###

### OVERTON COMMUNITY COUNCIL

**MINUTES OF MEETING**

**12th NOVEMBER 2019**

**PRESENT**: Cllr Alstead, Cllr Ashton (Vice Chairman), Cllr Copeman (Chairman), Cllr England,

Cllr Hellingman, Cllr Lynch, Cllr Pugh, Cllr Roberts, Cllr Walker and Cllr Whittaker

County Councillor McCusker

Clerk

1. **4476. APOLOGIES FOR ABSENCE**

**Apologies received**

Cllr Coles

PCSO Griffiths

1. **4477. DISCLOSURE OF PERSONAL & PECUNIARY INTERESTS IN ANY ITEMS DISCUSSED IN THE MEETING**

Cllr Copeman – Agenda Item 10 h. – Pecuniary Interest – May apply for position

1. **4478. COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC attending the MEETING –** Two residents reported to members that the footpath leading from Llan y Cefn to Pentre Farm was impassable in places.

**Action The Clerk will report the matter to Rights of Way at WCBC**

1. **4479. TO CONSIDER ANY POLICE MATTERS**

Request for double yellow lines on the junction of School Lane and Turning Street to discourage drivers parking irresponsibly.

**Action:** Cllr McCusker to enquire with other County Councillors what they do with these types of situations. And to request the Head teacher writes to all parents asking them to refrain from parking at junctions. Staggered arrival and departure times for pupils has been rolled out in other schools successfully. County Cllr McCusker and Cllr Copeman would feedback this idea to the school.

Cllr Whittaker requested clarification as to whether WCBC had a by-law in force in Overton to restrict parking on pavements.

1. **4480. County Council matters**
* WCBC Consultation on the future of Wrexham Library Service

Members felt that the consultation from WCBC may have been rushed and not thought through as the outcome they (wcbc) seem to looking for was not made clear within the consultation. Correspondence from WCBC is due to be sent out to all community councils explaining the requirements of the consultation in more detail.

Action:

* Cllr McCusker to contact Cllr Andrew Atkinson and request a breakdown of the costs for Overton Library.
* Clarification of the exact timescale to rollout handovers or, if any, closures
* Once the letter has been received from WCBC, the appropriate response will be agreed by OCC.
* Numerous organisations run by WCBC are under review
* LDP outcome from consultation – this will be delayed due to the Election

**Cllr Copeman left the meeting**

Cllr McCusker updated members on a recent meeting with the Village Hall Trust (OVT where it had been agreed that the Overton Recreational Club (ORC) would take over the majority of responsibilities currently overseen by Sue Glover. The overall responsibility of the Village Hall Trust would still fall to the Trustees and they would have to oversee any rent reviews (as there would be a conflict of duty for the ORC.

A volunteer had also stepped forward to become Chair/Secretary for the OVT.

All of the above would be confirmed after the public meeting due to be held on 26th November 2019

**Cllr Copeman returned to the meeting**

1. **4481. TO AGREE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON 8TH OCTOBER 2019**

**RESOLVED – That the Minutes of the previous council meeting held on 8th October 2019 were received and confirmed as a correct record - all in favour.**

1. **4482. TO AGREE AND SIGN THE MINUTES OF COMMITTEE MEETINGS HELD**
* Amenities Committee Meeting – 12th October 2019
* Planning Committee Meeting – 14th October 2019

**RESOLVED – That the Minutes of the above-mentioned committee meeting were received and confirmed as a correct record - all in favour.**

