



Clerk to the Council: Mrs Katrina Chalk
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5th May 2021

To the Councillors of Overton Community Council.

You are summoned to attend the ANNUAL GENERAL MEETING (Local Government Act 1972 s. 12) of OVERTON COMMUNITY COUNCIL to be held remotely (The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020), on Tuesday 11th May 2021 at 6.50pm – Council meeting commences at 7.00pm. The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 6.50pm and 7.00pm – Please email the Clerk for log-in details.

A handwritten signature in black ink, appearing to read 'K. Chalk', enclosed within a rectangular box.

..... Katrina Chalk (Clerk to Overton Community Council)

AGENDA

1. Election of Chairman of the Council
2. To receive Chairman declaration of acceptance of office
3. Election of Vice-Chairman of the Council and signing of declaration of office
4. To disclose personal and pecuniary interests in items of business to be discussed at the meeting
5. To receive any questions or comments from the public attending the meeting
6. To appoint a School Governor
7. To appoint committees and working parties
 - Planning Committee (6)
 - Cemetery Committee (4)
 - Playingfield Committee (5)
 - Website Committee (3)
 - Strategic Planning Committee (4)
 - Amenities Committee (5)
 - Finance Committee (4)
 - Fete working party (4)
 - Bike Track working party (3)
8. To appoint representatives to outside bodies
 - Overton United Charities (1)
 - Overton Twinning Association (1)
 - One Voice Wales (2)
 - Wrexham Town and Community Forum (2 on rotation)
9. Review of the terms of references for committees
10. Adopt previously reviewed Standing Orders

11. Review and Adopt Financial Regulations.
12. Review of inventory of land and assets including buildings and office equipment.
13. Review and confirmation of arrangements for insurance cover in respect of all insured risks.
14. Review and Adopt the Council's complaints procedure and Local Resolution Protocol.
15. Adopt Investment Strategy
16. Adopt Financial Reserve Policy
17. To accept apologies for absence
18. To consider any Police Matters - <https://www.police.uk/your-area/north-wales-police/overton/>
 - Anti-Social behaviour – 3
 - Burglary – 2
 - Criminal damage and arson – 1
 - All other - 2

19. County Council matters – consider Highways issues under this section

For County Cllr McCusker to update members on:

- Dropped kerb by Catholic Church Litter – **this may be addressed when WCBC review the condition of the pavements in Overton**
- Water running down Wrexham Road (from midway downhill) – utilities looking into issue with WCBC.
- Litter – recycling lorries (WCBC) – items still coming out of side hatches - **ongoing**
- Willow Street – Cllr Lynch asked County Cllr McCusker to look into penalty clauses, as the decisions/necessary work should not be taking this long – **no penalty will be issued as a start and finish date has not been set by WCBC.**
Update: - Currently nine vehicles on site from Welsh Water and associated contractors, one being a marine pipework specialist. They are trying to line the hole without the need for excavation. There is roughly 34 metres of liner required. The first 15 is in and the last 15 should not be a problem, it is the 4 metres in the middle that they are having issues with. A four wheeled robotic buggy is down the hole, with a scraper arm, clearing the debris. They don't know the extent of the collapse yet, so if the pipe can be cleaned out and lined it, contractors will be able to repair the road over the next few days.

To be raised with Cllr McCusker

- Resident has requested an 'H' bar at the side entrance to the Cemetery (resident thanked OCC for temporarily levelling the area around the side gate, but asked if a more permanent and safe surfaced, i.e. concreted or tarmac could be laid to enable safe wheelchair and walking frame use).
- Resident has requested the pavements in the High Street, School Lane and St Mary's are resurfaced.

20. To note actions completed from the minutes from the previous meetings

For information only

Correspondence written to the Penley Rainbow Centre regarding the hourly rate increase.

21. To agree and sign minutes of the previous Full Council meeting held on 13th April 2021 and Extra Ordinary Full Council Meeting 22nd April 2021.
22. To agree and sign minutes of previous committee meetings and discuss and approve actions raised.
 - Amenities Committee Meeting – 17th April
 - Playingfield Meeting – 25th April
 - Cemetery Meeting – 25th April

Matters Arising – Amenities Committee Meeting

Football Pavilion – Interior lighting is poor and needs updating

Garage needs to be cleared of old/broken items

Car park toilet, the men's toilet ceiling needs redecorating and a toilet roll holder is required in the disabled toilet.

23. To receive feedback from Cllrs re: consultations / draft documents/ meetings raised at last meeting

Bike Track Working Party – update from Cllr Walker

24. To receive reports / issues from

a) Election correspondence

b) Fete 'Lite' event – Cllr Copeman

c) Litter Campaign signs – Cllrs Ashton, Copeman and Kellaway

d) Friends of Overton CC – Cllr Copeman

e) Members to discuss meeting '*in person*' for future meetings (with remote access available)

f) Public Toilet Caretaker – off work until at least 31st May 2021 (cover has been arranged).

25. To receive planning application

P/2021/0156 – Erection of Two Small Shepherd Huts (In Retrospect) – LL13 0LF

P/2021/0175 – Erection of new building for storage purposed – Bryn y Pys Home Farm

Planning Applications – there is a need to ensure members respond to applications as they are time sensitive – Cllr Pugh.

26. To receive any correspondence

27. To receive and approval details of income and payment of accounts

28. To receive any financial statements year to date including – including financial forecast

29. To agree any meeting dates

Set up a working party to review Microshade's contract (Citrix)

30. To receive any agenda items for the full council meeting and confirm date (**8th June 2021**).