

Pennaeth Cyllid/Head of Finance
Mark S. Owen

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Ms Katrina Chalk
Clerk to Overton Community Council
c/o Overton Village Hall
5 Penyllan Street
Overton
Wrexham
LL13 0EE

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Dyddiad/Date
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Rhif Union/Direct Dial
E-bost/E-mail

27 November 2020
Matthew Evans
01978 292841

Dear Ms Chalk

Precept Payment Schedule & Tax base 2021/22

The overall tax base for Wrexham County Borough Council and individual tax bases for each Community Council have been agreed. The details for your community council are provided below:

Tax Base for 2021-22

The tax base for your Community Council area for 2021-22 is : **691**

Budget Setting Meeting

In order to meet the timetable to set the Council Tax Levels in February, your Community Council should agree its budget and provide the precept information by the 15 January 2021.

Precepts

Please note that all precepts should be sent to my Head of Service Revenues & Benefits, Matthew Evans on the attached form, stating the total amount that your Community Council wishes to raise through Council Tax.

This form can either be sent by:

1. E-mail it to: matthew.evans@wrexham.gov.uk, or
2. Post to Matthew Evans, Head of Service Revenues & Benefits, Wrexham County Borough Council, Lampbit Street Offices, Wrexham, LL11 1WS

Payment Schedule

The schedule of payments of your precept will be as in the current year, Payments will be made by three equal instalments, on or before the fifth working day of April and the first working days of August and December.

Yours sincerely

A handwritten signature in black ink, appearing to read 'MS Owen'.

Chief Officer – Finance & ICT

Rydym yn croesawu gohebiaeth yn Gymraeg.
Byddwn yn ymateb i unrhyw ohebiaeth yn Gymraeg ac ni fydd hyn yn arwain at unrhyw oedi.
We welcome correspondence in Welsh.
We will respond to any correspondence in Welsh and this will not lead to any delay.

Notice of Community Council Precept

Ms Katrina Chalk
Clerk to Overton Community Council
c/o Overton Village Hall
5 Penyllan Street
Overton
Wrexham
LL13 0EE

Matthew Evans
Head of Service Revenues & Benefits
Wrexham County Borough Council
Lambpit Street
Wrexham
LL11 1WS

Overton Community Council 2021/22 Precept

The Community Council met on/...../..... and has set its precept for the 2021/22 Financial year at £.....

Yours sincerely

Ms Katrina Chalk
Clerk to Overton Community Council

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