1. **4483.TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

**For information only**

* 1. Trace heater has been replaced in the Caretakers cupboard in the Public Toilets
	2. Insurance Renewed
	3. **Highways items reported:**
		1. Potholes on the Wrexham Road;
		2. Pavements and gullies on the Wrexham Road require clearing; Response emailed to members
		3. The level of signs being displayed by a homeowner on the Cloy Lane;
		4. Enquire if 30mph can be painted on the Wrexham Road after Argoed Lane turning - *the existing 30mph roundel can be re marked at the start of the 30mph speed limit. However, due to the presence of street lighting, which determines the extents of the speed limit, repeater markings within the 30mph limit cannot be added.*
	4. Pat’s Coaches – driver reported for littering – apology received from Pat’s Coaches, but no offer to attend litter pick.
	5. Trees on Wrexham Road trimmed by Contractor
	6. Response from RoSPA regarding the worn D Rings not raised in Annual Inspection Report – RoSPA acknowledged email advising that all the D Rings listed in the email had been replaced. Inspector apologised for the oversight and thanked OCC for replacing all of the D Rings.
1. **4484. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETING ATTENDED SINCE THE LAST FULL COUNCIL MEETING**
* Overton Playcentre the Big Open Day– Cllr Copeman updated members on this event which was organised to thank all those who support the charity through funding and volunteering.
* National Lottery ‘Awards for All’ meeting – members were advised that in order to apply for this funding scheme a full consultation with residents should be undertaken. The reasoning behind this was to ensure what the community council provide for the community, is what the community wants.

**Resolved:** Members agreed that a full public consultation (through the Oracle, focus groups, social media and drop-ins must be held.

Residents of Overton will be notified of any increase in the Precept for 2020/21 and why the increase is deemed to be necessary. Any comments/observations will be taken into consideration prior to setting the budget in January 2020

1. **4485. REPORTS / ISSUES / DRAFT DOCUMENTS**
2. To receive reports / issues from
3. To dissolve the Website Committee and set up a Website Working Party (to address accessibility legislation) – **Deferred to December**
4. Cemetery benches and posts surrounding the new Garden of Remembrance restained/painted – **Action:** Cllrs Hellingman and Lynch will move the benches to a dry area prior to restaining them.
5. Painting raised pavements adjacent to the bus stops in Overton

**Action:** Cllr Hellingman will paint the raised pavements once the weather improves.

Cllr Lynch also reminded members that the Garden of Remembrance fencing is in need of restaining.

1. To consider applications for Community Chest Grants - £2,794.81 (received in July 2019) – Plus £1,500 unspent from 2018 (For information only - Grant expenditure timescale lapses on 14th November for the Football Club).

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| --- | --- | --- | --- | --- |
|  | **Organisation** | **Item/service to be purchased** | **Amount requested** | **Outcome** |
| A | Community Growers | Offset printing costs of the annual calendar | £400 | Granted |
| B | Overton Twinning Association | To purchase a small larder fridge for social events where no fridge is available | £ 100.00 | Granted |
| C | Overton Parade | Realisation, delivery, development and running costs for Overton Parade 2020 £500 (to £2000) |  | **Deferred -** Costings of all the tasks undertaken required in order to consider how the Parade will be planned in 2020. The Fete Working Party to report to members at the Precept Meeting 3rd December |
| D | Overton Playcentre | Tablet - £49.99Lap Top - £199.00 | £ 49.99£ 199.99 | GrantedGranted |
| E | Overton Playcentre | Improvements to driveway to adhere to Fire Risk Assessment £554.13 |  | **Deferred -** Members felt the material costs were too high. Cllr Lynch agreed to see if the costs could be reduced. |
|  |  | **Total** | **£ 749.98** | **Not including any costs from C or E** |
|  |  | **Remaining amount** | **£3,544.83** |  |

1. To consider Annual Grant requests

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| **Organisation** | **Amount requested** | **Outcome** |
| Overton Oracle | £ 315.00 | Granted |
| Overton Twinning Association | £ 400.00 | Granted |
| Poppy Appeal (RBL) | £ 50.00 | Granted |
| Overton Playcentre | £ 350.00 | Granted |
| **Total** | **£1,115.00** |  |

1. Members to discuss the council’s input to provide an improved facility and basic maintenance in relation to the Football Pavilion (an OCC asset).  Upkeep funding (internal/external) was discussed during Amenities Committee meeting and it was agreed to consider these figures when the Precept is set - Cllr Lynch requested members consider upgrading areas of the internal ceiling, add lagging in the roof area and repair/replace the external guttering.

