

# OVERTON COMMUNITY COUNCIL



Clerk to the Council: Mrs Katrina Chalk  
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4<sup>th</sup> October 2021

To the Councillors of Overton Community Council.

You are summoned to attend the meeting of **OVERTON COMMUNITY COUNCIL** to be held in the Parish Room with remote access available, on Tuesday 12<sup>th</sup> October 2021 6.50pm – Council meeting commences at 7.00pm. (The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020). The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 6.50pm and 7.00pm – Please email the Clerk for log-in details.

A handwritten signature in black ink, appearing to read 'K Chalk', enclosed in a thin black rectangular box.

..... Katrina Chalk (Clerk to Overton Community Council)

## AGENDA

1. To accept apologies for absence
2. To disclose personal and pecuniary interests in items of business discussed at the meeting
3. To receive any questions or comments from the public attending the meeting
4. To consider any Police Matters <https://www.police.uk/pu/your-area/north-wales-police/overton/>
5. To consider any County Council matters

Bike Track – the next stage of the project is to have a detailed plan of the track.

Highways matters to be reported

Highways matters to be reported by Cllr McCusker

- Representation made on behalf of Overton CC regarding the planned work to be carried out on A483 and impact of traffic volume on Overton.
6. To agree and sign minutes of the previous full council meeting 14<sup>th</sup> September 2021
  7. To agree and sign minutes from Committee Meetings
    - Planning Committee Meeting – 27<sup>th</sup> September 2021
    - Website Committee Meeting – 27<sup>th</sup> September 2021

8. To note actions arising from the minutes of previous meeting

**For information only**

- Village Forum Group; Tim Rosselli and Overton Football Club invited to Public Consultation 19<sup>th</sup> October at the Village Hall.
- Draft Annual Report forwarded to Members.
- Community Fridge – article will be prepared when additional information received from organisation overseeing the installation of fridges.
- Pavilion garage door painted by John Davies – contractor
- Clarification emailed to Jonny Bell regarding emptying of bins on a daily basis.
- Approved tree maintenance schedule: Moderate work (dead wood etc) for w/c 8 November, the medium work (applying tonic to revitalise root area) will be ineffective before spring next year (will be timetabled in for end of March 2022).

9. To receive feedback from Cllrs re: consultations and meetings attended since the last council meeting

10. To receive reports / issues from

- a) Update on External Audit Report – unforeseen circumstances has resulted in some delays in the audit work – notice published (on OCC website and noticeboard) to advise annual return is available prior to the conclusion of the audit.

Members to note: no payments were made to member's year end 31<sup>st</sup> March 2021

- b) Approval and adoption of Environmental Policy, Equal Opportunities Policy and Risk Assessment

- c) Interviews for new Clerk – update Cllrs Alstead/Ashton and Pugh

➤ OVW – Paul Egan has offered to read through the Contract once it has been drafted

- d) OVHMC – rental of the Parish Room for OCC office – Clerk

- e) Update The Queen's Platinum Jubilee Beacons - 2nd June 2022

Scouts would be interested in becoming involved with the beacon and the landowner has requested clarification of date, as the landowner needs to be approached.

- f) RoSPA inspections – rescheduling to October/November – see addendum

➤ Members to note Play equipment inspection reports – May/June/July/August/September

- g) Members to discuss correspondence from WCBC regarding Non Street Lighting Equipment attached to Columns – see email

- h) Members to discuss commissioning 3 additional banners (displayed in the High Street for events and occasions), to match existing banners - Cllr Ashton.

- i) The Queen's Green Canopy – Clerk contacted Woodland Trust to enquire what species of tree would be available for the Millennium Meadow (as grassed area on the war memorial doesn't have the space for additional trees) – Saplings £8.95 each

- j) Members to note discussion on Meetings in person or remotely – see addendum

- k) Approval of payment plan between British Gas and OCC regarding Street Lighting invoice (covering 6 years of electricity usage (street lighting) - agreed 18 month plan on Direct Debt of £338 per month + ongoing monthly bills on top - (retrospective: approved by Chair of OCC, after discussion with Clerk).

l) Information Only

- Code of Conduct 2016 – see addendum

11. To receive any correspondence

- a) Our Wrexham, Our Future - <http://www.yourvoicewrexham.net/survey/1385>
- b) IRPW Consultation

12. To receive any additional planning applications/decisions

13. To receive details of income and payment of accounts – addendum attached

**TSB update** – Debit Card can be set up, but TSB recommended OCC to wait until new Clerk has been appointed as certain details are required (or Councillor can be the named person on the card).

14. To receive any financial statements year to date – addendum attached

15. To set any dates for meetings

Meetings to be arranged.

- Cemetery Committee Meeting
- Playingfield Committee Meeting
- Set up a working party to review Standing Orders
- Budget setting – Chair of Council

16. To receive any agenda items for the meeting and confirm date (**9<sup>th</sup> November 2021**)