### OVERTON COMMUNITY COUNCIL

**MINUTES OF MEETING**

**10TH DECEMBER 2019**

**PRESENT**: Cllr Alstead, Cllr Copeman (Chairman), Cllr England, Cllr Hellingman, Cllr Lynch, Cllr Pugh, Cllr Roberts and Cllr Walker

County Councillor McCusker

Clerk

1. **4501. APOLOGIES FOR ABSENCE**

**Apologies received**

Cllr Ashton

Cllr Coles

PCSO Griffiths

Cllr Whittaker

1. **4502. DISCLOSURE OF PERSONAL & PECUNIARY INTERESTS IN ANY ITEMS DISCUSSED IN THE MEETING**

None disclosed.

1. **4503. COMMENTS & QUERIES FROM MEMBERS OF THE PUBLIC attending the MEETING -** No representations made.
2. **4504. TO CONSIDER ANY POLICE MATTERS –** Stats received were noted by members.
3. **4505. County Council matters**

* Library Consultation – breakdown of the running costs has not been received from WCBC.

**Action: Clerk to contact Steve Bayley to ask for breakdown of costs and when expressions of interest need to be submitted.**

* Parking issue outside St Mary’s School – Responses from other County Councillors as to how they address this issue in their area – all the County Councillors spoken to confirmed they had the same issue with parking outside schools, with no answers as to how to resolve the problem.

**Action: During the next Governor’s meeting, Cllr Alstead suggested the Governors could consider a poster competition for the pupils addressing the parking issue. The presence of the Head outside school during drop off and pick up times may have some impact.**

* Public footpath issue from the previous meeting was reported to WCBC by Cllr McCusker
* Village Hall update – noted by members

1. **4506. TO AGREE AND SIGN MINUTES OF THE FULL COUNCIL MEETING HELD ON 12TH NOVEMBER; TWO EXTRA ORDINARY MEETINGS HELD 26TH NOVEMBER AND 3RD DECEMBER 2019**

**RESOLVED – That the Minutes of the previous council meetings held on 12th November; two extra ordinary meetings held 26th November and 3rd December 2019 were received and confirmed as a correct record - all in favour.**

1. **4507. TO NOTE ACTIONS FROM THE MINUTES OF PREVIOUS MEETING.**

**For information only**

* Footpath leading from Llan y Cefn to Pentre Farm was reported to Rights of Way
* Potholes on Wrexham Road reported – pictures submitted to WCBC – Cllr Hellingman confirmed the potholes had been filled.
* Street Light (36) – Station Road - Highways asked for an update as this is has been on for some time.

1. **4508. TO RECEIVE FEEDBACK FROM CLLRS RE: CONSULTATIONS AND MEETING ATTENDED SINCE THE LAST FULL COUNCIL MEETING**

* St Mary’s School Governor’s Meeting – 20th November - Cllr Coles – deferred to January

1. **4509. REPORTS / ISSUES / DRAFT DOCUMENTS**
2. Dementia Friendly Communities – Cllr Coles – deferred to January
3. Approval of Standing Orders – emailed to members prior to the meeting

**Resolution: Approved by members**

1. Approval of Risk Assessment - emailed to members prior to the meeting

**Resolution: Approved by members**

1. To dissolve the Website Committee and set up a Website Working Party (to address accessibility legislation)

**Action: It was agreed that the Committee would continue in its current state. Cllr Copeman and the Clerk to meet in January to streamline the website and report back to members once this has been completed.**

1. Approval for Council to be represented on the Management Committee of the Village Hall

**Resolution: Members will rotate the representation on the Management Committee throughout the year. The Clerk will advise John McCusker**

1. Approval and adoption of the report on functions supported/funded by Overton Community Council adhering to The Environment (Wales) Act 2016

**Resolution: Approved by members.**

**Members thanked Claire Latham and Katie Piercy for all their help compiling the report.**

1. Independent Review Panel – Members to review and adopt recommendations from the Panel

**Resolution: Recommendations adopted by members**

1. To consider applications for Community Chest Grants deferred from November

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Organisation** | **Item/service to be purchased** | **Amount requested** | **Information Required** | **Amount Awarded** |
| A | Overton Parade | Realisation, delivery, development and running costs for Overton Parade 2020 |  | **Deferred -** Costings of all the tasks undertaken required in order to consider how the Parade will be planned in 2020. The Fete Working Party to report to members at the Precept Meeting 3rd December | **Deferred to January: Details of previous year’s expenditure required** |
| B | Overton Playcentre | Improvements to driveway to adhere to Fire Risk Assessment | £ 361.37 | Revised total received from the Playcentre | **Approved**  **£361.37** |
|  |  | **Sub Total** | **£3,183.46** |  |  |
|  |  | **Amount put aside for repairs to Pavilion** | £ 500.00 |  |  |
|  |  | **Total Remaining** | **£2,683.00** | **Rounded down** |  |

**Resolution: Members agreed that in future Community Chest Grant Applications will require evidence of more than one quote has been sought.**

The Chair thanked Cllr Lynch for assisting with the Playcentre costings.

1. **4510. TO RECEIVE ANY CORRESPONDENCE**

* Correspondence from Overton Village Hall Management Committee
* Thank you letter from the Royal British Legion to the Council for their assistance with the road closures during the Remembrance Day Service.

1. **4511.TO CONSIDER ANY HIGHWAY MATTERS**

Argoed Lane – subsidence on the lane.

**Action: Clerk to report issue**

1. **4512. TO RECEIVE ANY PLANNING APPLICATIONS/DECISIONS** – none received.

1. **4513. TO RECEIVE DETAILS OF INCOME AND PAYMENT OF ACCOUNTS – see addendum**

**Proposed Cllr Lynch and Seconded Cllr England**

**Resolution: All in favour**

**Payments and Receipts reports approved by full council and authorised signed by three councillors.**

1. **4514. TO RECEIVE ANY FINANCIAL STATEMENTS YEAR TO DATE**

|  |  |  |
| --- | --- | --- |
| **OVERTON COMMUNITY COUNCIL INCOME 2019/2020** |  | **SUPPORTING NOTES / INFORMATION** |
| Opening Balance at 1 April 2019 | £ 68,008.00 | Community Agent Annual Grant of £47,175 is included |
| Precept 2019/2020 | £ 51,508.00 |  |
| **Income** | **£ 119,516.00** |  |
|  |  |  |
| **Actual** expenses to November 31st | £ 40,495.26 |  |
| Forecast expenditure to YE March 31st | £ 13,381.16 |  |
|  | £ 47,175.00 | Total payable to Community Agents |
| **Expenditure** | **£ 101,051.42** |  |
|  |  |  |
| Reserve (40% of Precept 2019/2020) | **£ 20,603.00** |  |
| **Ringfenced** | **£ 20,603.00** |  |
|  |  |  |
| Forecasted balance at YE 31 March 2020 | **-£ 2,138.42** |  |

**Proposed Cllr Walker and Seconded Cllr Hellingman**

**Resolution: All in favour**

1. **4515. TO SET ANY DATES FOR MEETINGS**

Proposed meeting with Jonny Bell (New contractor 1st April 202) in January – dates to be confirmed. Cllr Roberts and Lynch will attend this meeting with the Clerk.

1. **4516. TO RECEIVE ANY AGENDA ITEMS FOR THE MEETING AND CONFIRM DATE (14TH JANUARY 2020)**

* Deferred Parade funding application
* Approval of Precept

**The Chairman closed the meeting at 20.30 hrs.**