

DAILY/WEEKLY CHECKLIST FOR OVERTON PLAYINGFIELD PLAY AREAS AND EQUIPMENT

		Yes	No	Remedial Action Required?	Action Taken by Whom?
GENERAL	Are fences secure and complete without any protrusions?	Y			
	Are pathways undamaged and free from obstructions?	Y			
	Is the site free from litter, glass or any other dangerous object?	Y			
	Is the site and surrounding areas free from animal fouling?	Y			
	Do nearby trees appear to be in good condition and not likely to fall?	Y			
ANCILLARY ITEMS	Are all seats and benches undamaged and in good order?	Y			
	Are litter bins secure and undamaged?	Y			
	Have the bins been emptied?	Y			
	Is the planting safe and undamaged?	Y			
SURFACING	Are safety surfaces undamaged and free from any trip hazards?	Y			
	Are loose-fill surfaces level, at least 300mm deep and without rubbish or fouling?	Y			
	Is safety surfacing level with surrounding ground and not causing trip hazards?	Y			
	Are there weeds present?	Y			
	If surfacing is grass – is it in good condition without undue wear?	Y			
ALL EQUIPMENT	Are all supports present, secure and free from decay at ground level?	Y			
	Is all timber and metal work undamaged and free from corrosion?	Y			
	Are supports secure in the ground and are all fixings secure?	Y			
	Does equipment work properly and without undue noise?	Y			
SWINGS	Are the chains intact and in good condition with less than 40% wear?	Y			
	Are the swing seats unbroken with no exposed metals?	Y			
	Are the seats fixed securely (with secure centre bar on cradle seats)?	Y			
	Are all bolts present and tight on under the seats?	Y			
	Is the basket on the nesting swing undamaged and all connections secure?	Y			
SLIDES	Are steps in good condition and not slippery?	Y			
	Are handrails secure and in good condition?	Y			
	Is the chute securely fixed, undamaged and clear of foreign objects (carefully check under sites of chute)?	Y			
ROCKING & SPRING ITEMS	Are all supports and springs present and free from decay at ground level?	Y			
	Are ground fixings secure without undue movement?	Y			
	Does the item move smoothly and noiselessly?	Y			

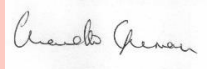
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	Where chains and ropes are present, are they secure and in good condition?	Y			
CLIMBING & AGILITY ITEMS	Are all supports present and secure and free from decay at ground levels?	Y			
	Is all timber or metal work undamaged and free from corrosion?	Y			
	Are all the bars in place, securely fixed and any tube ends plugged?	Y			
	Are any overhead bars/rings all present, securely fixed and bars do not rotate?	Y			
	Are all nuts and bolts secure without any projecting thread?	Y			
	Are all screw heads on the train buried and all plastic caps secured?		n	Train funnel is wobbly and needs fixing to make it secure for safety as well as to reduce damage to the item	
	Is the tension on the activity net sufficient? (it should be quite stiff)	Y			
CABLE RUNWAYS	Are all supports present, secure and free from decay at ground level?	Y			
	Is all timber or metal work undamaged and free from corrosion?	Y			
	Are the supports secure in the ground and take off platforms in good condition?	Y			
	Is the cable in good condition and securely fixed at each end?	Y			
	Does the trolley move easily and noiselessly and are guards intact?	Y			
	If hand grips are present, are they in good condition?	Y			
BRIDGES	Is there a gap opening at the ends which children can slip through?		N		
	Are bridge slats all present, secure and evenly spaced?	Y			
	Are all fixings secure and in good condition?	Y			
	Are chains and ropes secure without undue wear?	Y			
DEFIB	Check the green light is on – report to Clerk immediately if the light is off.	Y			

RECORDING:

	Yes	No
1. Have all the above faults been reported to the relevant person?	y	<input type="checkbox"/>
2. Has action been taken on previous faults	y	<input type="checkbox"/>

Inspection carried out/completed by:

Print Name:	C Copeman
Signed:	
Date:	5 th January 2021