

# VERTON COMMUNITY COUNCIL



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6<sup>th</sup> September 2021

To the Councillors of Overton Community Council.

You are summoned to attend the meeting of OVERTON COMMUNITY COUNCIL to be held at the Parish Rooms, Overton, on Tuesday 14<sup>th</sup> September 2021 6.50pm – Council meeting commences at 7.00pm. The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 6.50pm and 7.00pm. The facility to join the meeting remotely is available, please contact the Clerk at [clerk@overton-on-dee.co.uk](mailto:clerk@overton-on-dee.co.uk) for login details.

..... Katrina Chalk (Clerk to Overton Community Council)

## AGENDA

1. To accept apologies for absence
2. To disclose personal and pecuniary interests in items of business discussed at the meeting
3. To receive any questions or comments from the public attending the meeting
4. To consider any Police Matters - <https://www.police.uk/pu/your-area/north-wales-police/overton/>
5. To consider any County Council matters
  - Update on the progress of the Bike Track
6. To agree and sign minutes of the previous full council meeting 13h July 2021
7. To agree and sign minutes of previous committee meetings

Planning Committee Meeting 11<sup>th</sup> August 2021  
Planning Committee Meeting 23<sup>rd</sup> August  
Strategic Planning Committee Meeting – 24<sup>th</sup> August 2021

8. To note actions arising from the minutes of previous meeting - **For information only:**

### Planning Committee Meetings

#### **No objections raised against:**

P/2021/0730  
P/2021/0731 (Listed Building Consent)  
P/2021/0748  
P/2021/0785

### Strategic Planning Meeting

#### **Village Forum dates:**

Tuesday 2<sup>nd</sup> November 2021 and Tuesday 1<sup>st</sup>  
March 2022

9. To receive feedback from Cllrs re: consultations and meetings attended since the last council meeting

10. To receive reports / issues from

- a) Members to discuss 'The Queen's Green Canopy' – deferred from July Meeting [queensgreencanopy.org](http://queensgreencanopy.org)
- b) Members advised of May Bank Holiday 2022 adjustment - Her Majesty The Queen's Platinum Jubilee - The May Bank Holiday weekend (2022) will be moved to Thursday 2 June and an additional Bank Holiday on Friday 3 June to celebrate this historic milestone

Members to discuss: The Queen's Platinum Jubilee Beacons - 2nd June 2022

- c) Local Welsh government and Elections (Wales) Act 2021 – section 52 – requires local councils to prepare and publish an annual report about the council's priorities, activities and achievements during the preceding financial year. The first report will take effect from April 2022 and must relate to the financial year April 2021 to March 2022. The content of the report must be determined by the council (it cannot be delegated to a committee)
- d) Approval and adoption of Financial Regulations – Cllrs Copeman and Kellaway

Recommendations from working party:

Members to consider use of a Debit Card under section 6.20 of the Financial Regulations

*1. 6.20 Any Debit Card issued for use will be specifically restricted to the Clerk [and the RFO] and will also be restricted to a single transaction maximum value of [£500] unless authorised by Council or finance committee in writing before any order is placed.*

- e) Financial Check carried out by Cllr Kellaway with the Clerk
- f) Update on applications for Clerk to OCC
- Members to ratify the draft Contract
  - Members to discuss and agree if working from home would be an option (members would need to consider storage for the filing cabinets (printer); historical records; Keep Wales Tidy Hub
- g) Approval for painting work at the Pavilion and main public toilets (retrospective: approved by Chair of OCC and Chair of the Amenities Committee)
- John Davies - £880 Painting exterior of the Football Pavilion and painting the ceiling in the main public toilet (mens)
  - iPaint Solutions – £820.00 Painting exterior of the Football Pavilion
  - iPaint Solution – £380.00 Painting the ceiling of main public toilet (mens)

h) Approval of options for the Trim Trail – to be used during the workshop (19<sup>th</sup> October)

i) Members to discuss the main drive to cemetery and gravel path maintenance work. As the Cemetery is an existing asset, members may wish it to be overseen by the Cemetery or Amenity Committee and raise the funds for repair/improvement and maintenance through the annual precept, not as part of Strategic Planning.

j) Update on possible locations for the OCC Office – Cllr Whittaker

k) Community Fridge

Members recommendation to Full Council was; this amenity would be more successful and beneficial in other locations in Wrexham.

**Action: An article in the Oracle will be prepared to 'signpost' businesses and anyone who wished to get involved, to the necessary web page.**

l) Workshop and Public Consultation

Members recommendation to Full Council – see addendum

m) Clarification required on section 1.4 of the Contractors Tender..... *All rubbish/litter bins require picking up/emptying daily.* The Contractor has requested Members clarify their interpretation of the wording within the tender.

- n) Remembrance Day – Confirmation required that Overton CC will contact Amberon regarding road closure signs, volunteers available on the day to man either end of the road closure, British Legion will submit road closure request form to WCBC. Do Members approve two road closure signs to be manufactured (in English and Welsh)?
- o) Members to consider the feasibility of organising a Winter Fayre – Cllr Copeman
- p) Members to approve work required on trees in the Millennium Meadow, timescale and costs
- q) Information Only
- BCUHB Stakeholders Reference Group Minutes
  - Community Agents Steering Group Minutes
  - Multi locations meeting – Local Government Election Act
  - New grass collector - storage, insurance and ownership – the item has, at the time of publication, not been delivered. There are queries which our insurance company has put forward. We are waiting for a response from our Contractor in relation to the questions.
  - Update on work on the Playground equipment:  
The small bar across multi frame with slide has been replaced. The wood for the swing is not ready until November.
  - Overton Twinning Accounts (required annually)
11. To receive any correspondence
- a) Electoral Review - Decision Letter
12. To consider any Highway matters – under Agenda item 5
13. To receive any additional planning applications/decisions
- P/2021/0828 (Listed building consent) and 0829 – Demolition of existing outbuildings, erection of single storey rear extension, replacement of rear windows and internal works – Pharmacy House, 18 High Street, Overton, [P/2021/0829](#)
  - P/2021/0862 - Storage and welfare facility for equestrian purposes - Musley Farm, Musley Lane, Overton, [P/2021/0862](#)
14. To receive details of income and payment of accounts – addendum attached
15. To receive any financial statements year to date – addendum attached
16. To set any dates for meetings  
Meetings to be arranged.
17. To receive any agenda items for the meeting and confirm date **(12<sup>th</sup> October 2021)**