

## Overton Community Council

### **Terms of reference Planning Committee**

**Membership:** 6 members of the council (and shall meet when required)

### **Purpose of the committee**

The Planning Committee will consider all planning applications and the response required.

### **Aims and objectives**

The Committee shall have delegated executive powers to consider all planning applications pertaining to the Overton Ward:

- To make representations to the Local Planning Authority on planning applications
- To make representations in respect of appeals against the refusal/granting of planning permission
- To identify and make representations to the relevant authorities in respect of enforcement action or any matters considered to be breaches of planning regulations.

All powers shall be exercised in accordance with any Standing Orders. or direction given by the Community Council.

### **Quorum**

A minimum number of three Committee members is required for decision-making purposes.

### **Reporting and accountability**

A record of all planning applications and the responses shall be noted in the minutes of meetings.

The Planning Committee will decide whether they have recommendations of support or objection to make in relation to each planning application.

Any member of the Planning Committee can ask the Clerk to request an extension of time from Wrexham County Borough Council in order to adequately respond to the application.

### **Review arrangements**

The committee will be a standing committee of the council. The appointment of the committee will be considered at the Annual Council Meeting who may decide to alter or dissolve the committee as required.