

**OVERTON COMMUNITY COUNCIL
MINUTES OF MEETING
9TH APRIL 2019**

PRESENT: Cllr Ashton, Cllr Copeman (Vice Chairman), Cllr England, Cllr Hellingman (Chairman), Cllr Lynch, Cllr Pugh, Cllr Roberts and Cllr Walker

County Councillor McCusker
Clerk

As the Chairman was delayed, the Vice Chair chaired the meeting.

1. **4354. COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC ATTENDING THE MEETING** – Mr Peter Williams attended the meeting to discuss his concerns regarding the condition of Musley Lane – see agenda item 4359

2. **4355. TO CONSIDER APPLICATIONS FOR CO-OPTED COMMUNITY COUNCILLORS VACANCIES** – no applications received

3. **4356. APOLOGIES FOR ABSENCE**

Apologies received

Cllr Coles
PCSO Edwards
PCSO Roberts

4. **4357. TO CONSIDER ANY POLICE MATTERS**

Members noted the Police stats.

5. **4358. DISCLOSURE OF PERSONAL & PECUNIARY INTERESTS IN ANY ITEMS DISCUSSED IN THE MEETING** – none disclosed

6. **4359. COUNTY COUNCIL MATTERS**

- St Martins Road – to be resurfaced in identified areas - Cllr McCusker confirmed that the resurfacing had been added to this year's budget.

Action: Cllr McCusker to confirm at the May meeting which section of the St Martins road was resurfaced in 2011? What practical steps does Wrexham Council take when dealing with a road which is used regularly by HGV lorries? Member stressed that rural roads, unlike motorways, are not built to sustain the large volume of heavy goods now using them.

- Removal of welfare unit on St Mary's Ave –Cllr McCusker advised that the contractor, Wates, were going to move the unit onto a less conspicuous area on Parkside. Cllr McCusker clarified that he had spoken to the only resident who would be effected by the unit being next to their property and they had not raised any concerns. The unit is due to be moved to the new position by next week.
- Trimming of tree which is obscuring lamp light on the path between Clerc y Mendy and Plas Madoc – It is hoped that this tree will be trimmed in the next few weeks.
- Repairs to lintels repaint over garages on St Mary's Ave – the Clerk advised the Inspection Report is due shortly. Cllr McCusker confirmed that if the garages where Council house garages, there would be money available to have the maintenance work carried out.
- Musley Lane – condition of road surface – Mr Peter Williams addressed members raising his concerns about the increasing deterioration of Musley Lane and the damage it is doing to drivers who use the lane (it was noted that if the Penley Road is closed due to a collision, Musley Lane is used to bypass the closure). Milk Tankers have to use this lane, but the weight of these tankers contributes to the deterioration.

Cllr Pugh advised Cllr McCusker that an email listing all the damage to vehicles using this lane over a number of years had been sent to him.

It was noted that the quality of tar and preparation used to fill potholes throughout Wrexham is poor and any work carried out does not last long.

Action: Cllr McCusker will report to members at the May meeting:

What the resurfacing plan Wrexham Council have for 2019/2020

What is the procedure followed to fill in potholes i.e. preparation, material used?

What work will be carried out on Musley Lane and when.

A copy of the pothole survey for Overton will be made available to members in the May meeting.

- A resident has request additional road and speed signs on Salop Road and consideration to a VAS sign.

The Clerk advised that the PCSOs will carry out the speed monitoring. Go Safe carried out a speed survey in February 2018 and the average speed recorded was 30.5 and the 85th percentile was 34.7mph. This did not meet their criteria for Go Safe enforcement.

Additional speed signs will not be installed as *under Section 82(1)(a) (of the Road Traffic Regulation Act 1984 (RTRA 1984)) defines a restricted road in England and Wales as a road which is provided with "a system of street lighting furnished by means of lamps placed not more than 200 yards apart". Section 81 specifically makes it an offence for a person to drive a motor vehicle at a speed of more than 30 mph on a restricted road.*

Action: The PCSOs will carry out speed monitoring of vehicles turning into Salop Road from Penyllan Street.

Once the result of the speed monitoring is made available members can decide on what action, if any, can be taken.

- Litter on the A 483 – increasing number of complaints from users of A 483
Cllr McCusker advised members that WCBC contracted out the litter clearing to Amberon who are due to carry out one litter clearing on a cyclic maintenance operation.
Action: Cllr McCusker to ascertain when the next litter clearing will take place and advise members.

7. 4360. TO AGREE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD 12th March 2019

RESOLVED – That the Minutes of the previous council meeting held on 12th March 2019 were received and confirmed as a correct record - all in favour.

8. 4361. TO AGREE AND SIGN THE MINUTES OF COMMITTEE MEETINGS HELD

Finance Committee – 11th March 2019

RESOLVED – That the Minutes of the above mentioned committee meeting were received and confirmed as a correct record - all in favour.

Cllr Hellingman joined the meeting.

9. 4362. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.

