

OVERTON COMMUNITY COUNCIL



Clerk to the Council: Mrs Katrina Chalk
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5th July 2021

To the Councillors of Overton Community Council.

You are summoned to attend the meeting of **OVERTON COMMUNITY COUNCIL** to be held remotely, on Tuesday 13th July 2021 6.50pm – Council meeting commences at 7.00pm. (The Local Authorities (Coronavirus) (Meetings) (Wales) Regulation 2020). The business to be transacted is as set out in the agenda below.

Members of the public are welcome to attend the meeting and may speak on any issues between 6.50pm and 7.00pm – Please email the Clerk for log-in details.

A handwritten signature in black ink, appearing to read 'K Chalk', is enclosed in a thin black rectangular box.

..... Katrina Chalk (Clerk to Overton Community Council)

AGENDA

1. To accept apologies for absence
2. To disclose personal and pecuniary interests in items of business discussed at the meeting
3. To receive any questions or comments from the public attending the meeting
4. To consider any Police Matters - <https://www.police.uk/pu/your-area/north-wales-police/overton/>

Police Report for June - [Police report for June WRW02 OVERTON PENLEY BETTISFIELD HANMER JUNE.doc](#)
 - Crime stats – Update on format of stats online
5. To consider any County Council matters – this includes Highways matters
 - Update on Bike Track
 - Musley Lane
 - Lightwood Green
 - Water on Wrexham Road
 - Update on LPD – New policy has been agreed. The timescale for signing off the policy is the end of 2021.
6. To agree and sign minutes of the previous Full Council Meeting 8th June 2021
7. To agree and sign minutes of any Committee Meetings

8. To note actions arising from the minutes of previous meeting

For information only

Football club advised May rent had been waived
Football Pavilion – roof repairs and other maintenance work completed.
Nesting Swing jet washed

9. To receive feedback from Cllrs re: consultations and meetings attended since the last council meeting

Village Forum Meeting 6th July 2021 – Cllr Whittaker

10. To receive reports / issues from

- a) Fete Lite and Community Picnic – Round up of the day – Cllr Copeman
- b) Approval of Expenses Policy and Internal Control Policy
- c) Actions from previous meetings
- Possible Office location – Estimate of cost of conversion.
 - Cost of replacement play equipment – Cllr Walker
 - Improvements to Cemetery paths
£300 concrete (3m x 1m x 100mm slab) – side gate from St Mary's Ave
Main drive to cemetery and gravel path options – Cllr Kellaway
 - Date for Workshop/Public Consultation – Strategic Planning Committee
Painting in the Cemetery
 - Painting of the old Garden of Remembrance posts, rails and shuttering.
 - Shed door and front requires some maintenance work and repainting.
- d) Playground inspections – to be noted by members
- May – Cllr Ashton
- June – Cllr Walker
- July – Cllr Copeman
- e) Quotes for fencing and gate to be installed at the Playingfield:
- Wildbanks - £1,326.45 plus vat
- Ross Evans - £ 630.49 including vat
- f) Litter Signs – Decision required as signs were removed as they did not comply with the legal requirement for them to be bilingual. Do Members wish to have them printed in Welsh?
- g) Members to note recommendations and agree work required in Tree Assessment from Shields Arboricultural Consultancy
- h) The Queen's Green Canopy (queensgreencanopy.org)
- i) Members advised of May Bank Holiday 2022 adjustment - Her Majesty The Queen's Platinum Jubilee - The May Bank Holiday weekend (2022) will be moved to Thursday 2 June and an additional Bank Holiday on Friday 3 June to celebrate this historic milestone.
- j) Clerk's request for day off - Request 18th August off
- k) Local Welsh government and Elections (Wales) Act 2021 – section 52 – requires local councils to prepare and publish an annual report about the council's priorities, activities and achievements during the preceding financial year. The first report will take effect from April 2022 and must relate to the financial year April 2021

to March 2022. The content of the report must be determined by the council (it cannot be delegated to a committee).

- l) Request from Overton Recreational Football Club to pay electricity bill between 8th December to 7th June (£194.88) – no football has been played during this time. Electricity consuming may wholly be for the new public toilet situated to the rear of the pavilion
- m) For information only:
 - PAT test carried out on electrical appliances in the OCC office
 - Blocked sewage drain at the Football Pavilion cleared (Members to note the area behind the football pavilion will need to be trimmed, for easier access and the holly tree adjacent to the building will need to its lower branches removed as a manhole cover is below the tree and the base area is overgrown (£80).

11. To receive any correspondence

- 1. Play Wales – Focus on Play – Passed to Cllr Walker
- 2. Overton Community Growers – grant application success – request to extend the wildflower area in the Millennium Meadow - update from Clerk
- 3. Electoral Reform Newsletter – June 2021

12. To receive any additional planning applications/decisions

13. To receive details of income and payment of accounts – addendum attached

14. To receive any financial statements year to date – addendum attached

Members to note:

Full Business Tax refund claimed for both public toilets covering, 2020/21 and 2021/22 – approximately £1,700.

15. To set any dates for meetings

Meetings to be arranged.

Amenities Committee Meeting – due August

Cemetery Committee Meeting – due August

Playingfield Committee Meeting – due August

Website Committee Meeting – due August/September

16. To receive any agenda items for the meeting and confirm date **(14th September 2021)**