

For Enquiries and Bookings

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OVERTON VILLAGE HALL
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Clerk to the Council
Overton Community Council
Overton Village Hall
5 Pen-y-Llan Street
Overton on Dee
Wrexham
LL13 0EE

Date: 6th January 2021

Dear Katrina,

At the December meeting of the Overton Village Hall Management Committee, the committee deliberated on the faults and recommended remediation works contained in the Village Hall Fire Risk Assessment (FRA).

We were able to report, except for the installation of a roller shutter to the kitchen serving hatch, all the faults and recommended improvements have been tackled, at a total cost of £24,136.35.

We have sought quotations for a manually operated roller shutter from local suppliers and the costs would be £1,440.00 inclusive of VAT, and we would need to instruct a joiner to remove the existing hall-side double hatch doors and associated architrave (cost likely to be in the order of £300, subject to quotation).

The Coronavirus pandemic, with the associated enforced lockdowns, greatly diminished our opportunity to hire out the hall last year - so our finances have been very overstretched. As a result, the Committee has instructed me to formally write to Overton Community Council to seek a one off grant of £1,740.00 to cover the cost of providing and installing the roller shutter.

Yours sincerely,

Bill Grindley - Chairman and Trustee of OVHMC