Finance

Please note: Incorrect Precept date amended on the Agenda.

- Financial assistance of an agreed £1000 (2021-2022 Precept) for the maintenance of the churchyard yew trees will be spent by the end of the financial year. The invoice will address recent storm damage to the trees.
- Re-lettering of the plaque commemorating the Queen's Yew Tree planting will cost about £40.00.

Resolution: Approved by Members (work to be unveiled during the Queens Platinum Jubilee Celebrations).

b) Cost of adding additional EV charging points – in progress.

c) Pavement maintenance – priority list of where the work is most needed.

Action: Clerk and Cllr Ashton to assess potential sites around Overton and compile the list.

d) Clerk's contract final draft

Resolution: Approved by Members.

e) Cemetery – Spoil Heap and Gate.

Action: Clerk to obtain quotes for new wooden post (five bar gate) and removal of Spoil Heap soil and grass.

f) Playingfields – Replacing damaged posts (Nest swing, small gate etc) and the proposed siting of adult swings.

Action: Cllr Walker and Clerk to visit Playingfields to address issues.

g) Improvements to gravel path in the Cemetery – smoothing of current surface to ease the progression of wheeled transport (coffin trolley/wheelchairs) to gravesides.

Although this has been discussed previously by Council it was decided to revisit the issues.

Action: Cllr Walker, Cllr Kellaway and Clerk to assess costs (short and long term) and assess the difficulties involved with wheeled transport.

h) Proposal to move the September Full Council Meeting from 13th September to 30th August.

Resolution: Approved by Members.

i) Review of Disciplinary and Grievance Policy and Complaints Policy.

Action: Cllr Copeman and Cllr Herbert agreed to review with the Clerk.

j) Queens Platinum Jubilee (QPJ)

- Working party volunteers – Cllr Copeman (Chair), Cllr Paul Ashton, Cllr John Herbert and the Clerk.
- Request by Cllr Copeman to include the QPJ as a standing agenda item in Full Council Meetings for as long as necessary.

Resolution: Approved by Members.

11. 4899. TO RECEIVE ANY CORRESPONDENCE

None received

12. 4900. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS

None to report

13.4901. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS

PAYMENTS LIST 323 - 337

Voucher	Payment Status	Code	Description	Supplier	Total
323	Paid	Community Agents expenses	Community Agents November Expenses	Community Agents expenses	£406.00
324	Paid	Tree felling / maintenance	Removal of branches and dead wood	All Things Trees Ltd	£288.00
325	Paid	Clerk's wages	Clerk's wages - Dec	AVOW	£1,499.19
326	Paid	Clerk's wages	Clerk's wages - Dec	AVOW	£1,138.32
327	Paid	Public Toilet Caretakers wages	Caretaker's wages - Dec	AVOW	£467.78
328	Paid	Public Toilet Caretakers holiday cover	Caretaker holiday cover - Dec	AVOW	£33.42
329	Paid	Employers National Insurance payments	Employee NI Payments - Dec	AVOW	£160.56
330	Paid	AVOW Payroll charges	Payroll charge	AVOW	£39.00
331	Paid	Building Work for New Public Toilets	Payment for retention	Blakes Construction	£727.80
332	Paid	Contracted salary	4th quarter payment for Community Agents	Penley Rainbow Centre	£15,000.00
333	DD	Water bill at cemetery	Water bill - Cemetery	Hafren Dyfrdwy	£2.89
334	DD	Rates Non dom for garage store	Non Dom Rates - Pavillion Garage	WCBC	£51.00
335	DD	WCBC refuse collection charge for bin	Weekly collection of dustbin at Playing field	WCBC	£54.83
336	DD	Water at car park Public Toilets	Public Toilets car park - water	Hafren Dyfrdwy	£11.49
337	DD	Electricity at Car Park Public Toilets	Electricity charge for Public Toilets	British Gas SP Energy Networks	£31.89
Total					19,912.17

RECEIPTS LIST 33 - 36

Voucher	Code	Date	Description	Supplier	Total
33	Community Agents expenses	06/12/2021	Community Agents expenses Aug/Oct	WCBC	£467.40
34	Cemetery - burials & headstones	14/12/2021	Payment for headstone Plot A439	Edgertons Funeral Directors	£150.00
35	Cemetery - burials & headstones	29/12/2021	Payment for ashes burial Plot B76	Roberts Brothers	£75.00
36	Community Agents expenses	20/12/2021	Community Agents November Expenses	WCBC	£406.00
Total					£1,098.40

Resolution: Approval of income and expenditure proposed by Cllr Copeman and seconded by Cllr Roberts – all in favour

14. **4902. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE**

Forecast 2021/2022		
As at 10th January 2021		
Opening Balance 1st April 2021	£ 48,951.15	
Precept 2021/22 received to 31st December 2021	£ 67,605.00	
Other Income (Burials, Loss of Income Grant, Bank Interest and Reimbursement of Community Agent Expenses	£ 6,877.10	
Community Chest Grant (Solar Panels)	£ 2,919.91	
Community Agent Contracted Salary received 1st April to 30th April 2021	£ 60,000.00	
Income Total	£ 186,353.16	See bank reconciliation 10th January 2022
Expenditure to date 10th January 2022	£ 115,446.16	See bank reconciliation 10th January 2022
Balance to date 10th January 2022	£ 70,907.00	See bank reconciliation 10th January 2022
December precept received		
Forecasted expenditure between 1st December 2021 and 31st March 2022	£ 16,643.00	See note against Reserve Figure
Please Note: The following figures need to be factored in		
Reserve Figure	£ 13,521.00	Once the D/D to British Gas has been set up - reserve Figure will be reduced.
Community Agents Contract Salary received December 2021		
Earmarked expenditure -i.e. Strategic Projects Fund, Community Chest Grant, Parade Grant, Final payment re toilet	£ 40,674.00	
Ringfenced Total	£ 54,195.00	See Reserve Report (earmarked items)
Remaining funds	£ 69.00	

Resolution: Approval of the Financial Statement proposed by Cllr Lynch and seconded by Cllr Kellaway – all in favour

15. **4903. TO SET ANY DATES FOR MEETINGS**

None planned

16. **4904. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (8TH FEBRUARY 2022)
- TO BE HELD REMOTELY**

- External Audit Report

The Chair closed the meeting at 20.30hrs.