

**OVERTON COMMUNITY COUNCIL
MINUTES OF FINANCE COMMITTEE MEETING
10th September 2021**

PRESENT: Cllr Copeman, Cllr Kellaway, Cllr Pugh and Cllr Roberts (Chairman)

1. 2021.10 ELECTION OF A CHAIRMAN

Cllr Pugh, as acting Chair, asked for nominations for the Chair of the Finance Committee.

Cllr Copeman proposed Cllr Roberts, seconded by Cllr Kellaway.

Cllr Pugh advised the members that she would be stepping down from the Finance Committee.

Cllr Pugh left the meeting

2. 2021.12 APOLOGIES FOR ABSENCE – none received

3. 2021.13 TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS DISCUSSED AT THE MEETING – none received

4. 2021.14 TO RECEIVE ANY QUESTIONS OR COMMENTS FROM THE PUBLIC ATTENDING THE MEETING

No members of the public attended

5. 2021.15 TO CONSIDER ANY ITEMS PERTAINING TO COUNCIL'S ACCOUNTS PROCESS

The Clerk advised Members of the following:

- Due to the External Audit being delayed (Wales Audit Office), a notification has been uploaded onto the website and displayed on the noticeboard, advising *The accounting statements in the form of an annual return have been published on the Council's website. However, the accounts are published before the conclusion of the audit. Due to the impact of COVID-19, the Auditor General has not yet issued an audit opinion.*
- The signatories for any mandates etc requires updating as a few members have left and joined over the past few years.
- A mandate to cover the repayments to British Gas, for street lighting, will need to be signed after the Full Council Meeting due to be held 12th October 2021. An 18-month plan on Direct Debt of £338 per month (£6,084) + ongoing monthly bills on top will be set up.
- TSB debit card will set up once the new Clerk has been appointed, as a home address needs to be supplied on the application form.

6. 2021.16 TO RECEIVE ANY AGENDA ITEMS FOR THE MEETING AND CONFIRM DATE

Members will meet when the External Audit report is received.

The Chairman brought the meeting to a close at 14.17hrs