Actions completed - for information only

- Official opening of the Public Toilets on 18th March – the Overton Oracle was there to take pictures.
Members were advised that a resident had informed the Clerk that the doors in both ladies' toilets were sticking and very difficult to open.
Action taken: Cllr Lynch planed the doors and added handles to the inside to ensure they were easy to open.
Action: There is a leak in the accessible toilet. The Clerk has notified the contractor and also requested paint to cover up the doors where they have been planed.
The Architect who managed the project will be notified of above.
- Electrical Installation check at the Football Pavilion – **the electrical installation report was passed onto the Amenities Committee who will report back to Full Council in May.**

10. **4363. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETING ATTENDED SINCE THE LAST FULL COUNCIL MEETING**

1. Community Council Stakeholder meeting 3rd April 2019 – noted by members
2. One Voice Wales meeting 8th March 2019 – noted by members

11. **4364. REPORTS / ISSUES / DRAFT DOCUMENTS**

- a. Project to install a toilet at the Playingfield
To consider and approve tenders received, via QS, for the new toilet at the Playingfield.
 - Contractor 1 - £14,465.00 plus VAT
 - Contractor 2 - £16,602.41 plus VATThe Clerk advised members that the tender from the second contractor had not been received from the QS. The costs quoted in both were higher than expected and additional costs previously not considered had come to light; payment to the toilet caretaker, cleaning materials, insurance.
**Action: The Clerk would request the QS forward the second tender.
The Amenities Committee to meet and work out the additional costs
Report to be submitted to Full Council in May.**
- b. Year End 31st March 2019 – Annual Accounting Statement.
 - To advise members that the following cheque has been deleted as it has not been presented for payment £77.76
 - Query on one of the Accounting Statements requested by WAO – advice awaited.**Resolution: Members read through and approved the Annual Governance Statements (part 1 and 2).**
- c. For members to discuss and approve the increase in Clerk's hourly rate in line with NALC recommendations £12.39 (2%) rather than the 1% Precepted.
Resolution: Members approved the 2% increase in place of the 1% increased agreed during the budget meeting held in December 2018.
- d. Members to note that there is no budget in place to cover cleaning new toilet at pavilion (half an hour a day) – noted under item a.
- e. Survey for Pelican/Puffin crossing - £400 to carry out the survey. Suitable position/area for the crossing will need to be identified by members. WCBC were unable to give the criteria required for a crossing.
Resolution: The Clerk will contact WCBC to advise them of the suitable position for the pelican crossing. Confirmation that this area is suitable and acceptable to the Conservation Officer will be sort prior to the survey being undertaken.
- f. To discuss and approve new email addresses for all members and staff
 - Microshade
Cost: £259 + VAT
(£18 / member / year, plus £25 set up (setup is per order not per mailbox). Based on 12 councillors and Clerk)
Provider: Vision ICT
 - GoDaddy
Cost: approx. £4/user/month = approx. £624 + VAT per year (approx. because they have offers on periodically and if we decided to go with this provider the cost may be a little less)
Provider: via Microsoft / Office 365
 - Office 365
Cost: £3.80 per user per month with an annual commitment = £592.80 + vat
Provider: Microsoft, i.e. they're the provider
**In principle members approved the quote received from Microshade, but requested further information is gathered in order for a decision to be made.
Resolution: Members agreed that the Clerk can set up a new email address for the Overton Community Council Clerk.
A report on the member's emails requirements will be presented at the next Full Council meeting.**

- g. Feedback from questionnaire on renewal of the Millennium Meadow Lease.
**The Clerk advised members of the responses received from residents:
 41 in favour of renewing the lease
 1 against.**
Resolution: The Clerk will contact the landowner to arrange for the lease renewal to be discussed.
- h. OVHMC – event in June – **Deferred to May**
- i. Fete update – **Cllr Copeman advised the meeting that additional sponsorship/raffle prizes where required and that more volunteers on the day would be needed.**
Another meeting will be held in the next few days.

12. **4365. CORRESPONDENCE RECEIVED**

1	C N D Cymru	No Underground Nuclear Waste Dump in Wales.
2	Welsh Audit Office	Contract with Grant Thornton (External Auditors) will not be renewed in 2020 – noted by members.
3	The Holroyd Community Theatre	'Behind the Scenes' tour 2 nd May 2019 – Cllrs Copeman and England to attend.
4	Maelor South Community Council	Responses from WCBC Departments to Community Councils – Clerk and Chairman to attend.

Correspondence 1

Vote: 5 in favour of supporting 'No Underground Nuclear Waste Dump in Wales' not to volunteer to host an underground nuclear waste dump.

1 in favour

2 abstentions

Resolution: Clerk to submit the conclusion to governments consultation.

13. **4366. TO CONSIDER ANY HIGHWAYS** – Discussed under county Councillor item

14. **4367. PLANNING APPLICATIONS** – none received

15. **4368. COUNCIL FINANCIAL STATEMENTS**

Balance on 31/03/2019	
Current account	£ 1,477.42
Savings account	£66,531.48
Sub Total	£68,008.90
Minus Community Agents Grant	<u>£47,175.00</u>
	£20,833.90
Reserve (40% of precept - £48,918)	(£19,567.00)
Available Balance	<u>£ 1,266.90</u>

16. **4369. TO RECEIVE DETAILS OF INCOME OF ACCOUNTS MARCH PAYMENTS AND RECEIPTS**

Proposed Cllr England and Seconded Cllr Hellingman

Resolution: The payments and receipts were approved by members.

17. **4370. AGREE ANY MEETING DATES**

- Playingfield Committee Meeting
- Amenities Committee Meeting
- Fete Working Party

18. 4371. TO RECEIVE ANY AGENDA ITEMS FOR THE NEXT FULL COUNCIL MEETING (AGM) – 14TH MAY 2019

**Approval of Annual Accounts Statement
including Internal Audit Report
Fete update**

**Playingfield Committee Minutes
Amenities Committee Minutes
New emails for members**

The Chairman closed the meeting at 21.05hrs.