

OVERTON COMMUNITY COUNCIL



Clerk to the Council: Mrs Katrina Chalk
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4th March 2019

To the Finance Committee Councillors

You are summoned to attend the meeting of Finance Committee to be held at the offices of Overton Community Council, on Monday 11th March 2019 – the meeting commences at 2pm. The business to be transacted is as set out in the agenda below. Members of the public are welcome to attend the meeting and may speak on any issues between 2.00pm and 2.10pm

K Chalk

..... Katrina Chalk (Clerk to Overton Community Council)

AGENDA

- 1) 2019.06 To receive any questions or comments from the public attending the meeting
- 2) 2019.07 To accept apologies for absence
- 3) 2019.08 Previous Minutes (update)
- 4) 2019.10 Carry out Financial check
 - To include:
To verify bank reconciliations (for all accounts) produced by the RFO. To shall sign the reconciliations and the original bank statements as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the Council.
- 5) 2019.11 End of Year (Internal Audit and Reports)
- 6) 2019.12 Preliminary agreement of draft Finance Regulations Policy
- 7) 2019.12 To receive any agenda items for the next meeting and confirm date