### OVERTON COMMUNITY COUNCIL

**MINUTES OF FULL COUNCIL MEETING**

**(held remotely)**

**10th November 2020 (at 18.50hrs)**

**PRESENT**: Cllr Alstead, Cllr Ashton (Vice Chair), Cllr Copeman (Chairman), Cllr Hellingman, Cllr Kellaway, Cllr Lynch, Cllr Pugh, Cllr Walker and Cllr Whittaker

County Councillor McCusker

1. **4657. APOLOGIES FOR ABSENCE**

Apologies received: Cllr Roberts

1. **4658. TO DISCLOSE PERSONAL AND PECUNIARY INTERESTS IN ITEMS OF BUSINESS TO BE DISCUSSED AT THE MEETING**

Cllrs Copeman and Ashton – agenda item 8.m Community Chest Applications – St Mary’s School – both School Governors.

1. **4659. COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC attending the MEETING**
2. **4660. TO CONSIDER ANY POLICE MATTERS** <https://www.police.uk/pu/your-area/north-wales-police/overton/> - Noted by members
3. **4661. County Council matters**
	1. Response from WCBC and Cllr McCusker with regards to the ongoing flooding of Cloy Lane and residents’ concerns.

 **Decision: It was agreed Cllr McCusker will visit the residents to discuss the issue, then approach WCBC to see if it is within their remit to deal with the ongoing situation.**

* 1. Update on ‘No Parking’ sign for garages on St Mary’s Ave.

 **Actioned: The signs have been ordered, should be displayed in a few weeks.**

* 1. Repair of the manhole cover on Wrexham Road.

 **Actioned: Repair should be carried out within the next 7 working days.**

* 1. Oak tree felled on Argoed Lane

 **Actioned: WCBC will visit the site to ascertain if prior notice should have been given by the landowner regarding the felling of the oak as it was adjacent to a highway. The tree did not have a TPO on it and was on private land.**

For information and reference:

* New LED lights

 Complaints have been received from residents about the new LED lights being fitted to existing lampposts in Overton (this is being rolled out in the whole of Wrexham); residents have complained that the light given off from the old lights was far better than the new ones and due to this, they feel vulnerable using the pavements and in their own homes.

* The Wrexham Gateway Partnership between Wrexham County Borough Council, Wrexham Glyndŵr University, Wrexham AFC and Welsh Government is continuing to develop its plans for the regeneration of the Mold Road area of the town

 The plots acquired are the former garage showroom on the junction of Crispin Lane and Mold Road – including the land immediately behind the Kop Stand at the Racecourse. This land is expected to accommodate in part, a newly developed stand at the football ground.

 The second plot is the former Countrywide Stores building, opposite the entrance to Wrexham General Station, which is set to be developed primarily to improve the interface between bus and rail transport, and other developments (to include 35 acres of new business park and 18 acres of new sustainable housing).

 Cllr Ashton stressed the need for rising numbers of homeless people in Wrexham to be addressed. CC McCusker advised that WCBC is trying to address this issue using long term and short term measures – e.g. purchase of 19 bed B&B in Wrexham and temporary accommodation by reserving rooms in a hotel in Chester

 Cllr McCusker left the meeting.

1. **4662. TO AGREE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON 13th OCTOBER**

 **RESOLVED – That the Minutes of the previous council meeting held on 13th October 2020 were approved by members**

1. **4663. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

**For information only**

Information on drug dealing at the Millennium Meadow passed onto the Police for action.

Cllr Whittaker updated members; patrols around this area will be carried out. If members of the public were able to take a note of the number plate, this would assist with Police investigation.

1. **4664. REPORTS / ISSUES / DRAFT DOCUMENTS**
	1. External Auditors Report – Overton CC received an unqualified audit report. The auditor had one matter they wished to bring to the Council’s attention:

Timing of internal audit

The Council approved the Accounting Statement on the Annual Return on 12 May 2020,

and has responded "Yes" to assertion 6, confirming that the Council has maintained

throughout the year an adequate and effective system of internal audit of the Council's

accounting records and control systems.

The Internal Auditor Report on the annual Return was completed by the Internal Auditor on

21 June 2020, 40 days after the Council gave a positive response to assertion 6 on Annual

Governance Statement on the Annual Return.

If the Council gives a positive response to assertion 6 before the independent Internal

Auditor has completed their report on the Internal Auditor Report, the Council must be

able to explain on what basis it was appropriate to give a positive response to the

assertion that it has maintained throughout the year an adequate and effective system of

internal audit of the Council's accounting records and control systems.

This matter was noted by Council.

* 1. Update on Public toilet Project at the Playingfields

Cllr Lynch and Clerk advised members that it was hoped the project will be completed by week ending 13th November and were due to meet with the contractor tomorrow to look at the facility.

* Members updated regarding the Football Club needing to turn off the electrics as the season has been postponed – Standing charge for electrics is .37p – Clerk will update members during the meeting as additional information has been requested.

 **Resolution: Members agreed that the Standing Order charge for electrics would have to be funded by the Council as the supply would be required for the toilet and the defibrillator.**

* 1. Members to note monthly Playground equipment inspection (November) – noted by members.
	2. To consider Annual Grants request – Grants awarded at the beginning of April the following year (organisations write to the Council to confirm request/requirement).

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| **Organisation** | **Amount requested** |
| Overton Oracle | £ 300.00 |
| Poppy Appeal (RBL) – this a grant OCC supports each year, no request is submitted. | £ 50.00 |
| Overton Playcentre | £ 350.00 |
| **Total** | **£ 700.00** |

**Decision:** Members unanimously agreed the 3 Annual grants in full

* 1. Members to approve Clerk’s updated Contract of employment and Job Specification.

