### OVERTON COMMUNITY COUNCIL

**MINUTES OF MEETING**

**11th JUNE 2019**

**PRESENT**: Cllr Alstead, Cllr Ashton (Vice Chairman), Cllr Coles, Cllr Copeman (Chairman), Cllr England, Cllr Lynch, Cllr Pugh, Cllr Walker and Cllr Whittaker

Clerk

1. **4403. APOLOGIES FOR ABSENCE**

**Apologies received**

PCSO Edwards

Cllr Hellingman

County Councillor McCusker

Cllr Roberts

1. **4404. DISCLOSURE OF PERSONAL & PECUNIARY INTERESTS IN ANY ITEMS DISCUSSED IN THE MEETING** – none disclosed
2. **4405. COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC attending the MEETING –** no representations received.
3. **4406. TO CONSIDER ANY POLICE MATTERS**

**Crime stats noted**

1. **4407. County Council matters**

* Part of the road by the cheese farm due to be resurfaced in August to a depth of 100mm.
* Musley Lane is ongoing. WCBC will see if they can allocate the gully machine to this area.
* There are no highways planned maintenance sheets for the Overton area.
* B5426 Dee Valley had a problem with some broken pipework and whilst this work was undertaken WCBC carried out patch repairs and replaced two collapsed gullies.

**Resolution: OCC to write to County Councillor McCusker for clarification of budget allocation.**

1. **4408. TO AGREE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD 14TH MAY 2019**

**RESOLVED – That the Minutes of the previous council meeting held on 14th May 2019 were received and confirmed as a correct record - all in favour.**

1. **4409. TO AGREE AND SIGN THE MINUTES OF COMMITTEE MEETINGS HELD**

Finance Committee - 20th May 2019

Planning Committee - 29th May 2019

Cemetery Committee - 25th May 2019

Amenities Committee - 25th May 2019

Cemetery Committee minutes will be submitted to the July meeting.

**RESOLVED – That the Minutes of the above mentioned committee meeting were received and confirmed as a correct record - all in favour.**

1. **4410.TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

**Actions completed - for information only**

Report the poor condition of the dugouts to the Football Club – completed.

The Clerk advised the meeting that due to changes on the Football Club Committee, it is unlikely that they will be able to carry out the planned work which they received a grant against (installation of a new boiler). However, the Football Club hope to renew the ceiling which also had money allocated from the community council.

**Action: The Clerk will follow this up and ask for an update in writing.**

**Matters to be agreed by full council from Cemetery Committee meeting.**

The spoil in the new extension needs to be removed.

**Action: Cllr Lynch to contact the Bowling Club to request if we can use their gate to get into the field to remove spoil.**

Cemetery benches to be repainted

**Action: Cemetery Committee to organise the repainting**

New Garden of Remembrance posts to be painted

**Action: Cemetery Committee to organise the repainting**

1. **4411. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETING ATTENDED SINCE THE LAST FULL COUNCIL MEETING**

None received.

1. **4412. REPORTS / ISSUES / DRAFT DOCUMENTS**
   1. Report from External Auditor. The audit has not been completed to date.
   2. One Voice Wales National Awards - Cllr Pugh advised members of the requirements of the awards. It was agreed by members that, at present, they would not submit a project for this year.
   3. The Overton Oracle account for year end 31st March 2019 – noted by members.
   4. Consider setting up a volunteering group to carry out work such as pavement clearing, sign cleaning (in conjunction with Overton Community Growers initiative in July).

**Action: A group of volunteers agreed to clear the Wrexham Road pavement and clean the signs prior to the visit from Britain In Bloom.**

* 1. Councillor’s email requirements when dealing with council business - Cllr Copeman updated members on the advice received from the ICO and OVW – Members should have a generic occ email as it is good practice and also protects Councillors personal emails in relation to GDPR.

**Resolution: Members agreed to have new generic emails for community council business**

* 1. Fete update – final arrangements for the fete are underway.
* Cllr Copeman requested that as many members as possible help out on the day as the numbers of volunteers was low.
* The plans and proposal for the new accessible toilet at the Pavilion will be displayed at the fete to make residents aware of the project.
  1. Discuss and approve repair work highlight in the Electrical Installation Condition Report – Cllr Lynch updated members on the report. The clerk has requested a quote for the work to be carried out. This will be added to the Precept for 2020/21 when the work will be carried out.
  2. Note recommendation from Amenities Committee regarding the renewal of the lease for the Millennium Meadow.

The Amenities Committee recommended the lease is renewed for another 20 years rather than 10 years.

**Resolution: Members approved this recommendation.**

* 1. Adopt addition to the Terms of Reference for the Amenities Committee to include inspections of the Pavilion and any issues that may arise regarding this asset.

**Resolution: Members approved the inspection of the Pavilion and any issues arising with this asset to come under the remit of the Amenities Committee.**

* 1. Update on repair work at the Playingfield.

Cllr Walker advised members that the bench had been repaired in the Playingfield. However, the replacement of three wooden stepping posts was proving difficult as the posts were embedded in cement.

**Resolution: Eastwick will be contacted and asked to remove the concrete base and replace the posts.**

11. 4413**. CORRESPONDENCE RECEIVED**

|  |  |  |
| --- | --- | --- |
| 1 | North Wales Police | Changes to the Neighbourhood Policing Team structure |
| 2 | Pension Regulator | Automatic enrolment duties – Acknowledgement of re-declaration of compliance – to be noted. |

12. **4414. TO CONSIDER ANY HIGHWAYS**

It was agreed that members would individually contact Wrexham Council to report the following issues.

* Directional sign on the A528 which is obscured by vegetation.
* Flooding on the Penley Road A539

**Action: The Clerk will email members with the links for Pride in Your Streets.**

13. **4415. PLANNING APPLICATIONS**

P/2019/0397 – Knolton Hall – Conversion and adaption including extension of existing buildings, construction of stables and car port

**Resolution: No objections were raised.**

P/2019/0284 – 4 and 4a High Street - Demolition of Existing Rear Two-Storey Extension, Conversion, Alterations and Extension to Form 6 No. Apartments - **Update – Clerk advised by Planning Officer (via email) that the antique shop had been removed from the application – it was not part of the submission. The Planning Officer also advised that a meeting between WCBC and the applicant had been arranged on site.**

14. **4416**. **Council financial statements**

Balance on 31/05/2019

Current account    £ 1,000.00

Savings account     £ 66,211.69

Sub Total**£ 67,211.69**

Minus Community Agents Grant £ 35,755.00

**£ 31,456.69**

**Reserve (40% of precept - £48,918) (£19,567.00)**

**Available Balance**  **£11,799.69**

**15. 4417**. **TO RECEIVE DETAILS OF INCOME OF ACCOUNTS March payments and receipts**

**Members approved and authorised the expenditure listed and noted the income listed.**

**Members noted the budget report.**

**Proposed Cllr England and Seconded Cllr Ashton**

**16**. **4418. AGREE ANY MEETING DATES** none set

**17. 4419. TO RECEIVE ANY AGENDA ITEMS FOR THE NEXT FULL COUNCIL MEETING – 9th JULY 2019**

Meeting with North Wales Police – 4th July

Set up a working party to review the Maintenance contract and tender

Update from Meeting with Southern Consortia

Feedback from the Fete

**The Chairman closed the meeting at 21.05hrs.**