**Resolution:** It was agreed that some of the money in the Community Chest Grant, which was allocated to the Football Club, will be used for this refurbishment.

1. Update on Overton Library Consultation Working Party meeting- **See Agenda item 5.**
2. Meeting held with the Village Hall Trust to discuss their funding request to employ an Administrator (Cllr Copeman will leave the meeting when this item is discussed) – **To be discussed at the end of the meeting.**
3. For Information Only: Christmas Tree has been donated to occ to be used outside the Village Hall this year.
4. Approval of Draft Lease for the Playingfield

**Resolution: Members approved the draft lease.**

1. Approval and Adoption of the following policies – emailed to member prior to the meeting
* Approval of the Environmental Policy
* Approval of Equality Policy
* Approval of Disciplinary and Grievance Policy

**Resolution:** Members approved and adopted the policies.

1. **4486. TO RECEIVE ANY CORRESPONDENCE**
2. Independent Review Panel – Members to review and adopt recommendations from the Panel – **defer to December meeting.**
3. Oakdale Trust – grant awarded for the Public Toilet project at the Playingfields - £1,000 – the Trust have been asked what the timescale is for spending the grant.
4. **4487. TO CONSIDER ANY HIGHWAYS MATTERS**

**Cllr Copeman updated members on the recent Impact Day organised by NWP and the speed of vehicles recorded on; Salop Road, Station Road and Wrexham Road.**

1. **4488. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS** – no applications received
2. **4489. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS**

Members approved the income and payment report

1. **4490. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE**

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| --- | --- | --- |
| **OVERTON COMMUNITY COUNCIL INCOME 2019/2020** |   | **SUPPORTING NOTES / INFORMATION** |
| Opening Balance at 1 April 2019 |  £ 68,008.00  | Community Agent Annual Grant of £47,175 is included |
| Precept 2019/2020 |  £ 51,508.00  |   |
| **Income** |  **£ 119,516.00**  |   |
|   |   |   |
| **Actual** expenses to October 31st |  £ 38,270.00  |   |
| Forecast expenditure to YE March 31st |  £ 15,508.27  |   |
|   |  £ 47,175.00  | Total payable to Community Agents |
| **Expenditure** |  **£ 100,953.27**  |   |
|   |   |   |
| Reserve (40% of Precept 2019/2020) |  **£ 20,603.00**  |   |
| **Ringfenced** |  **£ 20,603.00**  |   |
|  |  |   |
| Forecasted balance at YE 31 March 2020 | **-£ 2,040.27**  |   |

**Proposed: Cllr Lynch and Seconded: Cllr Roberts – All in favour.**

1. **4491. TO SENT ANY DATE FOR MEETINGS**
* Extra Ordinary Meeting of Full Council – Tuesday 26th November 5pm – Parish Room
* Extra Ordinary Meeting of Full Council – Tuesday 3rd December 7pm – Parish Room
* Grant Working Party – Cllr Copeman and England (with the Clerk)
* Meeting with Ian Atkinson, All Things Trees, to review the work required on the trees in the Millennium Meadow.
1. **4492. TO RECEIVE ANY AGENDA ITEMS FOR THE MEETING AND CONFIRM DATE (10TH DECEMBER 2019)**

None received.

**Cllr Copeman (Chair) left the meeting**

Cllr Ashton (Vice Chair) chaired the remainder of the meeting

h. Meeting held with the Village Hall Trust to discuss their funding request to employ an Administrator. Cllr Whittaker advised members of the discussions which had taken place with the Village Hall Trust (VHT) in relation to the operational procedure of the VHT, funding opportunities and the accounts. Information on the above mentioned had been received from the VHT but there was still some additional data required before any decision could be made in relation to OCC considering any funding for an Administrator.

In light of the feedback received from John McCusker regarding the possibility of the Recreational Club volunteering to oversee the running of the Village Hall, bookings etc and a volunteer stepping forward to take over the role of Chairman/Secretary of the Trustees, members agreed that no further decision would be necessary until after the Public Meeting due to be held on 26th November.

**The Chairman closed the meeting at 21.55 hrs.**