**Decision: Both documents were approved by council**

* 1. Members to consider, and if agreed, approve The National Joint Council for Local Government Services (NJC) new pay scales for 2020-21 to be implemented from 1 April 2020 (Clerk’s grade is SCP18) – Please note: local Councils are not obliged to adhere to the above, and can pay as they see fit.

**Decision: Members approved the new pay scale and to back date the increase to April 2020.**

* 1. Re-engaging with your Community: Older People in Wales – report noted by members
	2. Members to approve and adopt Standing Orders and Risk Assessment.

Members agreed on the alterations recommended.

**Decision: Members approved and adopted the two documents.**

* 1. Community Stakeholder Meeting (Community Agents) – report noted by members.
	2. Condition of the bench on Wrexham Road – Cllr Hellingman volunteered to repair the bench.

**Action: Clerk to contact the landowner to request he repairs the surrounding metal fencing and removes a tree which partially obstructs the bench (as previously agreed).**

* 1. Members to approve Cllr Copeman will replace Sue England at the United Charities meeting.

**Decision: Members unanimously approved replacement.**

* 1. For information only - Loss of Income (due to the Fete and Parade not being held this year) – application successful - £1,580 received. This will be ringfenced for the event next year - **noted by members.**
	2. Community Chest Applications - Members to consider and approve applications received for Community Chest Grant - £2,837 available.

 (Grants may be made by OCC towards capital expenditure by local organisations within the area administered by the Community Council. Grants will normally be capped at £500, however applications above this amount will be considered on an individual basis).

Due to personal interests, St Mary’s Primary application was chaired by Cllr Pugh

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| **Organisation** | **Amount requested** | **Amount Awarded** |
| Overton Playcentre – Winter Clothing for staff | **£543.71** | **£272.00 (i.e. 50% of sum requested)** |
| Overton Playcentre – Shelter to be used as parents and children arrive and leave the Playcentre (Three options given – Pergola, Shed or pop up Gazebo) | Pergola -  **Wildbanks - £2,450.00 + vat****Rob Lawrenson - £1,474.68** (VAT not mentioned) | **£500 contribution**  |
| Shed - **Regency Timber Buildings****£1,613 including vat** |
| Pop up gazebo - **Argos** pop up £170 for a 3mx3m weather resistant (not to be used in high winds)**Amazon** pop up £149.12 for a 3m x 4m. (As accessed on Thursday 29th October 2020) |
| St Mary’s Primary School To fund White Rose Maths 12 months’ access to resources to support blended learning St Mary’s Primary School - To fund a subscription to e-aware which is an online, interactive tool to be used across the school to promote and educate internet safety. | £99.00 | **£99.00** |
| £395.00 | **£395.00** |
|  | Total | **£1,266.00** |
|  | Remaining | **£1,571.00** |

* 1. Quote to trim the two holly bushes in front of the Millennium Meadow Gate - £220 plus vat

**Decision: Members approved the quote.**

1. **4665. TO RECEIVE ANY CORRESPONDENCE**
2. Pene Coles – Thank you to the Community Council for agreeing to fund the purchase of dog bags.
3. One Voice Wales – Remote meeting survey
4. **Local Government and Elections (Wales) Bill –** The Bill is currently at Stage 3 (“detailed consideration, by the Senedd, of the Bill and any amendments tabled to that Bill”). Stage 3 proceedings are scheduled take place in Plenary on Tuesday, November 10, and it’ll then move to Stage 4 (“a vote by the Senedd to pass the final text of the Bill”). - [Agenda Item 9. c. Local Government and Elections (Wales) Bill.docx](file:///C%3A%5CUsers%5Ccharl%5CDownloads%5CAgenda%20Item%209.%20c.%20Local%20Government%20and%20Elections%20%28Wales%29%20Bill.docx)
5. Email from Katie Piercy – Overton Wildlife Group
6. Update regarding Community Liaison Meetings (Recycling Centre)

**All correspondence was noted**

1. **4666. TO CONSIDER ANY HIGHWAY MATTERS**

**To be reported to Wrexham Council**

Condition of road surface on Wrexham Road, after utilities have been working in the vicinity.

Pothole after bend towards playground.

**To be raised with Cllr McCusker**

Concern from residents living on Penley Road at the speed which vehicles are travelling along this stretch of road (From Cloy Lane to Red Hall Lane on the A539). Residents would like Cllr McCusker to address this matter with WCBC Highways.

1. **4667. TO RECEIVE ANY PLANNING APPLICATIONS** - none received
2. **4668. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS**





**Resolution:** Approval of income and expenditure proposed by Cllr Hellingman and seconded by Cllr Walker – all in favour

1. **4669. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE**



**Resolution:** Approval of the Financial Statement proposed by Cllr Walker and seconded by Cllr Lynch – all in favour

1. **4670. TO SET ANY DATES FOR MEETINGS**
* Cemetery Committee Meeting – clarification regarding headstone work; date for the next safety headstone check and amended burial form.

Meeting agreed on Saturday 21st November at 9.00am.

* Set up a working party to review Disciplinary and Grievance Policy, Environmental Policy, Equal Opportunities Policy

Cllrs Alstead and Copeman, with the Clerk to review above mentioned.

* Extra Ordinary Meeting of Full Council to be held on Tuesday 24th November at 18.50hrs (in the village hall) to discuss future projects and plans (3 year project)
* Extra Ordinary Meeting of Full Council to be held on Tuesday 1st December at 18.50hrs (remotely) to discuss the Precept for 201/22
1. **4671. ITEMS FOR INCLUSION IN THE NEXT AGENDA AND CONFIRMATION OF DATE (8th DECEMBER 2020) – TO BE HELD REMOTELY**
* Minutes from Extra Ordinary Meetings

The Chair closed the meeting at 21.45hrs.